

# Hemswell Cliff Parish Council

**Minutes of the Ordinary Meeting of the Parish Council held on Monday 12 March 2018 in the Room of Requirement at Hemswell Cliff Primary School.**

**Present:** Councillors Beevers, Kirman, Prestwood (Chairman), Richardson, Hann  
Parish Clerk Tracey Broughton.

**In Attendance:** District Councillor Howitt-Cowan

Members of the Public – None

**Apologies:**

Minute Number	Item
<b>Procedural Items – items not requiring written notice</b>	
204/1718	<p><b>Apologies</b> None from members of the council, however WLDC Officer and PCSO and County Councillor have sent in their apologies.</p>
205/1718	<p><b>Declarations of Interest</b> Cllr Prestwood in accounts.</p>
206/1718	<p><b>Minutes of the Ordinary Meeting held on Monday 5<sup>th</sup> February 2018</b></p> <p><b>Resolved - Councillor Kirman proposed and Cllr Beevers seconded</b> That the minutes be accepted as a true and proper record of the meeting. <b>Unanimous</b></p>
207/1718	<p><b>Update from Neighbourhood Plan Committee</b> The Committee met for a Working Group meeting recently. The wish list was distributed and the council noted the feedback from the school. There has been suggestion that a pelican crossing should be considered with increased housing. The group suggested converting the field into a park that the children can design. Tasks have been allocated to members. There has been an engagement programme planned.</p> <p><b>Resolved – Councillor Hann, seconded Cllr Richardson</b> To permit the NP budget up to £3000 between this meeting and the April 9<sup>th</sup> Meeting 2018 and the Engagement programme document to be approved at the April 2018 meeting.</p>

	Unanimous
<b>208/1718</b>	<p><b>Update from Ball Park Committee</b> Equipment has been received and the Smart Water kit has been used to mark up the equipment. CCTV images of the trees were shown to members. Tree Officer will give advice on the trees. It was suggested to contact the insurance to add the additional items.</p>
<b>209/1718</b>	<p><b>Public Questions</b> There was a question received via social media. It has been reported that motorbikes and quads are still being ridden on the paths. There is a potential safety issue and it was stated that they are creating anti-social behaviour in the evenings. Chairman will contact the PCSO. It was also suggested that the CCTV should capture the images and take further action.</p>
<b>210/1718</b>	<p><b>Chairman's remarks</b></p> <ul style="list-style-type: none"> <li>• No grit available for the parishes</li> <li>• Grit can be purchased for £5.56 per bag</li> <li>• Road closure due in the parish is due in the next week</li> <li>• Clerk will email Chairman and Cllr Beevers bank details</li> <li>• Chairman attended a refresher course and this has highlighted issues with GDPR</li> </ul> <p><b>Resolved Proposed Cllr Hann, seconded</b> To purchase 40 bags of grit at a cost of £222.40 as is required to fill the bins due to further inclement weather due. <b>Unanimous</b></p>
<b>211/1718</b>	<p><b>Clerk's report</b></p> <ul style="list-style-type: none"> <li>• WPD – Workshops 20<sup>th</sup> March 2018</li> </ul>
<b>212/1718</b>	<p><b>Police, crime and anti-social behaviour update</b> Written report informing members of reported ASB and crime recently committed in the parish. It was noted that there is a fence with a hole in it into the Care Home. This has been reported to the Care home.</p>

213/1718	<p><b>District and County Council update – Cllr Howitt-Cowan</b></p> <p><b>County Councillor Perraton- Williams</b> Have progressed on issues with the drains and progress is being made.</p> <p><b>District Councillor Howitt-Cowan</b> Budget has been approved and the precept is at 3% increase. Community grants will continue but will change. £500 grant will disappear. £8000 will continue with match funding. Councillor Initiative Fund will continue but the amount is not known yet. WL Churches Festival was good. Green Bin collection has had a good uptake. Market Street is being rejuvenated to its original heritage. WLDC have raised £2.1 million for housing in South West Ward Riverside. Pursuing central government for further funds for additional housing. Apprentice scheme is going well.</p>
214/1718	<p><b>WLDC Officers Report</b></p> <p>No specific updates. PSPO due to commence March 15<sup>th</sup>. CCTV is proceeding well. Quarter stats available at the April meeting. It is noted that the council will support public ownership of recreation areas in the future. Cutting back of the trees on the Ball Park will be investigated.</p>
215/1718	<p><b>Parish Councillor update</b></p> <p><b>Cllr Hann</b> No longer the Chairman of Hemswell Cliff Residents Group.</p> <p><b>Cllr Beevers</b> No Report</p> <p><b>Cllr Prestwood</b> No Report</p> <p><b>Cllr Kirman</b> Reunion dinner is planned for September 2018 – May 2018 agenda item.</p> <p><b>Cllr Richardson</b> To contact Highways for a road walkabout when the straw gets worse. Notice boards – this is blocking the view of the bus if standing in the bus shelter.</p>

	It was suggested to conduct a village sign test to report back to the April meeting.
<b><u>Business Items – Items requiring written notice</u></b>	
<b>216/1718</b>	<p><b>Finances</b></p> <p><b>A) Payments for approval</b>  <b>Resolved - Cllr Hann proposed, seconded by Cllr Kirman</b>, that the following payments be approved, cheques drawn up during the meeting and electronic payments made by the Clerk where indicated.  <b>Unanimous</b></p> <ol style="list-style-type: none"> <li>1) G Prestwood Fuel Receipt £</li> <li>2) Total Accounting £12 February payroll</li> <li>3) LALC Annual Subscription £260.87</li> <li>4) LALC Training £8</li> <li>5) Smart Water renewal £118.80</li> <li>6) G Prestwood £27.98 wood preserver</li> </ol> <p><b>Resolved – Cllr Hann Proposed, Cllr Kirman seconded</b>  The proposal received unanimous support, the payments approved, cheques were drawn and the Clerk was instructed to make electronic payments where indicated.  <b>Unanimous</b></p> <p>Council noted that the following payments were made between the last meeting of Council and this one for contractual reasons, legal reasons, following a decision of Council or were made through delegated powers:</p> <ol style="list-style-type: none"> <li>1) Mrs T Broughton Clerk Pay £199.81</li> <li>2) HMRC £50.00</li> <li>3) Greenstripe £7419.60</li> </ol> <p><b>B) Bank Balances and accounts reconciliation</b></p> <p>These were noted.</p> <p><b>Resolved Proposed Cllr Kirman, Seconded Cllr Hann</b>  To accept the accounts and reports</p>

	<p><b>Unanimous</b></p> <p><b>C)</b> Decision whether to Grant Normanby By Spital Brownies an amount to the support the group – agenda the General Power of Competence on April meeting in order to grant an amount. Clerk to write to the applicant with the response.</p>
<b>217/1718</b>	<p><b>Planning Application Reference</b></p> <p><b>137229</b> – Application for approval of reserved matters for erection of 36no. dwellings - considering appearance, landscaping, layout and scale - following outline planning application 133344 allowed on appeal 14 June 2016</p> <p>Land west of Lancaster Green Hemswell Court Hemswell Cliff DN21 5TQ</p> <p>Members discussed the application at length.  <b>Resolved Proposed Cllr Prestwood, seconded Cllr Richardson</b>  The following comments to be submitted. Concerns that drainage is not adequate, Traffic onto the A631 from a privately owned piece of road., S106 contributions, style of the housing is not in keeping with the area.  <b>Unanimous</b></p> <p>The application PL0134/17 commented on in January – a hard pipeline is being installed instead of a soft flexible one. Chairman to email comments and report to enforcement.</p>
<b>218/1718</b>	<p><b>RAF Centenary Event</b>  No event is planned.</p>
<b>2191718</b>	<p><b>Straw on the Roads and Pavements</b>  Chairman has met with the Highways Officer. Permission to lift the manholes and drains has been given. Highways will upgrade the inlet to a proper gulley in May/June 2018.</p>
<b>220/1718</b>	<p><b>GDPR – Update from Chairman and Clerk</b>  Chairman explained the updates. Email addresses were discussed and also the dissemination and holding of data. Chairman will organise the email distribution.</p> <p><b>Resolved Proposed Cllr Prestwood, seconded Cllr Hann</b>  To renew corporate email addresses for members at £1.99 per month for an up to additional 20 email addresses  <b>Unanimous</b></p>

221/1718	<p><b>Discussion on Crime and Poor Performance in Waste Consultation</b> Nothing further to contribute as the date has passed.</p>
222/1718	<p><b>Grounds Maintenance – Tender for grounds maintenance decision</b></p> <p><b>Resolved Proposed Cllr Hann, Seconded Cllr Kirman</b> To award the contract to MKS at £165 per month for 12 months with the extra works as suggested in March. <b>Unanimous</b></p>
<b><u>Next Ordinary Meeting – items not requiring written notice</u></b>	
223/1718	<p><b>Items for inclusion on the next Ordinary Meeting agenda</b> The following items are to appear on the agenda for the next Ordinary Meeting of Council: Straw on the Roads Xmas Tree GDPR Policies GPC</p>
224/1718	<p><b>Actions to be undertaken before the Next Ordinary meeting</b> Chairman will email GM tender applicants Notice board to be completed GP prices for Ball Park equipment Insurance additional equipment GP PCSO anti-social behaviour Clerk to action account for grit – Chairman to order Clerk to submit planning comments Cllr Beever and Cllr Prestwood to enact online banking Cllr Richards to view the signs Cllr Kirman to deliver cheque to Greenstripe Chairman to email enforcement Chairman to set up emails</p>
225/1718	<p><b>Date and time of the next Ordinary Meeting</b> The date and time of the next Ordinary Meeting of the Parish Council was confirmed as: Monday 9<sup>th</sup> April 2018, starting at 7:30pm. The meeting will take place in the Room of Requirement at Hemswell Cliff Primary School.</p>

**Meeting started at 7:30pm and closed at 22.09**

Document published on

**Signed:** .....

**Print Name:** .....

**Date:** .....

Minutes Verification. Signature: ..... Date: .....