

Hearst Elementary School PTA E-Board Mtg
November 6, 2019

Attendees: Christine Galano, Kerry Schwed, Ashley Boyle, Anne MacMillan, and Susan Chun.

1) Budget

- This tends to be the time of year with some budget flux with money coming in from the Owl Fund donations and some initial payments out, so we'll have a more complete budget update in January. The Owl Fund is coming in strong, about on par with last year. We will get an update shortly, although the Owl Fund amounts are not final until closer to spring since people do recurring payments.
- Teacher claims have been low in part because there has been some uncertainty about how to submit reimbursement requests, so we cleared that up.
- The E-cycle on 16 November will be the upcoming big budget item.

2) Internal School

- **Bees-** We had further discussion about a request to provide additional funding for bees for STEM. The EB identified some additional questions about how students will interact with the bees, and we will discuss again at the next EB.
- **Clocks/speakers-** We received a question about whether the clocks throughout the school can be fixed to reflect the correct time, and some parents noted that at least a few of the speakers are not working in classrooms. We deferred this question for next time when Principal Geoffroy is present.

3) Listserv

- The EB members present all agreed that we should migrate to the new platform the listserv, and the PTA will cover the nominal fee for doing so. Deb Dasgupta and Beth Prince will make that happen.

4) Kaizen/Enrichment

- The EB is preparing a survey on enrichment to get a sense of what the Hearst community wants to see. It will come to the EB and enrichment committee shortly for feedback before being sent to the Hearst parents/staff.

5) E-Cycle

- The E-Cycle is November 16 - we plan to sell gear and discussed methods of payment. We ultimately decided to communicate to people that we will have to do cash, check, Venmo, or PayPal since the card reader is not reliable given the wifi.
- Reminder that people should bring baked goods on Friday or Saturday morning (individually wrapped, nut free) and books to be sold. Everything else should come day of the event.

6) Events Update

- 11/12 Nandos (40% of sales)
- 12/8 Proper Topper (10% of sales)

- Fall open house on 11/22 for prospective families.

7) Committee Updates

- **Auction:** Still looking for a venue. Anne MacMillan has reached out to a few places (UDC and AU among others). The EB also decided it was worth doing a general message to Hearst families to see if anyone outside of the Auction Committee has contacts or connections at a venue. Anne will draft a message to post on Bloomz to see if anyone has an idea for a venue.
- **Gear-** Romesh and Richa are exploring new vendor options for next year, and reaching out to nearby schools for some ideas. Sweatshirt fundraiser is going on now, with sales doing well on the crewneck. Welcome ideas for what comes next. Also trying to come up with a system for inventory and a more reliable way to use the credit card reader.

8) PTA Meeting Agenda

- 3rd grade teachers will present, Principal update, Kaizen update, Owl Fund update, events update