

**Hearst Elementary School PTA E-Board Mtg**  
**March 4, 2020**

Attendees: Kerry Schwed, Beth Prince, Christina Burnett, Deb Dasgupta, Kristine Inchausti, Ashley Boyle, Christine Galano, Susan Chun and Jen Geoffroy. Absent: Anne MacMillan

- 1) Auction Update
  - a. Board quickly reviewed the Raise the Paddle and Fund the Need items for general donations.
    - i. Musical instrument program and sound system
    - ii. Diversity mural supplies
    - iii. New classroom rugs
  - b. Online auction starts March 11 and runs through March 15
- 2) Website
  - a. New website is coming along, although there still are no volunteers to help maintain it.
    - i. Deb will post to listserv for help
    - ii. New website host is much cheaper than the previous host
    - iii. Deb can do limited web design
    - iv. Migration is happening slowly, donation page added first
- 3) Health and Safety
  - a. Corona virus concerns
    - i. Principal Geoffroy addressed concerns about precautions being taken to help prevent the spread of disease via Bloomz
    - ii. Community meeting on Friday will go over the importance of handwashing with students
- 4) Facility Updates
  - a. Bathrooms, loudspeakers, and doors have had work orders since 2017-2018
    - i. DGS work orders have been placed
    - ii. Principal Geoffroy has asked that parent involvement be held off until she exhausts all her resources
  - b. Smartboards were looked at by contractor on March 2
  - c. Playground updates will hopefully take place in April
- 5) Enrichment/Budget
  - a. Chorus and Running Club
    - i. Mr. Coleman cannot accept payment for PTA enrichment classes if he is already being paid for coaching a sports team
    - ii. Original proposal was that both Chorus and Running Club would have a \$50 fee and at least Running Club would be run through a lottery with a 25-student limit.
      1. Less confusing for parents during registration
      2. Ms. Baker would prefer that there is no charge for Chorus and that it is open to any child that would like to participate
  - b. Other teacher-led classes
    - i. Teacher-led classes need a minimum size to negate expenses
    - ii. Teachers are satisfied with current pay rate, propose increase to \$65-\$70/hour
      1. May use the rate to hire outside individuals to do classes, like yoga or calligraphy
    - iii. Number of teacher volunteers decreases because of Kaizen

- iv. Propose a bonus system for pay for number of enrichment classes taught each year.
  - 1. Bonus for more than 2/year
  - 2. New model for enrichment wants mostly teachers and parents
  - 3. Would entice teachers to work enrichment at school and not tutor outside community
- v. Ms. Prince and Ms. Boyle will talk to staff about proposed pay increase/bonus structure
- c. Should enrichment make money?
  - i. The Owl fund exists to provide excellent enrichment, so the Board says no.
- d. Anticipate approximately \$10,000 in expenses for the management of the spring session, maximum \$17,400 for onsite.
  - i. Parent coordinators paid \$25 each/hr with total hours=80
  - ii. On-site teacher coordinator paid \$40/hr with total hours = 120
  - iii. Assistant coordinator paid \$25/hr with total hours = 40
  - iv. DGS fees should be waved because PTA runs the enrichment program
- e. Insurance
  - i. Need to update insurance to include a rider for sexual molestation/abuse clause
  - ii. Estimate for new insurance is \$10,000