GPNA Board Meeting Agenda – November 12, 2015 6:00 pm

* Call to Order
* Roll Call/Introductions
  + Board members
    - Brian Swem
    - Angelique DuPhene
    - Mark Moerdyk
    - Ashleigh Draft
    - Matthew Draft
    - Jane Konyndyk
  + Staff
    - Fran Dalton
    - Esther Reyes
  + Guests
    - Chase Stanck
    - Leslie Konyndyk
    - Jeremy D.
    - Dionna Bracey (Brown)
* Approval of last month minutes
* Staff Update
  + GPNA Community Garden
    - The shed is under construction
    - First year breaking ground
    - Interest from neighbors
    - Approximately 80% of plots well cared for
    - Most people who purchased plot in 2015 show interest in keeping their plot for 2016
    - Utilized all but 2 of the plots in 2015
    - We successfully achieved our 2015 objectives
      * Contributed to the community transformation
      * Ecological restoration of lot
      * Community gathering & gardening space
      * Improve nutrition
        + Sharing the produce with local neighbors
      * Secured organic heirloom seeds for 2016
      * “Placemaking” in neighborhood
        + Improve safety and decrease criminal activity
    - 2016 Goals
      * Create more community involvement
      * Section part of the garden to be for the community
      * Schedule community events
        + Open hours weekly
      * Exchange produce for time
      * Arrange for a garden ambassador/volunteer
      * Get children involved
    - Fran to provide suggestions for fund usage of Dyer Ives grant for Garden
  + Resource Fairs
    - Bring in all community service organizations
    - Distribute and discuss programs available
  + Alger Heights Collaboration
    - Churches near Alger reaching out to community
    - Operate tax prep centers through the collaboration
  + Block Captains
    - Some have regularly scheduled meetings
    - Others only meet when “necessary”
      * Example: local shooting
    - Certain “hot spots” are more active
  + Increasing Security request
    - Esther says a steel plate featuring Garfield is missing, interested in ways we can increase security
    - Windows being left open
    - Keeping track of who has copies of keys
    - Door sticks open
    - Board will look in to ways we can increase the security of the building
  + Condition of Building after rentals
    - Esther reports that renters are not leaving the building in the condition they find it, how can we remedy this?
    - Board to determine if this is stipulated in the lease agreement
* New Business
  + Frontline Recovery
    - Brief overview of agency work by Dionna Bracey (Brown)
    - Frontline Recovery will be featured in the January newsletter
    - Dionna grew up in Garfield Park, called to be a recovery coach after 10 years in recovery
    - Dire need for addiction understanding in our community, along with a safe place for recovery
    - Trying to put a face and a voice to recovery
    - Located across the street from the community garden
    - Measurable outcomes and a lot to show for the work that’s been done over the past year
  + LINC UP Affordable Housing – 100 Burton
    - Property under option right now
    - Looking to develop affordable housing in the neighborhood
    - Submitting to the state in April for funding
    - Looking to the neighborhood association for support and direction
    - Have worked on multiple properties throughout the city
    - New construction with historic standards
    - Wants to fit the development in with the existing neighborhood structurally
    - Applied for tax credits
    - Strictly residential, commercial not the right fit
    - 30-40 units, 50-60 parking spots, 3 stories
    - No plans developed to date
    - Conducting meetings with neighbors to help determine what neighborhood wants to see developed on the property
    - If approved in April, earliest start would be October 2016. More likely to start Spring 2017.
  + Annual Meeting
    - Brian contacted Eddy about the KROC center, no response
      * Brian will continue to check if KROC is available for May
      * Space is more friendly, parking is easier
    - Brian proposes we just host at the Gym
      * Brian will attempt to have the city provide the space for free
    - Fran suggests we have the presenters from History Night present at the meeting
    - 2nd Thursday of May (5/5/16)
    - Mark not worried about when the meeting occurs in relation to the budget
    - Advertising plan
      * Newsletter
      * Facebook
      * Email
      * Flyers
    - Ways to add value to the meeting
      * Entertainment
      * Food
      * Committee for the meeting
      * Reach out to Chase for help with this
      * Donation/fundraiser drives
  + NationBuilder/Web Site next steps
    - Brian & Angelique to take over from Chris
      * Set up a supplementary meeting to move forward
  + Party in the Park 2016 Planning
    - August 15, 2016 (verify date)
    - Add to December Agenda
  + Visitor & Guest Presentation policy
    - 3 minute time limit for public comment
    - 10 minute time limit for guest presentations
  + Julie Metsker consulting work
    - Ashleigh met with Julie
    - Professional Association Resources
      * Provides executive director work to small professional organizations
    - Contract work to do admin work for boards
      * Streamline and focus board work
    - Help with strategic planning and direction
    - Julie used to live in the area and participate on the board
    - Julie would love to be involved with GPNA again
    - Request for board to share information with her to create a proposal
      * Current board roster
        + Name
        + Professional Job
        + GPNA board role
        + length of time on board
      * Committee list
        + Description of what each committee does
      * Current bylaws
      * Current staff list
        + Job descriptions
      * List of projects and events from previous year
    - Brian supports the idea of seeking help, given the infancy of our board
    - Kent County Non Profit Technical Assistant Grant
      * Can apply
  + Additional Board Work Session
    - Long range planning
    - Solve by working with Julie
  + Small Business Crime Prevention outreach brochure
    - Translation
    - Add to December Agenda
    - Ashleigh to present
* Committee Reports
  + Finance
    - NationBuilder still needs to be paid
      * 2 different levels
    - Staff would like presentation materials for handouts (pens etc.)
    - Segregated accounts
      * Community garden a separate account
    - Accountant will now be available on Wednesdays
    - Budget planning occurs in April or May
  + Communications
    - Newsletter Update
      * On track for January
      * Ashleigh & Amy working on content
      * Template will be worked on once content is available
    - 2016 Rebranding
* Public Comments
  + Unison Christian Church
    - Potentially going to option the theatre within the next few weeks
  + Dionna interested in becoming a board member
    - Ashleigh to reach out to Dionna
* Adjournment