

Organize BC Co-Director

The Global Youth Education Network Society ([genius](#)) is a charity that works to build capacity in the progressive social change sector. [Organize BC](#) is a project of genius.

Organize BC's mission is to strengthen the skills and connections of progressive organizers across BC through training, coaching and community-building. We are seeking a focused, passionate and experienced person to co-run (with another Co-Director) the day-to-day operations of the project, program design, coordination, and implementation, and to shape the long-term strategic direction of the project.

Organize BC is in a phase of expanding the depth and breadth of our programs, and diversifying the communities we partner with and support. The ideal candidate will be able to support the continuation of our existing suite of programs, while designing new programs and building new partnerships to better fulfill our mission.

Title

Co-Director, Organize BC

Qualifications

- Three or more years of staff and/or volunteer experience in the social change or non-profit sector, ideally in community organizing, digital organizing, training, or campaigning.
- An understanding of anti-oppression frameworks, a passion for implementing them into campaign and program design, and a desire for continued learning in this area.
- Experience designing and facilitating workshops.
- Self-directed and ability to take initiative in a semi-structured, often fast-paced work environment.

Additional Assets

- Relationships with movements, campaigns, and organizations that have not historically participated in Organize BC programs.
- Experience with grant writing, fund development, and budgeting.
- Experience with sales, marketing, and customer service for educational programs.
- Experience using NationBuilder to manage events and send email blasts.
- Experience with project and event planning and management.
- Good knowledge of (and relationships with) BC's progressive community – familiarity with social and environmental organizations, NGOs, labour, and local issues.
- Experience working remotely, and collaborating via video-chat and Google Drive.
- We try to have fun. If you like to have fun too that would be preferable.

Experience comes in many forms, many skills are transferable, and passion goes a long way. If your experience is close to what we're looking for, consider applying. We know that diversity of thought makes for the best problem-solving and creative thinking, which is why we're dedicated to adding new perspectives to the team and encourage everyone to apply.

We believe that training and capacity-building programs are key ingredients to effective social movements, and to create the world we want to see, those programs need to support diverse communities and campaigns across the progressive movement. Organize BC's roots are in the environmental movement and we have predominantly white trainers and staff. We know that part of continuing the work of having our programs better serve marginalized communities is for Indigenous Peoples, people of colour, non-binary people and women, people identifying as LGBTQI, people with disabilities, and especially individuals with intersectional identities, to feel welcome to join our staff team. If that's you, we especially encourage you to apply.

Responsibilities

Organize BC has two Co-Directors who together, and with support from genius' Executive Director and Operations Manager, do all the big and small tasks required to run high-quality and impactful training programs across BC. This includes:

- Designing and delivering OBC's training program.

- Designing and delivering other events related to OBC.
- Coordinating OBC's ongoing curriculum development process.
- Networking with BC's social and environmental organizations, NGOs, and labour unions.
- Facilitating group meetings.
- Developing funding applications to major funders, including grant writing to foundations, and securing sponsorships from labour unions and progressive agencies.
- Developing and tracking project budgets.
- Marketing events and workshops, and processing registrations.
- Hiring, training, and providing mentorship to trainers within the OBC network.
- Maintaining and updating website and databases in Nationbuilder.

Terms and Compensation

This is a permanent, full time position compensated **starting at** a rate of **\$21.50/hour, with good benefits that includes extended medical and dental coverage and a matching RRSP program.** The successful applicant will ideally live in the Metro Vancouver or Greater Victoria area. Highly qualified candidates living elsewhere in BC may be considered.

The deadline for applications is January 25, 2018. The position begins in February 2018.

To apply

Please name your resume `firstname_lastnameCV.doc` and email your application and cover letter to:

admin@geniusgenerations.org

We thank all applicants, but only those selected for an interview will be contacted.