GPNA Board Meeting Agenda – February 9, 2017 6:00 pm

* Call to Order 6:08pm
* Roll Call/Introductions
	+ Board members
		- Michael Scholton
		- Angelique DuPhene
		- Matthew Draft
		- Mark Moerdyk
	+ Staff
		- Tonya Adkins McKeever
	+ Guests
* Approval of January 12 meeting minutes
	+ Approved
* Guest Presentations
* Staff Update
	+ Tonya (10 minutes)
		- Spring/Summer Events
			* Plaster Creek & Calvin College
				+ Visibility for rain gardens
				+ Dave & Gail having issues connecting to urban neighborhoods in regards to pollution
				+ Surveyer to come out and look for good places to implement rain gardens in community

Should have one at Garfield Park as demonstration to neighborhood

* + - * + Cost is $2,500 per rain garden

50 total gardens per grant from Calvin College

20 north of Burton/West of Division is the target

* + - * + Open House format with media presence
				+ Spring date for Garfield Park event
				+ Get neighbors to apply for grant
				+ Neighborhood sign up for those who are interested in having a rain garden installed on their property
				+ Tonya to continue event planning
				+ Calvin to write us letters of support
		- Onboarding update
	+ Fran (10 minutes)
		- GPNA Community Garden 2017
			* Any funding left from the grant to pay Leslie this Spring/Summer to maintain?
				+ We have enough funds for 1 more year for Leslie or a water source
			* To date we have weak participation
				+ Get participation metrics from Leslie
			* Focus should be community engagement this year
				+ See if Fran & Jesus want to pursue outreach
				+ Connect with the School
				+ Could we do an event?
			* Look in to making it a true community garden that Leslie manages and maintains
				+ Give away produce to the local community for free
			* Look in to additional grants past this year to sustain the garden
		- Health Fair
			* Redeveloping
			* In the planning phases
		- Tenant Town House
			* Concerned with how to pull tenants in
			* Planning an event
				+ Jesus working on this from GPNA
				+ Jeff to do social media & press release
				+ Will canvas house to house in neighborhood
		- Burton/Grandville CID
			* Fran waiting on meeting notes
			* Forming a smaller committee
				+ Fran will be on the committee
			* How does GPNA connect with these businesses?
* Old Business
	+ Votes taken via e-mail
		- None
	+ Approval of continued funding for CDBG
		- Mark motions to approve applying for CDBG grant with 5% increase
			* All in favor
		- We will submit paperwork to seek this funding
* New Business
	+ Board Meeting day/time
		- Michael proposes we change the day/time of the next three board meetings to accommodate Daniel’s Tax Time schedule
			* All in favor
			* Days/times to be agreed upon through e-mail communications
				+ Will need the date changes communicated on the web site
			* Angelique to coordinate via e-mail
	+ Time Off Policy
		- Refer to e-mailed documents
		- Old policy has been updated and communicated out to staff
		- Time stamp to be added to the policy
		- Documentation to be added to the dropbox
		- To vote on via e-mail for full board participation & input
	+ Membership Drives
		- How do we get more members
		- What do our members get when joining?
		- Online memberships get an auto-Thank you note, what do we do for non-online memberships?
* Committee Reports
	+ Newsletter (3x per year – March, June, November) (10 minutes)
		- Spring Newsletter
			* Timeline Development
				+ Jesus to report back on what the timeline will look like
			* Content ideas
				+ Rain garden

Ask Calvin about advertising funds

* + - Seek new printer quotes
			* Grant will require us to get a quote at least 1x per year
	+ Web Site (10 minutes)
		- Bi-Weekly e-mail sent to list to promote current activities
	+ Events
		- Summer Celebration 2017
		- Disc Golf Course Spring Event
			* Josh Mumme & Shea Abbgy organizing
			* Will be a featured event where players will earn berths for participating
			* PDGA event planned for March 25th at Garfield Park
			* Will conduct a raffle, proceeds to be donated to GPNA
				+ Josh will coordinate the prizes for the raffle
				+ Do we know any business partners who would donate something for the raffle?
			* How can we support?
				+ Can they reserve the entire park for the event?

Park rental is thru the city

GPNA to reserve it for the event

Tonya to provide city contacts

* + - * + GPNA support for tents

Not available option

* + - * + Access to the GPNA lodge (for registration & refreshments)

Coordinate with fran

* + - * + Park Pavilion use

Rented thru city, one cannot be reserved

* + - * + Will the parking lot be open in time for the event?

Tonya to check with the city on this

* + - * Looking to have this be an annual event
		- Disc Golf Summer Event
			* World Championships are in August
			* Week before the tournament, would like to do a media event
			* Match pros with kids in Garfield Park
			* Target date of August 13-19, date to be confirmed
			* Reach out to 5-15 year olds in community for participation
	+ Crime & Safety Committee
	+ Community Preparedness
* Public Comments
* Adjournment