

# Hemswell Cliff Parish Council

## Neighbourhood Plan Committee

**Minutes of the Neighbourhood Plan Committee meeting held on 24 April 2017 in the room of requirement at Hemswell Cliff Primary School.**

**Present:** Councillor Kirman, Councillor Hann, Bethan Clayton (Chair), Ruth Smiles and Tom Clay (Clerk)

**In Attendance:** West Lindsey Council Officers Shayleen Towns

**Apologies:** Mark Hurd, Connie Hurd

Minute Number	Item or Decision
<b><u>Procedural items – items not requiring written notice</u></b>	
<b>47/1617NP</b>	<b>Declarations of interest</b> No declarations were made.
<b>48/1617NP</b>	<b>Approval of the Minutes for the Meeting Held on 20 March 2017</b> Bethan Clayton proposed that the minutes be accepted as a true and proper record of the meeting, Ruth Smiles seconded, and the minutes were approved.
<b>49/1617NP</b>	<b>Public Questions</b> No members of the public were present.
<b><u>Business Items – matters requiring written notification</u></b>	
<b>50/1617NP</b>	<b>Visioning and External Advice</b> <b>Resolved:</b> The item will be deferred until the next meeting in May.
<b>51/1617NP</b>	<b>Consultation Results</b> <b>Resolved:</b> After reviewing the 'Results Summary Report' no further action will be taken until after the meeting with Open Plan.
<b>52/1617NP</b>	<b>Action Plan Review</b> <b>Resolved:</b> The item will be deferred until the next meeting in May.
<b><u>Next Committee Meeting – items not requiring written notice</u></b>	
<b>53/1617NP</b>	<b>Items for Inclusion on the Next Committee Meeting Agenda</b> The following items will appear on the next Committee meeting agenda: <ul style="list-style-type: none"> <li>• Open Plan</li> <li>• Action Plan</li> </ul>

	The Clerk asked people to put forward suggestions for new committee members before the weekend.
<b>54/1617NP</b>	<p><b>Date and Time of Next Meeting</b>                  The Neighbourhood Planning Committee confirmed the date and time of the next meeting as 22 Monday 2017 at 7pm in the room of requirement at Hemswell Cliff Primary School.</p>

**Meeting started 8pm and closed 9:40pm**

Document published on 15 May 2017

**Signed:** .....

**Print Name:** .....

**Date:** .....