

CFU Executive Meeting Minutes

Thursday, April 13, 2017 @ 10am PT

Present: Leslie, Michelle, Ethan, Nora

Guests: Roxanne

Regrets: David, Ruth, Jamie

1. Adoption of Agenda

- a. M/S/C: Michelle, Nora, Unanimous

2. Minutes of [March 23, 2017](#)

- a. Motion: That Ruth Warner be appointed interim Ontario director.—approved on Slack
- b. Motion: That Ethan Clarke be appointed board secretary.—approved on Slack
- c. Motion: That the board approve the expenditure of up to \$1,709.00 USD to pay for Nationbuilder.—approved on Slack

3. Unifor Report - Roxanne

- a. Organizing update
 - i. Event happened in Halifax April 12th
 - ii. Event happening in Toronto April 13th (tonight)
 - iii. Event happened in Edmonton April 5th
 - iv. Event in planning stages in Vancouver for after provincial election May 9th
 - v. Call happening April 21st with Unifor organizers around noon EST
 - vi. Lapsed members calling:
 1. Need to get an accurate update from organizers
 - vii. Current membership at 209 members
- b. Rabble
 - i. Instability at Rabble in terms of continuity of the organization. Most people performing paid work for Rabble are members of the CFU.
 - ii. CFU has played a role to help to represent the members in this situation
 - iii. Objective: to work towards having a voluntary recognition agreement that would dictate the terms of the relationship between the staff and the employer and clarify working conditions
 - iv. Unifor rep present with members at meeting where issues were discussed with management
 - v. The next step is the May 3rd general meeting where Rabble is having elections for the Rabble Board

4. Ad Hoc Projects

- a. Website overhaul ([Slack discussion](#)) (Nora)
 - i. David Parker has been awarded the project to build the site
 1. Contract for David Parker needs to be created & approved for website redesign. (Nora to take lead)
 2. Nora will post on Slack to try to get a communications committee together
- b. Template Contract
 - i. Nothing to report - looking for volunteers
- c. Fee Sheet
 - i. Nothing to report - looking for volunteers

5. Old Business (#bringforward)

- a. Legal status of organization (Nora)
 - i. See Treasurer's report for more
- b. Wording on membership receipt we issue automatically. Currently the receipt says "tax deductible".
 - i. Trying to track where in the various settings of NationBuilder this is set, Nora to continue to investigate
- c. Wording of auto-reply from Leslie about what you "receive" as a member. (Leslie)
 - i. Leslie will review this text
- d. Review of letter sent by UNIFOR to new/ renewing members. Review content for accuracy. (Roxanne)
 - i. This has been done
- e. Reviewing GoogleDrive Folders to ensure that correct/ current executive are on the correct/ current drives. (Ethan)
 - i. Not a priority to fix right now

6. New business

- a. CLC convention
 - i. Delegate fee is \$400, we would have to pay it
 - ii. Roxanne will see if we can get a delegate credential
 - iii. We will decide if we're sending a delegate via Slack
- b. Toronto Labour Council
 - i. We will renew

7. President's Report

- a. Nora will follow up with Jamie about his lack of attendance at meetings

8. Vice-President's Report

- a. Nothing to report

9. Treasurer's Report

- a. Working daily with Jessica to deal with dues processing
- b. We have a CRA business number
- c. We need to verify our monthly employee deductions
- d. Confusion exists at the Credit Union as to if it is a business account or personal
- e. Having an Industry Canada number might help with getting a Stripe account
- f. Working with Unifor to ensure data transfer about who is paying Unifor directly
- g. Pre-paid credit card
 - i. Wants to wait until our finances are more under control
 - ii. Biggest costs to NationBuilder paid by wire transfer
 - iii. Ethan has been paying for GoToMeetings, Google Apps, and Domains via his credit card

10. Reports from Regions

- a. **BC:** Absent
- b. **Prairies:** Absent
- c. **Ontario:**
 - i. Ruth was in a car accident, nothing to report
- d. **Atlantic:**
 - i. Held our first Newfoundland based event, which was a tax seminar for freelancers. 10 people showed up, though our other local member sent regrets. Slides + info has been posted on the FB event for those who couldn't make it as well as a reminder to check out the CFU.
 - ii. Spoke at the protest in support of Justin Brake, and at the rally for the 2017 Newfoundland budget on the topics of press freedom, precarious work, and unionization
 - iii. Will be doing a social meetup in May (date to be determined)
- e. **Quebec**
 - i. Nothing to report

11. Coordinator's Report

- a. Absent

12. Planning for 2017/18 -

- a. **Ideas for what we want to accomplish before Spring 2018, to be further discussed:**
 - i. Have system for generating contracts for members online in place
 - ii. Have a chart of rates for at least 2 sectors available to members for them to use
 - iii. Host online sector meetings for at least 3 sectors, possibly writers/journalists, photographers/videographers, and web designers/developers.
 - iv. Host online meetups of everyone who attends a labour council (or wants to attend a labour council) to share experiences and explore coordinating to bring profile to freelancer issues to the greater labour movement (buying from the CFU directory, for example)
 - v. Have at least one in person event every other month in Ontario, BC, and the Atlantic region. Have at least one in person event in Quebec and the Prairie regions.
 - vi. Bring the membership to 300 members for at least one month.
 - vii. There should be a communication guide written and approved

1. Post one piece of content monthly on the website and find creative ways to highlight the work of our members (member guest blog posts, exec blog posts, etc.)
 2. Confirm that more than 75% of members can describe at least 3 services which are available to them from the CFU when surveyed.
 3. Promote the members' directory as a service and identify methods of distributing it widely
- viii. There should be a volunteer strategy written and approved
- ix. Professional liability insurance (libel etc)

13. Meeting are on the 2nd Thursday of the month at 10 a.m. PT
Next meetings: **May 11, June 8**

14. Adjournment M/S/C: Ethan/Nora/Carried