GPNA Board Meeting Agenda – January 12, 2017 6:00 pm

* Call to Order 6:01pm
* Roll Call/Introductions
  + Board members
    - Michael Scholton
    - Angelique DuPhene
    - Ashleigh Draft
    - Matthew Draft
  + Staff
    - Tonya Adkins McKeever
    - Fran Dalton
    - Jesus Solis
  + Guests
    - Roger
* Approval of December 8 meeting minutes
  + Approved
* Guest Presentations
* Staff Update
  + Tonya (20 minutes)
    - Onboarding
      * Tonya states it’s been a smooth transition
        + Community very inviting
      * Good working relationship with Fran and Jesus
      * Tonya is jumping right in to the work
        + Reviewing reports
        + Submitting reports
        + Grant renewal
    - Organizational Structure
      * Who are we? How does Tonya represent GPNA
      * Increasing visibility in the community
      * Tonya will continue to look at our organizational structure and present her findings in a formal way once her report is complete
      * Next steps:
        + Tonya will put strategic plans in place
        + Will work closely with Michael on desired board direction
        + Strategic vision meetings monthly

Tonya to schedule a supplemental meeting for those on the board who are available to will attend

* + - * + Board recruiting

Current lack of diversity

Set up a training session

Include information in newsletter

* + - * + Communication plan
        + Tonya to schedule meeting with Mark in regards to financials
  + Staff Update (10 minutes)
    - Productive staff meeting with all staff
    - Need to determine office hours for each employee
      * A little overlap to facilitate communication
      * Tonya in the morning, Fran afternoon, Jesus evening
    - Work that needs to be done on SE and SW side
      * Tonya needs to be trained on inspections
    - Neighborhood Summit on March 4th
      * Staff will divvy up who attends which meetings
    - Staff will develop a calendar on Google Calendar
    - Fran organizing business association meetings
      * Special designation by the city
      * Someone on staff will participate for GPNA
* Old Business
  + Votes taken via e-mail
  + Raise for Fran
* New Business
* Committee Reports
  + Newsletter (3x per year – March, June, November) (10 minutes)
    - Spring Newsletter
      * Staff to develop timeline and take ownership of content
        + Jesus to be lead staff for newsletter
      * Content ideas
        + Content generation run by staff
        + Burton Heights Business District
        + Jesus & Tonya write-ups
        + Profile of Officer Hawkins
      * Advertise for annual meeting
  + Web Site
    - Jesus to work on updating
    - Need to add address and phone number for the lodge
  + Events
    - Summer Celebration 2017 (10 minutes)
    - Disc Golf Course Spring Event
  + Crime & Safety Committee
    - Refer to meeting minutes
  + Community Preparedness
* Public Comments
  + Roger and his wife are avid gardeners
    - Roger thinks the community garden should be moved to actual Garfield Park
    - Garfield Park property is owned by the city, park does not currently have capacity to add a large garden
    - Doesn’t like the location of the current community garden
* Adjournment