

**Agenda for meeting of executive
Canadian Freelance Union**

May 17, 2018 @ 1:00 PM EST

1. **Present:** Ethan, Michelle, Brian, Mohammed
Regrets: Nora
Guests: Roxanne
Guest regrets: Raul
2. **Review of agenda**
3. **Approval of minutes from previous meetings**
 - a. [April Minutes](#) were approved via slack
4. **President's report**
 - a. Met with prospective BC exec member
 - b. Reviewed final version of the new website
 - c. Did a rewrite of most of the website content and reworked processes for getting press cards and member support
 - d. Met with organizers to review their organizing plans
 - e. Was interviewed for a member profile
 - f. Went to the CALM conference and spoke as CFU on a few occasions
5. **Treasurer report**
 - a. Not present
6. **Coordinator report**
 - a. Not present - On a mission for Common Frontiers in Venezuela
7. **Report from Unifor / organizing report**
 - a. Current numbers: 172 (-4 from Mar meeting)
 - b. Member Organizers
 - i. Review of [Organizing plan](#)
 - ii. Motion: Give the organizers a budget of \$2000 to commission creation of content for organizing efforts
 1. M/S/C: Ethan/Brian/Carried
 - iii. Motion: Give the organizers authorization to offer members a free month if someone signs up during the membership drive period.
 1. M/S/C: Ethan/Mohammad/Carried
 - iv. Motion: Invite the organizers to the next regularly executive
 1. M/S/C: Ethan/Brian/Carried
 - c. CLC / Unifor issue

- i. Nothing to report at this time

8. Old business

a. Strategic Planning (Brainstorm) Session in March

- i. Brainstorm session took place March 15 @ 3pm ET
- ii. [Results in this file](#)
- iii. Next step: Committee to create a plan - Ethan will call a meeting of the committee

b. Website renewal project

- i. Posting of minutes to the website
 - 1. Raul is tackling this
- ii. Website complete & ready to fix a few bugs, then sending out to membership for their input
- iii. Michelle will send out an announcement email

c. Template contract project

- i. How to move this project ahead?
 - 1. The lawyer Ethan was suggesting we work with is no longer practicing law. She promised some suggestions but we have not heard back.
 - 2. Roxanne believes the Unifor law students will be able to help with this over the summer, this work will start with a meeting with the law student

d. Rate card project

- i. Angelo has completed the research for all 12 industries
- ii. Roxanne is working on an outline that will be more narrowly focused
- iii. Outline to come at the next meeting

e. Fact sheet on EI/CPP for freelancers

- i. The [Fact Sheet](#) is ready for review
- ii. Exec members should review and provide feedback
- iii. Hope to final draft go to printer by June

f. Committees

- i. Communications
 - 1. Michelle will write a short post in response to hr app
 - 2. Brian will write a post about why it's important to have a contract

g. CFU Logo Policy

- i. Please see [Unifor Logo Policy](#)
- ii. An email to the membership has been drafted - Raul needs to send

h. Filling BC and Prairies position

- i. A member stepped forward for the BC position but later changed their mind
- ii. Raul will do a phone through of BC members

9. New Business

10. Regional director reports

- a. Atlantic Canada
 - i. Looking at setting up a summer workshop for marketing skills as a freelancer
 - ii. Attended Healthy Board Governance Training
 - iii. Attended panel on setting up non-profit reserve fund
- b. Quebec
 - i. Not present
- c. Ontario
 - i. Discussed a Toronto event with Raul but other than that nothing to report.
 - ii. Talked about the Political Action Committee with Raul, am writing up an email to get members to join
- d. Prairies
 - i. Position is vacant
- e. British Columbia
 - i. Position is vacant

11. Confirm next meeting date

- a. Jun 14, **July 19**, Aug 9, Sep 13, Oct 11, Nov 8, Dec 13. Time set for 1pm Eastern.
Due to schedule conflicts we moved the meeting to July 19th

12. Adjourn

Motion G - Labour Councils

Whereas Labour Councils and Regional Councils are critical to building solidarity on issues and representing our members

Whereas Labour Councils and Regional Councils can be an effective way to engage members and build capacity through unique opportunities among our members

Whereas membership fees for the CFU are generally minimal due to the nature of our membership;