

**Agenda / Minutes for meeting of executive
Canadian Freelance Union**
Zoom Link for meeting <https://zoom.us/j/3142705824>

Oct. 11, 2018 @ 1:00 PM EST

1. **Present:** Ethan, Nora, Mohammed
Regrets:Michelle
Guests: Raul, Roxanne
Guests regrets:
2. **Review of agenda**
3. **Approval of minutes from previous meetings**
 - a. [Sep 13](#) : M/S/C: Ethan/Nora: Carried
4. **President's report**
 - a. Worked on survey for members to fill out after they renewed their dues.
 - b. Worked with organizers on the October membership drive.
 - c. Did an interview with CTVNews.net about freelancing rights but the story was not completed
5. **Treasurer report**
6. **Coordinator report**
 - a. Worked on membership drive
 - b. Phone banking members about the drive
 - c. Set up planning and organizing committee and facilitated calls
 - d. Worked on member survey and put it on line
 - e. Finalized details for 2nd webinar
 - f. Finalized CFU press card process via Unifor
7. **Report from Unifor / organizing report**
 - a. Current numbers: 172 (-4 change from Sep meeting)
 - b. Member Organizers ([Organizing plan](#))
 - i. Organizing drive
 1. Built an organizing committee
 - c. CLC / Unifor issue
 - i. Nothing to report at this time
8. **Old business**

- a. **Planning for General Membership meeting November 15th, at 1pm ET or 3pm ET**
 - i. Notice must be out by Oct 25th and must be bilingual
 - 1. Ethan will write it
 - ii. Notice must be out in advance of that asking for new positions
 - iii. Ask organizers for report before next exec meeting
 - iv. Further preparation will happen Nov 8th meeting
 - v. We need to find further board members
- b. **Strategic Planning (Brainstorm) Session in March**
 - i. Survey functionality almost ready for release to the members.
- c. **Template contract project**
 - i. Comments will be due by Oct 26,
 - ii. Aim to have final review at the General Meeting
 - iii. Preview by the #general channel
 - iv. Ethan will check in with Proposify about their offer
- d. **Rate card project**
 - i. Roxanne commits to review feedback and return another draft
- e. **Fact sheet on EI/CPP for freelancers**
 - i. Ethan posted the document late. Awaiting feedback from the rest of the executive.
- f. **Committees**
 - i. Communications
 - 1. Call for submissions of communications material
 - a.

9. New Business

- a. Know your rights webinar - Oct 18th @ 3pm ET
 - i. Motion: Spend \$400 on advertising
 - ii. M/S/C: Ethan / Nora: Carried

10. Regional director reports

- a. Atlantic Canada
 - i.
- b. Quebec
 - i.
- c. Ontario
 - i. Nothing to report.
- d. Prairies
 - i. Position not filled
- e. British Columbia
 - i. Position not filled

11. Confirm next meeting date

- a. Nov 8, Dec 13. Time set for 1pm Eastern.

12. Adjourn