

# Hemswell Cliff Parish Council


27<sup>th</sup> November 2017

Dear Councillor,

## Ordinary Meeting of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 4<sup>th</sup> December 2017**, commencing at **7:30pm**, in the **Room of Requirement at Hemswell Cliff Primary School**.

The agenda for the meeting is set out below.



**T A Broughton PSLCC**

**Clerk to Hemswell Cliff Parish Council**

## Agenda

Agenda Number	Item
1	<b>Apologies</b>
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> <i>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</i>
3	<b>Minutes of the Ordinary Meeting held on Monday 6<sup>th</sup> November 2017</b> Council to consider approving the minutes as a true and proper record.
4	<b>Update from the Neighbourhood Plan Committee</b> Council to hear an update from the Neighbourhood Plan committee
5	<b>Update from the Ball Park Committee</b> Council to hear an update from any informal discussions that have taken place during October 2017 and discuss any issues and actions arising.
6	<b>Public questions</b> <i>The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.</i>

<b>7</b>	<b>Chairman's remarks</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>8</b>	<b>Clerk's report</b> <i>For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>9</b>	<b>Police, crime and anti-social behaviour update</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>10</b>	<b>District and County Council update</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>11</b>	<b>CCTV and Pioneer Report</b> Council to receive an update on the CCTV and the Pioneer report from Shay Towns
<b>12</b>	<b>Parish Councillor update</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
	<b><u>Business Items - Motions Requiring Written Notice</u></b>
<b>13</b>	<b>Finances</b> <b>A) Payments for approval</b> Council to consider the following payments for approval: <ol style="list-style-type: none"> <li>1) G Prestwood Fuel Receipt £10.25</li> <li>2) Total Accounting £48 payroll set up costs</li> <li>3) Total Accounting £10 October payroll</li> </ol> <p>Council to note that the following payments were made between the last meeting of Council and this one for contractual or legal reasons, or made through delegated powers:</p> <ol style="list-style-type: none"> <li>1) G Prestwood Laptop £419.95</li> <li>2) Mrs T Broughton Clerk Pay £231.67</li> <li>3) HMRC £58.00</li> <li>4) Office consumables £96.99 Printer ink</li> </ol> <b>B) Bank balances and accounts reconciliation</b>

	Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – appendix A.
<b>14</b>	<b>Quotation for Alpha – Accounts software – sample reports and quotation attached</b> .
<b>15</b>	<b>Play Parks</b>
<b>16</b>	<b>Straw on the Roads and Pavements</b> Council to review the situation
<b>17</b>	<b>Parish Council Full Council meetings start time – consideration to amend to 7pm</b>
	<b><u>Next Ordinary Meeting</u></b>
<b>18</b>	<b>Items for inclusion on the next Ordinary Meeting agenda</b> <i>Councillors are requested to use this opportunity to raise items for future Ordinary Meeting agendas.</i>
<b>19</b>	<b>Actions to be undertaken before the next Ordinary Meeting</b> <i>A list of specific actions will be made that need to be undertaken before the next meeting. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>20</b>	<b>Date and time of the next Ordinary Meeting</b> To confirm date and time of the next meeting, provisionally scheduled for Monday 8 January 2018, starting at 7:30pm.