

Hemswell Cliff Parish Council

Neighbourhood Plan Committee

15 July 2019

Dear Member

You are requested to attend a meeting of Hemswell Cliff Parish Council's Neighbourhood Plan Committee to be held on **Monday 22 July 2019, commencing at 7.00pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Helen Reek

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural Items – items not requiring written notice</u>
2	Declarations of Interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
3	Minutes of the Committee Meeting held on Monday 10 June 2019 To consider approving the minutes as a true and accurate record.
4	Public Questions The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.
	<u>Business Items – matters requiring written notification</u>
5	Feedback from any engagement activities To update on feedback from any engagement activities or plan future ones since the previous meeting.

6	<p>Call for Sites.</p> <p>To consider any additional Call for Sites and next steps to completing this stage.</p>
7	<p>Draft Neighbourhood Character Report</p> <p>To consider any further drafts of the draft Neighbourhood Character Report which will be including in the Plan.</p>
8	<p>Neighbourhood Plan Grant</p> <p>To consider the allocation of Grant received to complete the process. This will need to be recommended to the Ordinary Meeting of the Parish Council.</p>
9	<p>Monitoring of Timescales</p> <p>To monitor progress against the timescales for completion of the Plan.</p>
10	<p>Items to post on the Parish Council website and the Trent-Cliff Gazette.</p> <p>To consider any publicity or information.</p>
<u>Next Committee Meeting – items not requiring written notice</u>	
11	<p>Items for Inclusion on the Next Committee Meeting Agenda</p> <p>Members are requested to use this opportunity to raise items for future committee meeting agendas.</p>
12	<p>Date and Time of Next Meeting</p> <p>The next meeting is scheduled for Monday 16 September 2019 at 7pm. The last scheduled meeting is:</p> <p>Monday 21 October 2019</p>