GPNA Board Meeting Agenda – January 12, 2017 6:00 pm

* Call to Order 6:01pm
* Roll Call/Introductions
	+ Board members
		- Michael Scholton
		- Angelique DuPhene
		- Ashleigh Draft
		- Matthew Draft
	+ Staff
		- Tonya Adkins McKeever
		- Fran Dalton
		- Jesus Solis
	+ Guests
		- Roger
* Approval of December 8 meeting minutes
	+ Approved
* Guest Presentations
* Staff Update
	+ Tonya (20 minutes)
		- Onboarding
			* Tonya states it’s been a smooth transition
				+ Community very inviting
			* Good working relationship with Fran and Jesus
			* Tonya is jumping right in to the work
				+ Reviewing reports
				+ Submitting reports
				+ Grant renewal
		- Organizational Structure
			* Who are we? How does Tonya represent GPNA
			* Increasing visibility in the community
			* Tonya will continue to look at our organizational structure and present her findings in a formal way once her report is complete
			* Next steps:
				+ Tonya will put strategic plans in place
				+ Will work closely with Michael on desired board direction
				+ Strategic vision meetings monthly

Tonya to schedule a supplemental meeting for those on the board who are available to will attend

* + - * + Board recruiting

Current lack of diversity

Set up a training session

Include information in newsletter

* + - * + Communication plan
				+ Tonya to schedule meeting with Mark in regards to financials
	+ Staff Update (10 minutes)
		- Productive staff meeting with all staff
		- Need to determine office hours for each employee
			* A little overlap to facilitate communication
			* Tonya in the morning, Fran afternoon, Jesus evening
		- Work that needs to be done on SE and SW side
			* Tonya needs to be trained on inspections
		- Neighborhood Summit on March 4th
			* Staff will divvy up who attends which meetings
		- Staff will develop a calendar on Google Calendar
		- Fran organizing business association meetings
			* Special designation by the city
			* Someone on staff will participate for GPNA
* Old Business
	+ Votes taken via e-mail
	+ Raise for Fran
* New Business
* Committee Reports
	+ Newsletter (3x per year – March, June, November) (10 minutes)
		- Spring Newsletter
			* Staff to develop timeline and take ownership of content
				+ Jesus to be lead staff for newsletter
			* Content ideas
				+ Content generation run by staff
				+ Burton Heights Business District
				+ Jesus & Tonya write-ups
				+ Profile of Officer Hawkins
			* Advertise for annual meeting
	+ Web Site
		- Jesus to work on updating
		- Need to add address and phone number for the lodge
	+ Events
		- Summer Celebration 2017 (10 minutes)
		- Disc Golf Course Spring Event
	+ Crime & Safety Committee
		- Refer to meeting minutes
	+ Community Preparedness
* Public Comments
	+ Roger and his wife are avid gardeners
		- Roger thinks the community garden should be moved to actual Garfield Park
		- Garfield Park property is owned by the city, park does not currently have capacity to add a large garden
		- Doesn’t like the location of the current community garden
* Adjournment