

Hemswell Cliff Parish Council


25 March 2019

Dear Councillor

Ordinary Meeting of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 1 April 2019**, commencing at **7.30pm**, in the **Room of Requirement at Hemswell Cliff Primary School**.

The agenda for the meeting is set out below.



H Reek
Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural items</u>
2	Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
3	Minutes of the Ordinary Meeting held on Monday 4 March 2019. Council to consider approving the minutes as a true and proper record.
4	Update from the Neighbourhood Plan Committee Council to hear an update from the Neighbourhood Plan Committee.
5	Update from the Ball Park Committee Council to hear an update from the Ball Park Committee.
6	Public questions The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.
7	Chairman's remarks For information only. Any items raised for decision will appear on the agenda for the next meeting.

8	<p>Clerk's report For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.</p>
9	<p>Police, crime and anti-social behaviour update For information only. Any items raised for decision will appear on the agenda for the next meeting.</p>
10	<p>District and County Council update For information only. Any items raised for decision will appear on the agenda for the next meeting.</p>
11	<p>WLDC Officers' Report Council to receive an update.</p>
12	<p>Parish Councillor update For information only. Any items raised for decision will appear on the agenda for the next meeting.</p>
<u>Business Items - Motions Requiring Written Notice</u>	
13	<p>Finances A) Payments for approval Council to consider the following payments for approval – all costs will indicate whether VAT is included:</p> <ol style="list-style-type: none"> 1) Local Association of Local Councils (LALC) including the National Association of Local Councils element - £166.51 2) LALC training - £90.00 (inc VAT) 3) Smartwater Renewal £118.80 inc vat 4) CCTV contribution to WLDC - £1,000 5) Total Lincoln Limited – payroll March - £12.00 (inc VAT) 6) LALC Clerk training (two days plus mentor) £160.00 7) Moving outstanding balance to reserves – amount to be confirmed at the meeting <p>Council to note that the following payments were made between the last meeting of Council and this one for contractual or legal reasons, or made through delegated powers:</p> <ol style="list-style-type: none"> 1) Helen Reek Clerk Pay for March - tbc 2) HMRC March - tbc <p>B) Bank balances and accounts reconciliation Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – the year end report will be available at the meeting. To consider whether to move all outstanding balances left in the bank account into reserves.</p>

	<p>C) Budget 2019/20 To agree the allocation of the precept for 2019/20.</p>
14	<p>Planning Matters None at present.</p>
15	<p>Grit purchase To consider whether to purchase grit.</p>
16	<p>Allotments To consider the request for the provision of allotments and the next steps.</p>
17	<p>Request for a Street Light To consider a request for a Street Light.</p>
18	<p>Straw on the Road The Council to discuss the current situation relating to straw on the roads.</p>
19	<p>RAF Hemswell Day 2019 To consider the preparations for this year's event.</p>
	<p><u>Next Ordinary Meeting</u></p>
20	<p>Items for inclusion on the next Ordinary Meeting agenda Council are requested to use this opportunity to raise items for future Ordinary Meeting agendas.</p>
21	<p>Actions to be undertaken before the next Ordinary Meeting A list of specific actions will be made that need to be undertaken before the next meeting. Any items raised for decision will appear on the agenda for the next meeting.</p>
22	<p>Date and time of the next Ordinary Meeting To confirm date and time of the next meeting, provisionally scheduled for Monday 3 June 2019, starting at 7.30pm.</p> <p>The Annual Parish Council Meeting is provisionally scheduled for Monday 13 May 2019, starting at 7.00pm.</p>