

PTA Executive Board Meeting

August 12, 2020

Attendees: Christina Burnett, Kerry Schwed, Adam Frost, Jen Geoffroy, Elke Chen, Beth Prince, Kristine Inchausti, Julia Krahe, Romesh Ratnesar

- Introductions of Board Members and new assistant principal Dr. Elke Chen
- Support of Staff, Students and Families
 - Staff
 - For teacher's first week back, the PTA should produce slides and/or a welcome video discussing the PTA's role of support and resources
 - Class room funds
 - Adam and Kristine will update reimbursement information regarding eChecks and Google forms
 - Adam will receive a list to verify staff identifications and the number of classrooms
 - Staffing for the 2020-2021 school year will be announced to the school community on or around August 13
 - Website to be updated
 - Some of staff's professional development will be provided by DCPS, but the Board should keep the current budget line item amount.
 - An appreciation of staff may occur the week of August 24, if staff wants to come into the building.
 - Ask parents to assist in expressing appreciation, perhaps with photos or videos of the kids expressing their excitement for the new school year.
 - Can discuss ideas with Dr. Chen.
 - Room parent coordinator will help aid communications between classroom staff and parents.
 - Students and Families
 - Materials for distance learning
 - Bulk purchases for manipulatives/kits
 - Supply kits
 - Where do the funds come from in the budget?
 - Should PTA buy all item in bulk or let parents buy and then the PTA do scholarships for families that need assistance?
 - Ms. Prince has identified a company that is flexible with adding/removing materials per an individual family's need. Can also add in an option for fundraising or donating boxes to other families.
 - Families with needs have been mostly identified.
 - Ms Brown has identified 17 families.

- Funds to help purchase supplies can come from the technology and field trip line items of the budget as DCPS will pay for iReady and Lexia.
- The Board will need to discuss how handle supply needs when/if in-person learning resumes this school year.
 - How does the Board ensure the families that need support get it?
 - Funding for supplies for the new Kindergarten and 3rd grade classrooms is still needed.
 - Kennedy Center partnership will continue virtually and will need PTA funds.
 - Currently do not know if there is a need for more funding for specialists.
- Welcoming New Students and Families
 - PTA will assist in some sort of community event to help connect new students and families to classmates in their grade band.
 - Gear or magnet drive-thru
 - Virtual meet-ups/playdates
 - Zoom chats
 - Room parent recruitment is needed as soon as possible to aid with community building.
 - Different grades will have different strategies.
 - Messaging on Bloomz, website, and listserv will be utilized to connect the PTA Executive Board with new families.
- Enrichment
 - Per DCPS, no after school programming can be sponsored by the school or the PTA
 - Information on vendors offering online classes for enrichment will be shared.
- Back-to-School-Night
 - How? When?
 - Breakout Zoom rooms via Principal Geoffroy's account.
 - Mid-September. 9th or 16th
 - Will schedule follow traditional schedule?