GPNA Board Meeting Agenda – November 12, 2015 6:00 pm

* Call to Order
* Roll Call/Introductions
	+ Board members
		- Brian Swem
		- Angelique DuPhene
		- Mark Moerdyk
		- Ashleigh Draft
		- Matthew Draft
		- Jane Konyndyk
	+ Staff
		- Fran Dalton
		- Esther Reyes
	+ Guests
		- Chase Stanck
		- Leslie Konyndyk
		- Jeremy D.
		- Dionna Bracey (Brown)
* Approval of last month minutes
* Staff Update
	+ GPNA Community Garden
		- The shed is under construction
		- First year breaking ground
		- Interest from neighbors
		- Approximately 80% of plots well cared for
		- Most people who purchased plot in 2015 show interest in keeping their plot for 2016
		- Utilized all but 2 of the plots in 2015
		- We successfully achieved our 2015 objectives
			* Contributed to the community transformation
			* Ecological restoration of lot
			* Community gathering & gardening space
			* Improve nutrition
				+ Sharing the produce with local neighbors
			* Secured organic heirloom seeds for 2016
			* “Placemaking” in neighborhood
				+ Improve safety and decrease criminal activity
		- 2016 Goals
			* Create more community involvement
			* Section part of the garden to be for the community
			* Schedule community events
				+ Open hours weekly
			* Exchange produce for time
			* Arrange for a garden ambassador/volunteer
			* Get children involved
		- Fran to provide suggestions for fund usage of Dyer Ives grant for Garden
	+ Resource Fairs
		- Bring in all community service organizations
		- Distribute and discuss programs available
	+ Alger Heights Collaboration
		- Churches near Alger reaching out to community
		- Operate tax prep centers through the collaboration
	+ Block Captains
		- Some have regularly scheduled meetings
		- Others only meet when “necessary”
			* Example: local shooting
		- Certain “hot spots” are more active
	+ Increasing Security request
		- Esther says a steel plate featuring Garfield is missing, interested in ways we can increase security
		- Windows being left open
		- Keeping track of who has copies of keys
		- Door sticks open
		- Board will look in to ways we can increase the security of the building
	+ Condition of Building after rentals
		- Esther reports that renters are not leaving the building in the condition they find it, how can we remedy this?
		- Board to determine if this is stipulated in the lease agreement
* New Business
	+ Frontline Recovery
		- Brief overview of agency work by Dionna Bracey (Brown)
		- Frontline Recovery will be featured in the January newsletter
		- Dionna grew up in Garfield Park, called to be a recovery coach after 10 years in recovery
		- Dire need for addiction understanding in our community, along with a safe place for recovery
		- Trying to put a face and a voice to recovery
		- Located across the street from the community garden
		- Measurable outcomes and a lot to show for the work that’s been done over the past year
	+ LINC UP Affordable Housing – 100 Burton
		- Property under option right now
		- Looking to develop affordable housing in the neighborhood
		- Submitting to the state in April for funding
		- Looking to the neighborhood association for support and direction
		- Have worked on multiple properties throughout the city
		- New construction with historic standards
		- Wants to fit the development in with the existing neighborhood structurally
		- Applied for tax credits
		- Strictly residential, commercial not the right fit
		- 30-40 units, 50-60 parking spots, 3 stories
		- No plans developed to date
		- Conducting meetings with neighbors to help determine what neighborhood wants to see developed on the property
		- If approved in April, earliest start would be October 2016. More likely to start Spring 2017.
	+ Annual Meeting
		- Brian contacted Eddy about the KROC center, no response
			* Brian will continue to check if KROC is available for May
			* Space is more friendly, parking is easier
		- Brian proposes we just host at the Gym
			* Brian will attempt to have the city provide the space for free
		- Fran suggests we have the presenters from History Night present at the meeting
		- 2nd Thursday of May (5/5/16)
		- Mark not worried about when the meeting occurs in relation to the budget
		- Advertising plan
			* Newsletter
			* Facebook
			* Email
			* Flyers
		- Ways to add value to the meeting
			* Entertainment
			* Food
			* Committee for the meeting
			* Reach out to Chase for help with this
			* Donation/fundraiser drives
	+ NationBuilder/Web Site next steps
		- Brian & Angelique to take over from Chris
			* Set up a supplementary meeting to move forward
	+ Party in the Park 2016 Planning
		- August 15, 2016 (verify date)
		- Add to December Agenda
	+ Visitor & Guest Presentation policy
		- 3 minute time limit for public comment
		- 10 minute time limit for guest presentations
	+ Julie Metsker consulting work
		- Ashleigh met with Julie
		- Professional Association Resources
			* Provides executive director work to small professional organizations
		- Contract work to do admin work for boards
			* Streamline and focus board work
		- Help with strategic planning and direction
		- Julie used to live in the area and participate on the board
		- Julie would love to be involved with GPNA again
		- Request for board to share information with her to create a proposal
			* Current board roster
				+ Name
				+ Professional Job
				+ GPNA board role
				+ length of time on board
			* Committee list
				+ Description of what each committee does
			* Current bylaws
			* Current staff list
				+ Job descriptions
			* List of projects and events from previous year
		- Brian supports the idea of seeking help, given the infancy of our board
		- Kent County Non Profit Technical Assistant Grant
			* Can apply
	+ Additional Board Work Session
		- Long range planning
		- Solve by working with Julie
	+ Small Business Crime Prevention outreach brochure
		- Translation
		- Add to December Agenda
		- Ashleigh to present
* Committee Reports
	+ Finance
		- NationBuilder still needs to be paid
			* 2 different levels
		- Staff would like presentation materials for handouts (pens etc.)
		- Segregated accounts
			* Community garden a separate account
		- Accountant will now be available on Wednesdays
		- Budget planning occurs in April or May
	+ Communications
		- Newsletter Update
			* On track for January
			* Ashleigh & Amy working on content
			* Template will be worked on once content is available
		- 2016 Rebranding
* Public Comments
	+ Unison Christian Church
		- Potentially going to option the theatre within the next few weeks
	+ Dionna interested in becoming a board member
		- Ashleigh to reach out to Dionna
* Adjournment