**Hemswell Cliff Parish Council Neighbourhood Plan Committee**

9th January 2018

Dear Member,

**Neighbourhood Plan Committee meeting**

You are requested to attend a meeting of Hemswell Cliff Parish Council’s Neighbourhood Plan Committee to be held on **Monday** **15th January 2018, commencing at 7pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.

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Tracey Broughton PSLCC

**Clerk to Hemswell Cliff Parish Council**

**Agenda**

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| **Agenda Number** | **Item** |
| **1** | **Apologies** |
|  | **Procedural Items – items not requiring written notice** |
| **2** | **Declarations of Interest***To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.*  |
| **3** | **Minutes of the Committee Meeting Held on Monday 20th November 2017**To consider approving the minutes as a true and accurate record. |
| **4** | **Public Questions***The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.* |
|  | **Business Items – matters requiring written notification** |
| **5** | **Results of the Survey Findings** |
| **6** | **Plan Detail of Business Events** |
| **7** | **Engagement Activity Time Line** |
| **8** | **Budget Review**  |
|  | **Next Committee Meeting – items not requiring written notice** |
| **9** | **Items for Inclusion on the Next Committee Meeting Agenda***Members are requested to use this opportunity to raise items for future committee meeting agendas.* |
|  **10** | **Date and Time of Next Meeting**To confirm date and time of the next meeting, provisionally scheduled for Monday 19th February 2018, starting at 7pm. |