GPNA Board Meeting Agenda – August 13, 2015 6:00 pm

* Call to Order
* Roll Call/Introductions
	+ Board members
		- Brian Swem
		- Angelique DuPhene
		- Mark Moerydk
		- Matt Dreft
		- Ashleigh Dreft
		- Dan Vandermolen
	+ Staff
		- Fran Dalton
	+ Guests
		- Jane Konyndyk
		- Chase Stanck (Pastor at Unison Christian Church)
		- John Fetter
		- Tony DeLeew
* Approval of last month minutes
	+ Approved unanimously
* Staff Update
	+ Jane Konyndyk introduction
	+ Chase interested in joining the board
		- Reviewed board setup and how to join
* New Business
	+ Party in the Park
		- Dan to e-mail itinerary
		- 3 different live entertainment performances 5pm-8pm
		- 2 food vendors (Water & Pizza for sale, need volunteer to man this station)
			* Water & pizza sold for $1 a piece
			* Free popcorn
			* Coolers with ice to keep water cold
			* Need petty cash on hand to make change for all transactions
		- 4 different sponsors
		- Movie in park will start at dusk (approx. 8:45pm)
		- GRPD will provide Sgt. Katherine Williams for a meet & greet
		- Need to determine where the power will come from to run the movie
			* Run power from GPNA lodge?
		- 50 chairs to come from GRPS
		- Good will doing uniforms on site (discounts available)
		- Volunteers to arrive at 4pm
			* Memberships
				+ Fran and Mark to handle
				+ Square available for credit card payments
			* Selling water/pizza (handle cash)
			* Park clean-up
		- Would like to do membership sign-ups throughout event
			* Dan to handle event announcements
		- 3 trash and 2 recycling receptacles needed for the event
		- Bathrooms will stay open late for the event
		- Goal to get 200-500 people in attendance at event
	+ Motion to add Jane to the board – motion passes unanimously
	+ Standing development and land use committee position
		- Need someone to talk to developers prior to presentations to the board
		- Brian to lead this new committee
		- To be discussed at September board meeting
	+ Dyer Ives Grant/Garden Grant & Process
		- Fran originally submitted a budget for expenses associated with the garden. We were granted what Fran originally asked for.
			* Fran to e-mail budget request to board
		- Form to be signed by Brian to make it official
		- Need to report quarterly on spending in writing
		- Any expenditures related to the garden need to be reported
		- Seeds to be ordered by Fran ($200 previous grant)
		- Maintenance and support of the garden
		- Timeframe is open ended, no deadline to spend the money
		- Funds committed to community garden activity
		- Verify with Dyer Ives before using funds outside of the original intended use
		- Brian proposes we focus all of the funds solely on the one location
		- Dyer Ives is phasing out, future funding is not likely
	+ Community Garden Expenditures
		- Seeds
		- Shed
		- Board to approve revised budget
			* Fran to submit through e-mail
		- GPNA board to pay and then be reimbursed by grants
	+ Plaster Creek Cleanup
		- Team of 25 individuals signed up
		- Susan Warden team lead
		- September 11th
		- Team meeting on east hillside
		- Fran has arranged with city for bags and pick-up
		- Fran to promote event on facebook page & e-mail blast
		- Advertise event at Party in the Park
		- Any preventative measures we can put in place?
			* GRPS owns it
			* Structural issues
			* Could use signs and poles to prevent dumping
	+ Special Use Request
		- Notices from the planning commission sent to Fran
		- Inspections code enforcement group
		- Application for a used car lot on 609 28th Street SE
	+ Neighborhood Association of Michigan conference
		- September 18th
		- Cost is $89 per person - $178 total for Fran & Esther
		- Fran and Esther to report back on notes from the conference
	+ Baby Buggy Walk
		- September 12th
		- Reduction of infant mortality
		- Walk around park through the nature path and around the neighborhood
		- Organizations to talk about reducing infant mortality & safe sleep
		- Fran would like neighbors notified this is happening
			* Can we have neighbors set up water booths?
			* Need to OK signs being used on neighbors lawns
		- Meant to promote awareness
		- Rosalynn Bliss will attend and open the event
	+ Adequate supervision for staff
		- To be discussed at September meeting
	+ United Methodist Church
		- Invite to September board meeting to discuss 100 Burton St. development
* Committee Reports
	+ Finance
		- Paypal account access/money handling procedures
			* Angelique to grant access to the account for Mark & Brian
			* Mark to manage all funds in the account
			* Angelique to send thank you notes to all paypal donors
	+ Communications
		- Newsletter Update
			* Community Garden was able to be added
				+ Ashleigh to send a copy to Dyer Ives
			* Need a better way to manage future newsletters
			* Can we break the newsletter into sections & assign out?
			* Amy White may be interested in helping
				+ Brian to reach out
			* Opportunity for ad sales
			* Need to develop timeline
				+ Printer needs 1 week to produce
				+ 1 week to distribute
			* More content desired
			* Propose a newsletter committee be formed to work independently on the newsletter
			* Newsletter 3x per year - November/February/July
			* Volunteer opportunities to appear in the newsletter
* Public Comments
	+ Tony inquired about the 100 Burton St. development
	+ John thinks it is extremely important to develop a committee to deal with developers
	+ John is involved with fundraising, promotion and web development
		- Advertising & marketing
		- Thinks his services could help the board & GPNA
		- His input and expertise is welcome
	+ Unison Christian Church out of Kentwood Community Church
		- Meeting at Buchanan Elementary School
		- Long term goal to utilize Four Star Theater
		- Looking to collaborate with the board
		- Community involvement, offering volunteers
* Adjournment