



Job Vacancies

Please note applications by application form only, no CVs or Agency referrals will be accepted. An application form must be completed.

1 Senior Finance Officer Full Time (£28k-£34k)

2 Finance Officer (3 days part time) £21k to 27K pro rata.

Two new excellent opportunities for someone with a wealth of experience within accounts to join a prestigious organisation based in Quorn, near Loughborough. Duties including preparation of management and final accounts, improving the system and reports, vat returns, and bookkeeping. Suitable for candidates with experience from practice, or qualified accountants. Salary level according to experience.

If you would like to know more about the job, please contact Wendy Cheung at 01509 410 859. or email Wendy@gftu.org.uk for details. No CV or agent.

For an application form, person specification, and background to the post please contact Claire Ryan, claire@gftu.org.uk. Applications must be returned by 12 noon on May 18th 2018.

3 Site Manager (£30k).

A fantastic opportunity to manage the upkeep of award winning gardens and 9 acres of grounds, a 65 bedroom hotel, 10 rental properties with gardens and a busy office. Managing one part time member of staff you will want to keep the inside and outside of all of the fabric of buildings and gardens immaculate and fully operational at all times.

If you would like to know more about the job, please contact Doug Nicholls on doug@gftu.org.uk.

For an application form, person specification, and background to the post please contact Claire Ryan, claire@gftu.org.uk. Applications must be returned by 12 noon on May 21st.

4 Union Support Worker (Part Time £15,500 p.a. pro rata 15 – 20 hours)

A new post initially part time and temporary but with excellent prospects of permanence and full time where required to provide administrative and back up support to the increasing number of unions seeking such services from the GFTU. Ideal for an organised and efficient person who is good with people and enjoys effective administration.

If you would like to know more about the job, please contact Ian Richards on ianr@gftu.org.uk, or 01509 410867.

For an application form, person specification, and background to the post please contact Claire Ryan, claire@gftu.org.uk. Applications must be returned by 12 noon on May 30th.