

# HEARST ELEMENTARY PTA BUDGET

	2018-2019	2019-2020		Proposed 2020-21	
	Actual	Budget	Projected end-FY	V.1: early-May vote	Rev. V.2 for End-May vote
					Notes

SUMMARY						
<b>TOTAL INCOME</b> (sum of yellow items)	\$183,388	\$180,350	\$127,682	\$189,440	\$78,840	Only "Core" Income.
<b>Total <u>Operating</u> Expenditures</b> (sum of green items)	\$151,031	\$166,740	\$123,701	\$200,984	\$117,825	Only "Core" Expenditures
<b>Total <u>Investment</u> Expenditures</b> (see gray area)	\$21,046	\$30,000	\$16,019	\$1,000	\$0	Assumes no investment expenditures.
<b>TOTAL EXPENDITURES</b> Operating and Investment Exp., combined		\$196,740	\$139,720	\$201,984	\$117,825	
<b>NET INCOME</b> (Total Income - Total Exp.)	5,558	(\$16,390)	(\$12,038)	(\$12,544)	(\$38,985)	
<b>CASH BALANCE *</b>	172,075	155,685	160,037	147,493	121,052	

\* The 2018-19 cash balance is the bank cash balance as of Jun. 30. It does not include payments made in FY2018-19, but cleared after Jun. 30.

\* The 2019-20 Budget cash balance is previous year's cash balance of \$172,075 + the forecasted net income for '19-20.

"CORE" INCOME						
	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Rev. V.2 for End-May vote	Notes
<b><u>Main Fundraisers</u></b>						
Auction	68,466	63,000	20,000	\$68,000	15,000	Online only for '20-21. In-Person Auction Night moved to "if circumstances allows" section below.
Raffle	1,900	5,000	NA	NA	NA	Conservative estimate.
Owl Fund	93,393	90,000	92,276	93,000	60,000	Hopes for higher estimate moved to "if circumstances allows" section below.
<b>MAIN FUNDRAISERS</b>	\$163,759	158,000	\$112,276	161,000	75,000	
<b><u>Other Fundraisers</u>, expected to be comprised of:</b>						
Politics and Prose	830	850	797	800	400	about 1/2 of the usual amount.
Dining	1,435	1,000	1,512	1,400	1,200	Assumes online.
Parent Night Out	1,204	1,000	0	-	-	
Hearst Branded Gear Sales	3,107	1,200	1,219	1,200	600	
Ecycle	1,038	1,000	1,013	1,000	NA	Moved to "if circum. allows"
Miscellaneous Fundraisers	955	500	130	500	-	
<i>estimate comprised of:</i>						
Propper Topper	400					
Other Misc.	555					
<b>OTHER FUNDRAISERS</b>	\$8,569	5,550	\$4,672	4,900	2,200	
<b><u>Retail Loyalty Programs</u></b>						
Amazon Smile	327	300	61			
Boxtops	73	100	158			
Giant	0	1,000	0			
Minted	250	250	302			

Other	47	50	29		
<b>RETAIL LOYALTY</b>	\$697	1,700	\$550	600	600
<b>Other Incoming Monies</b>					
Drama Club Post-Supplies Remaining Funds	2,140	2,500	NA	NA	NA
Yearbook By-Product Income	1,194	800	600	1,040	1,040
<b>OTHER INCOMING MONIES</b>	\$3,334	3,300	\$600	1,040	1,040

<b>"CORE" EXPENDITURES</b>						
	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Rev. V.2 for End-May vote	Notes

<b>Classroom Program Expenses</b>						
Library Supplies (not books; eg: barcodes, bookends, etc.)	676	\$500	186	2,000	2,000	
Kennedy Center Partnership	750	\$750	750	750	750	
Specialists Funds: (# of specialists increased in 2019-20)	3,076	\$3,500	1,500	4,500	4,500	Kept at \$500/specialists.
Teacher Classroom Funds (reduced to \$2,000/class for /20-2	34,664	\$39,500	30,000	43,700	40,000	\$2,000/class; \$3,700 for bus kept here to assist with potential other expenses.
Wellness (social emotional staff)	281	\$500	541	500	500	
				4,000	4,000	\$2,000 each to set up two new classroom.
<b>Total Classroom Program Expenses</b>	<b>39,447</b>	<b>44,750</b>	<b>32,977</b>	<b>55,450</b>	<b>51,750</b>	

<b>School Expenses</b>						
School Software: Mastery Online; Iready/Curriculum Associates; Lexia Bloomz	18,955	19,000	19,198	15,000	15,000	
Office Supplies (school's front office)	2,307	2,500	2,500	2,500	2,500	
Principal's Fund	291	5,000	2,766	5,000	5,000	
Staff Professional Development / Training	3,305	7,500	2,274	3,300	3,300	
	7,087	7,000	4,425	7,000	7,000	
				12,000	12,000	New one-off support for FY21 approved at Feb.'20 PTA mtg.
<b>Total School Expenses</b>	<b>31,945</b>	<b>41,000</b>	<b>31,163</b>	<b>44,800</b>	<b>44,800</b>	

<b>PTA Core Expenses</b>						
Accountants	2,100	2,000	2,200	2,000	2,000	
Bookkeeper				5,000	5,000	
Fees, Licenses, Permits	534	200	\$126	200	200	
Financial Services Fees (Paypal fee, reorder of checks, etc.) (ForSY20, as of 1/7: Checks ordered - \$58.30) (ForSY20, as of 1/7: PayPal fees - \$1963.70)	790	700	2,100	2,500	2,500	

						If enrichment takes place, will need more insurance, up to \$2,000 and perhaps more.
PTA's Insurance	465	500	765	2,000	800	
PTA's Postage, Printing, copies, office supplies	75	70	208	100	100	
Accounting software (Fee for Quickbooks Online)	604	700	900	900	900	
Website (Fee for Nation Builder)	348	400	680	700	75	
<b>PTA Core Expenses</b>	<b>4,916</b>	<b>4,570</b>	<b>6,979</b>	<b>13,400</b>	<b>11,575</b>	

<b>PTA Discretionary Expenses</b>						
PTA Gifts (to give to others in appreciation or thank you)	750	1,000	500	1,000	1,000	
Fifth grade Promotion	1,740	\$1,500	1,500	1,440	1,500	
Teacher Appreciation Week	1,128	\$1,000	\$0	1,200	1,200	
Executive Board Fund	NA	7,500	7,500	6,000	6,000	
<b>PTA Discretionary Expenses</b>	<b>3,618</b>	<b>11,000</b>	<b>9,500</b>	<b>9,640</b>	<b>9,700</b>	

**IF CIRCUMSTANCES ALLOW. To be reviewed right before the start of '20-21 school year and throughout:**

POTENTIAL ADIITIONAL INCOME						
	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Rev. V.2 for End-May vote	Notes
Owl Fund - if fundraising is higher than expected.					20,000	"Aggressive scenario" estimate of additional amount Owl Fund may raise
Live Auction Night					20,000	\$20,000 is slightly less than half of what we estimated Auction Night would've raised if we had been fully functioning.
Ecycle					650	Assumes about 2/3 of usual
<b>Total potential additional income</b>					<b>40,650</b>	

Below are remaining items. Estimates for them for '20-21 were made for the Mar.'20 PTA meeting (Col. P), pre-COVID; and early April (Col. T), hopeful for a fully functional '20-21 school year. These will be revisited at the start of the '20-21 school year.

ENRICHMENT and DRAMA CLUB: Income and Expenditures					
	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Notes
<b>INCOME: Enrichment class fees</b>	7,029	\$11,800	9,584	\$21,900	Estimate based on assumptions: 13 classes / session; 12 children / class; \$50 / child, with 30 scholarships. (Continue to not charge chorus.)
<b>EXPENDITURES</b>					
<u>Afterschool Enrichment Program and Drama Club</u>					
<u>Afterschool Enrichment Program</u>					
<u>Management</u>					
Administrators/Coordinators	5,250	5,600	8,013	10,000	Est. based on avg. 10hrs/wk throughout school year.
DGS Fees	NA	NA	1,950	4,200	Est. based on the # of classes being planned as of Feb. '20.
Onsite Coordinators	16,055	14,000	10,140	17,400	Est. based on 3 sessions, 8 wks/sess, 5 days/wk. FT coord <=3 hrs. / day; PT coord ~1 hr. / day.
Technuf: ipads, data, per student cost	1,479	2,250	1,352	NA	
Supplies				250	
<b>Total Afterschool Enrichment Management</b>	<b>22,784</b>	<b>21,850</b>	<b>\$21,455</b>	<b>31,850</b>	

<u>Direct Support</u>					Estimate based on 10 instructors /session to be paid at rate of \$70/hr, up from rate of \$40.
Enrichment Class Teachers	10,320	8,640	4,800	16,800	
Enrichment Class Supplies	2,250	1,000	\$458	1,000	
<b>Total Afterschool Enrichment Direct Support</b>	<b>12,570</b>	<b>9,640</b>	<b>\$5,258</b>	<b>17,800</b>	
<b>Total Afterschool Enrich. Mngmnt &amp; Direct Support</b>	<b>35,354</b>	<b>31,490</b>	<b>\$26,712</b>	<b>49,650</b>	
<b>Support for Drama Club Teacher Volunteers</b>	<b>5,120</b>	<b>4,480</b>	<b>\$2,240</b>	<b>3,840</b>	Same as '19-20. EB didn't have chance to discuss changing for '20-21.
<b>Ttl Aftcr Enrich. &amp; Drama Club (sum of coral items above)</b>	<b>40,474</b>	<b>\$35,970</b>	<b>\$28,952</b>	<b>53,490</b>	

<b>OTHER OPERATING EXPENDITURES</b>					
	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Notes
<b>PTA Support to Enhance School Activities</b>					
APTT Childcare	800	1,600	963	1,800	
Back to School Night Childcare	670	700	1,467	1,700	
Open Houses Supplies	112	300	114	114	
Other PTA support for school events and activities <i>estimate comprised of:</i> <i>Staff welcome back bfast; Math, Literacy, Art nights food; Math Morning bfast; Scripps Spelling Bee membership; Drama Club party food; Other</i>	1,646	1,400	409	1,120	
Schol. Bk. Fair - Purchase 1 bk/ student	2,089	2,100	1,824	NA	
<b>Total PTA Support to Enhance School Activities</b>	<b>5,317</b>	<b>6,100</b>	<b>4,777</b>	<b>4,734</b>	

	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Notes
<b>PTA Meetings, Communications, and Support of Community Activities</b>					
PTA Meetings					
Autism Child Care	0	\$250	\$0	100	
Child Care	1,950	\$1,700	\$1,300	1,900	
Food and Beverages	2,895	\$2,400	1,637	\$1,500	
<b>Total PTA Meetings</b>	<b>\$4,845</b>	<b>\$4,350</b>	<b>\$2,937</b>	<b>\$3,500</b>	
PTA Support of Community Events and Activities <i>estimate comprised of:</i>	\$1,586	\$2,650	\$1,967	\$1,790	
<i>E-cycle</i>	269	\$300	\$1,229	300	
<i>Holiday Luncheon</i>		\$700	0	0	
<i>Other PTA support for community</i>	482	\$800	\$559	\$640	
<i>Screen on the Green</i>	835	\$850	\$179	\$850	
<b>Total PTA Support for Comm. Software &amp; Activities</b>	<b>\$1,586</b>	<b>\$2,650</b>	<b>\$1,967</b>	<b>\$1,790</b>	
<b>Total PTA Mtgs &amp; Supp. (sum of coral items above)</b>	<b>\$6,431</b>	<b>\$7,000</b>	<b>\$4,904</b>	<b>\$5,290</b>	

	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Notes
<b>Fundraising Costs</b>					
Auction	13,578	\$13,500	2,205	\$13,500	
Raffle	1,000	\$1,500	NA	NA	
Others <i>estimate comprised of:</i>	\$4,305	\$1,350	2,242	\$680	
<i>Hearst Branded Gear Purchases</i>	3,471	\$300	\$1,495	\$300	
<i>Class party for Owl Fund Winners</i>	121	\$150	\$747	130	
<i>Parent Night Out</i>	713	\$650	0	0	

Misc/Other Fundraising Costs	0	\$250	0	250	:
<b>Total Fundraising Costs</b>	\$18,883	\$16,350	\$4,447	\$14,180	:

INVESTMENT EXPENDITURES					
	'18-19 Act.	'19-20 Budg	'19-20 Projected	V.1: early-May vote	Notes
Smartboard Repairs	20,000	\$10,000	-	0	
Purchase of Laptops and Accessories (eg: batteries, power cords, etc.)	1,046	\$20,000	\$16,019	1,000	
<b>Total Investment Expenditures</b>	\$21,046	\$30,000	\$16,019	1,000	