

Hemswell Cliff Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Monday 2nd July 2018 in the Room of Requirement at Hemswell Cliff Primary School.

Present: Councillors Prestwood (Chairman), Beevers, Kirman (Vice Chairman), Richardson, Hann

Parish Clerk Tracey Broughton.

In Attendance:

District Councillor Cowitt-Cowan

West Lindsey District Council Officer – Shay Towns

Members of the Public – 6 members of the public

Apologies:

Minute Number	Item
<u>Procedural Items – items not requiring written notice</u>	
48/1819	Apologies None
49/1819	Declarations of Interests None
50/1819	Minutes of the Annual Parish Council Meeting held on Monday 4th June 2018 Resolved - Councillor Hann proposed and Cllr Kirman seconded That the minutes be accepted as a true and proper record of the meeting. Unanimous
51/1819	Update from Neighbourhood Plan Committee End of Year Grant has been referred to the Neighbourhood Plan Consultants. Community engagement is ongoing.
52/1819	Update from Ball Park Committee Signs not to be relocated at present due to vandalism. Small fire has been on the astro-turf. Bins have been re-sited. ROSPA inspection is due in August. £66.50 if booked now Cllr W Hann Proposed, Cllr J Richardson seconded To accept the quote of £66.50 for the ROSPA inspection. Unanimous

53/1819	Public Questions There is now a full time police presence in the area. Police are mobile. Police explained the process for reporting any issues in the area. Many reports to the Parish Council that the police are not doing anything. It was stated that the grass cutting has not been managed well and some areas have not been mown recently. Contractors have not been in certain areas due to transfer of contract. Grass cutting will be done fortnightly. There will be three hourly street cleaning per week.
54/1819	Chairman's remarks • Grounds Maintenance issues have arisen. Areas have been left that are full of mole hills. After investigation it was found to be client's responsibility or there is a £10 fee to pay per mole hill. Chairman is meeting with the contractor to discuss the issue. • Grant application came back with not enough evidence as three quotes were not included. The quotes were submitted and the grant application has been successful. • Have updated property owners on the village situation. • Internet and email problems have been investigated. There has been a fault with the webmail system. This has now been rectified. Chairman suggested to members to install Outlook Client.
55/1819	Clerk's report • LALC Newsletter to distribute.
56/1819	Police, crime and anti-social behaviour update Written report has been submitted. Many ASB incidents and other criminal incidents.
57/1819	District and County Council update – District Council has a commercial portfolio. District Council have purchased a gym in Sheffield. District Council is looking at purchasing further sites in Lincolnshire. Council is looking to run its own lottery to plough funds back into the community.
58/1819	WLDC Officers Report Estate Management is now with West Lindsey District Council. Litter picking will begin at the beginning of July. Public Space Protection Officers will work with the staff working in the village. Signage will be sited with details of the Public Space Protection Order. It was suggested that the Enforcement Officer attend on a Sunday morning when the parking is a problem. It was suggested to publicise a revised leaflet regarding the information relating to the Public Space Protection Order.

59/1819	Parish Councillor update Cllr Hann Big Lunch was a success. Residents Group next meeting is September 4th at 6pm. Cllr Beevers Adopted roads are not on Sat Nav so emergency vehicles have difficulty locating streets. Have reported this to the local MP. Cllr Kirman Grass verges on A631 are in a mess. Difficult at junctions due to the overgrown grass. Cllr Richardson Listed Buildings – have attempted to get the three hangers listed but this was not successful. Hanger one is intact and is one of the very few that the public have access to. It was suggested to look at Hanger one having listed status.
<u>Business Items – Items requiring written notice</u>	
60/1819	Finances Cllr G Prestwood declared a personal interest in accounts. A) Payments for approval Resolved – Cllr Hann proposed, seconded by Cllr Beevers, that the following payments be approved, cheques drawn up during the meeting and electronic payments made by the Clerk where indicated. Unanimous 1) G Prestwood Email £19.15 2) Total Accounting £12 June payroll 3) MKS Grounds Maint £252.00 4) T Broughton Website £175.18 5) LALC Subscription £268.87 Resolved – Cllr Kirman Proposed, Cllr Beevers seconded The proposal received unanimous support, the payments approved, cheques were drawn and the Clerk was instructed to make electronic payments where indicated. Unanimous Council noted that the following payments were made between the last meeting of Council and this one for contractual reasons, legal reasons, following a decision of Council or were made through delegated powers:

	1) Mrs T Broughton Clerk Pay £229.61 2) HMRC £57.40 B) Bank Balances and accounts reconciliation These were noted. Resolved Proposed Cllr Kirman, Seconded Cllr Beevers To accept the accounts and reports Unanimous c) Virement from Insurance of £500 to CCTV Budget Resolved Cllr Prestwood proposed, Cllr Hann seconded To vire £500 from Insurance Budget to CCTV Budget Unanimous
61/1819	Planning Matters Application Matters 137747 LCC Ref No. PL/0048/18 Erection of a brick built substation at Anaerobic Digestion Plant, Hemswell Cliff, Gainsborough, DN21 5TU
62/1819	Road Crossing Light Light is not bright enough and better light is required. To contact the Lincolnshire County Council Highways Department to come and check the lights.
63/1819	RAF Hemswell Day 2018 Cllr Beevers is organising the event. This is progressing well.
64/1819	Christmas Tree 2018 To be dealt with in September 2018
65/1819	Straw on the Roads Straw has not been cleaned recently. Machine needs to be repaired. Chairman has cleaned some drains that are full.
66/1819	Bus Shelter Cleaning Working Group Cllr Kirman, Richardson, Hann and Prestwood have offered to help Monday 9th July at 7pm.

67/1819	Parish Clerk Resignation Cllr Prestwood proposed, Cllr Kirman seconded To advertise the post through LALC. Cllr Kirman, Prestwood and Hann to be on the interview committee. Decision to be made at the September meeting. Interviews will be the week commencing the 30 th . Unanimous
<u>Next Ordinary Meeting – items not requiring written notice</u>	
68/1819	Items for inclusion on the next Ordinary Meeting agenda The following items are to appear on the agenda for the next Ordinary Position of new Parish Clerk Straw on the Roads Christmas Tree Highways updates
68/1819	Actions to be undertaken before the Next Ordinary meeting ROSPA - Chairman Notify Robert Miller regarding funding - Chairman Email Cllr Kirman and Cllr Beevers - Chairman Email CC regarding safety cuts of grass at junctions - Chairman Email CC regarding the poor lighting and the straw - Chairman Cllr Richardson – Listing Hangers - Cllr Hann – Mark Briscoe Monitor the straw situation – all
70/1819	Date and time of the next Ordinary Meeting The date and time of the next Ordinary Meeting of the Parish Council was confirmed as: Monday 10 th September 2018, starting at 7:30pm. The meeting will take place in the Room of Requirement at Hemswell Cliff Primary School.

Meeting started at 19:30 and closed at 21.40

Document published on

Signed:

Print Name:

Date:

Minutes Verification. Signature: Date: