

**`Agenda / Minutes for meeting of executive
Canadian Freelance Union
Zoom Link for meeting campaigngears.com/zoom**

Dec 13, 2018 @ 1:00 PM EST

1. Present: Ethan, Michelle, Mohammad, Brian, Nora

Regrets:

Guests:

Guests regrets: Raul and Roxanne

2. Review of agenda

3. Approval of minutes from previous meetings

a. [Nov 8](#): M/S/C: Ethan/Mohammed/Carried

4. President's report

- a. Chaired the Annual General Meeting
- b. Met with Coordinator about plans for the new year
- c. Met with Atlantic Director to discuss plans for webinars in January about protecting rates and in February about how to prepare for tax filing.
- d. Met with Vice-President to talk about a system for purchasing swag
- e. Attended Toronto social meetup

5. Treasurer report

- a. Nothing to report from the general meeting
- b. Motion: To give Raul a \$200 end of year bonus
 - i. M/S/C: Nora/Mohamed/Carried
- c. Nora will follow up with Raul to renew his contract for 2019
- d. Nora will inquire about moving our accounts from VanCity to Meridian in Toronto this month

6. Coordinator report

- a. Supported the roll out of the AGM
- a. Phone banking members to partake in AGM
- b. Finalized draft 2018 AGM minutes
- c. Planned Xmas holiday party
- d. Phone banking members to partake in holiday party
- e. Created FB event, flyer and NB rsvp event to recruit member to partake in X-mass holiday party

7. Report from Unifor / organizing report

- a. Current numbers: 162 (-9 change from Nov meeting)

- b. Member Organizers
 - i. Contracts ending December 21
 - ii. Unifor need to meet in early Jan to confirm 2019 renewal
- c. CLC / Unifor issue
 - i. Nothing to report at this time

8. Old business

a. Strategic Planning (Brainstorm) Session in March

- i. Survey functionality stalled awaiting posting to site.

b. Template contract project

- i. Message drafted by Ethan to send to members for feedback

c. Rate card project

- i. We have not yet received document from Roxanne. We are planning a webinar in January about how freelancers can protect their rates from the downward spiral featuring Michelle, Ethan and Brian.

d. Fact sheet on EI/ CPP for freelancers

- i. Chad is working on bringing the document onto the website.

e. Committees

- i. Communications
 - 1. Call for submissions of communications material
 - a. No members responded to our call. We need to reassess our work on this front.

9. New Business

- a. Online store for members to buy CFU branded swag
 - i. Gone to Tina and George and asked for quotes for best selling items
 - ii. We do not have specific details yet. If prices sheets are available in the coming weeks we will discuss by slack.
- b. Communications 2.0
 - i. Coordinator and Organizers should collect responses from recently expired members on why they are not renewing. Organizing into some sort of report so we can see if there are trends.
 - ii. Coordinator should make time to introduce members to the facebook group, slack channel, etc
 - iii. The executive needs to send more email messages to the entire membership and to each region.
 - iv. The executive need to post to slack and the facebook group more frequently.

10. Regional director reports

- a. Atlantic Canada
 - i. Working on two upcoming webinars on what solidarity looks like to freelancers, and taxes for freelancers.

- ii. Sending out <https://sjwomenscentre.ca/dvatworknl/> to members in Atlantic Region through email on December 14.
- b. Quebec
 - i.
- c. Ontario
 - i. working on a proposal to bring in a volunteer legal advocate
- d. Prairies
 - i. Position not filled
- e. British Columbia
 - i. Position not filled

11. Confirm next meeting date

- a. When do we want to hold meetings in 2019?
- b.

12. Adjourn