

Agenda for meeting of executive Canadian Freelance Union

July 19, 2018 @ 1:00 PM EST

- 1. Present:** Ethan, Mohammed, Michelle, Nora
Regrets:
Guests: Roxanne
- 2. Review of agenda**
- 3. Approval of minutes from previous meetings**
 - a. [June 14](#) : Carried
- 4. President's report**
 - a. Along with Nora and Michelle, attended meeting with staff from the Federal government regarding Modernizing Federal Labour standards.
 - i. Answered their questions about the CFU, freelancers, issues of key importance
 - ii. They are interested in having a consultation session with a group of freelancers some time in the fall.
 - b. Discovered a security issue in the coding supplied by our contractor for the directory pages and built a solution to solve that.
 - c. Worked with the organizers to create a content plan
- 5. Treasurer report**
 - a. Nothing to report this month
- 6. Coordinator report**
 - a. Called members in Toronto & GTA to partake in first summer social
 - b. Organized 1st Toronto summer social in June
 - c. Put together calender of communication
 - d. Finalized planning for 2nd social (bowling) in July
 - e. Planning 3rd social (webinar) for Aug
 - f. Helped prepare for CFU participation in CALM conference
- 7. Report from Unifor / organizing report**
 - a. Current numbers: 184 (+1 change from June meeting)
 - b. Member Organizers ([Organizing plan](#))
 - i. Building August digital event
 - ii. Created content plan which is waiting to be rolled out. Members will be asked to pitch content and write it for pay
 - c. CLC / Unifor issue

- i. Nothing to report at this time

8. Old business

a. Strategic Planning (Brainstorm) Session in March

- i. Brainstorm session took place March 15 @ 3pm ET ([Results in this file](#))
- ii. Nora, Michelle, and Ethan met July 17 to summarize and action results of meeting
 1. Michelle will be writing a summary email for the members
 2. Nora set up a private group on Facebook where we can have members talk about issues of importance: problems with clients etc
 3. Ethan is going to review the member survey and reactivate it for all members who renew their contract
 4. Members asked for a webinar on how to write about “hot” topics. Michelle has gathered some resources for the website and we’ll be doing webinars on topics.

b. Template contract project

- i. Roxanne reports that a unifor staffer has been working on this. She expects to be able to report back next week. Intention is to have something to present to the AGM this fall.

c. Rate card project

- i. In the works but Roxanne can’t provide an outline yet, waiting on a few revisions. Will put on the slack channel next week. Intention is to finish this project by end of summer

d. Fact sheet on EI/PPP for freelancers

- i. Just received back from translation this week. Layout will be done next week and posted on the exec channel.

e. Committees

- i. Communications
 1. Tina Duke and Dawn Beuie are going as CFU delegates to the CALM mini-conference in St. Catharines

9. New Business

a. Canada Council & Building connections with other locals

- i. Discussion around how to, and the value of, reaching out to other locals at council and other times. No action taken

b. Data Breach

- i. Message going out soon about the breach and that a solution has been coded
- ii. MOTION: The CFU accepts the code that Ethan wrote for the NB API helper app under a non-exclusive, perpetual and worldwide license to use the code but with no right to share it with others. The CFU should also set up an account on PythonAnywhere for \$5 USD/month to host the code so

the directory on the CFU website can function as it was built but in a secure manner.

1. [Passed via slack](#)
- iii. Ethan will write out some documentation and put in Google Doc so future executives understand this
- c. Schedule the AGM
 - i. In early November, specific date to follow

10. Regional director reports

- a. Atlantic Canada
 - i.
- b. Quebec
 - i.
- c. Ontario
 - i. Moved to Ottawa, interested in organizing an event here with support from folks. Attending 15 and Fairness meetings, looking to get involved in organizing here.
- d. Prairies
 - i. Position not filled
- e. British Columbia
 - i. Position not filled

11. Confirm next meeting date

- a. Canceled August meeting
- b. Sep 13, Oct 11, Nov 8, Dec 13. Time set for 1pm Eastern.

12. Adjourn