

Hemswell Cliff Parish Council


28 November 2016

Dear Councillor,

Ordinary Meeting of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 5 December 2016**, commencing at **7:30pm**, in the **Room of Requirement at Hemswell Cliff Primary School**.

The agenda for the meeting is set out below.



Tom Clay

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural Items</u>
2	Declarations of Interest <i>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</i>
3	Minutes of the Ordinary Meeting Held on 7 November 2016 Council to consider approving the minutes as a true and proper record.
4	Neighbourhood Plan Committee: Minutes of the Meeting Held on 21 November 2016 Council to note the minutes of the meeting and discuss any issues and actions arising.
5	Public Questions <i>The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.</i>
6	Chair's Remarks <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>

7	<p>Clerk's Report <i>For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
8	<p>Police, Crime and Anti-Social Behaviour Update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
9	<p>District and County Council Update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
10	<p>Parish Councillor Update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
<u>Business Items - Motions Requiring Written Notice</u>	
11	<p>Finances</p> <p>A) Payments for Approval Council to consider the following payments for approval:</p> <ul style="list-style-type: none"> • £10 – Lincs Accounting (to be paid electronically) • £450 – Murphy's Landscaping (to be paid electronically) • £18.32 – T Clay Clerk neighbourhood plan survey function on website (to be paid electronically) • £27.99 – T Clay for ink cartridge for Parish Council printer (to be paid electronically) <p>B) Bank Balances and Accounts Reconciliation Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – appendix A.</p> <p>C) Budget Monitoring Council to review the budget monitoring report prepared by the Clerk/RFO – appendix B.</p> <p>D) 2017-2018 Precept Council to receive an update about the 2017-2018 precept and be afforded the opportunity to put any further ideas forward for consideration – appendix C.</p>
12	<p>Accumulation of Straw on Roads and in Gutters Council is to consider the issue of straw being deposited on roads and in gutters across the Parish, but particularly along the A631 and A15.</p>
13	<p>Christmas Tree Council is to receive an update about the installation of the tree and consider payment for it and for the testing of lights.</p>

14	<p>Ball Park Maintenance Equipment Funding Application Council to consider making a funding application for maintenance equipment for the Ball Park site – appendix D.</p>
15	<p>Parish Council Leaflet Council to consider the production, purchase and distribution of a leaflet in the New Year – appendix E.</p>
<u>Next Ordinary Meeting</u>	
14	<p>Items for Inclusion on the Next Ordinary Meeting Agenda <i>Councillors are requested to use this opportunity to raise items for future Ordinary Meeting agendas.</i></p> <p>At the November meeting the Clerk was asked to add the issue of RAF Hemswell Day to the January 2017 agenda.</p>
15	<p>Actions to be Undertaken Before the Next Ordinary Meeting <i>A list of specific actions will be made that need to be undertaken before the next meeting. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
16	<p>Date and Time of the Next Ordinary Meeting To confirm date and time of the next meeting, provisionally scheduled for Monday 2 January 2016, starting at 7:30pm.</p>