

Hemswell Cliff Parish Council Neighbourhood Plan Committee

Minutes of the Neighbourhood Plan Committee meeting held on 26th March 2018 in the room of requirement at Hemswell Cliff Primary School.

Present: B Clayton (Chairman), Councillor Hann, Connie Hurd, Mark Hurd,
Parish Clerk – Tracey Broughton

In attendance – T Williams, S Town WLDC Officer

Apologies:

Resolved: **Cllr Kirman Proposed, W Hann seconded**
Ruth Smiles (Personal), Open Plan Representatives, Cllr
Kirman
Unanimous

Minute Number	Item or Decision
<u>Procedural items – items not requiring written notice</u>	
42/1718N	Declarations of interest No declarations of interest were made.
43/1718N	Approval of the Minutes for the Meeting Held on Monday 15th January 2018 M Hurd proposed that the minutes be accepted as a true and proper record of the meeting Cllr Hann seconded, and the minutes were approved.
44/1718N	Public Questions None
<u>Business Items – matters requiring written notification</u>	
45/1718N	Update on events and community engagement with a list of dates and costs. The engagement document was discussed. Clerk to send a copy of the engagement plan to S Towns. It was suggested that newsletter has been forwarded with events already in place that the committee could engage with.
46/1718N	Engagement Activity Timeline

Minutes Verification. Signature: Date:

	The dates have slipped slightly and it was discussed the benefit from looking to engage with the Residents Group. Chairman asked members to email their availability to assist with events.
47/1718N	Budget Review – extract from HCPC Meeting dated 12th March on delegated spending – decision on spending between this meeting and HCPC meeting dated April 9th 2018 Clerk explained the budget resolution made at the last parish council meeting.
<u>Next Committee Meeting – items not requiring written notice</u>	
48/1718N	Items for Inclusion on the Next Committee Meeting Agenda The following items will appear on the next Committee meeting agenda: <ul style="list-style-type: none"> • Feedback from events that have taken place • Update on the Engagement Programme • Budget Review
41/1718N	Date and Time of Next Meeting Monday 16 th April 2018 at 7.00pm.

Meeting started 7:00pm and closed at 7.45pm

Document published on

Signed:

Print Name:

Date:

Minutes Verification. Signature: Date: