

Hemswell Cliff Parish Council

Neighbourhood Plan Committee

Minutes of the Neighbourhood Plan Committee meeting held on Monday 10 June 2019 in the room of requirement at Hemswell Cliff Primary School.

Present: Cllr Hann, Cllr Kirman, C Hurd (Chairman) and M. Hurd.

Parish Clerk – Helen Reek

In attendance: John Bayes, Open Plan and Nev Brown, West Lindsey District Council (WLDC)

0 members of the public

Minute Number	Item or Decision
<u>Procedural items – items not requiring written notice</u>	
1/1920N	<p>Election of Chairman</p> <p style="text-align: center;">RESOLVED:</p> <p>That Connie Hurd be elected as Chairman.</p>
2/1920N	<p>Apologies</p> <p>None.</p>
3/1920N	<p>Declarations of Interest</p> <p>Councillor Kirman declared an interest as she had submitted site 1 as part of the Call for Sites stage.</p>
4/1920N	<p>Approval of the Minutes for the Meeting Held on Tuesday 7 May 2019</p> <p style="text-align: center;">RESOLVED:</p> <p>That the minutes be approved as a true and accurate record.</p>
5/1920N	<p>Public Questions</p> <p>None.</p>

Minutes Verification. Signature: Date:

<u>Business Items – matters requiring written notification</u>	
6/1920N	<p>Feedback from any engagement activities</p> <p>None since the previous meeting.</p>
7/1920N	<p>Call for Sites</p> <p>The Chairman welcomed Nev Brown, Senior Neighbourhood Planning Policy Officer for feedback on the five sites identified in the Call for Sites process. WLDC was one of the consultees and the Parish Council would still need to carry out its own assessment. Feedback would also be required from Lincolnshire County Council.</p> <p>NB gave feedback on each of the five sites at the meeting which were confirmed in writing and attached as an appendix to these minutes.</p> <p>Following discussion, it was agreed that further consideration be given to submitting the Sergeants' Mess and the site adjoining site 3. JB had advised that anyone could submit a proposal or planning application; it wasn't restricted to the landowner.</p> <p>JB then advised on the next stage. Open Plan would produce the Call for Sites document and appraise and score each site using established criteria.</p>
8/1920N	<p>Draft Neighbourhood Character Report</p> <p>CH gave a presentation showing the progress she had made on producing the draft Neighbourhood Character Report. The Committee thanked Connie and Mark for their hard work. To date, she had provided information on the neighbourhoods on the north side of the village. The south side and business area would be next to be drafted.</p> <p>JB advised that we would need to consider further community feedback and CH would engage with businesses in the drafting of the business area character report.</p>
9/1920N	<p>Draft history of the village</p> <p>Cllr Kirman had provided a draft history of the village. JB advised this was the right length and the Committee agreed that this action was now completed. Cllr Kirman was thanked for producing a concise and excellent piece of work.</p>

10/1920N	<p>Monitoring of Timescales including Grant Application</p> <p>Open Plan was still to review the current Gantt chart. It was noted that further support was subject to further funding through the grant application.</p> <p>The Clerk advised that the grant application had been submitted including the basic grant and some additional funding for technical support. The Localities team had been in contact and a telephone call was being arranged with AECOM to discuss the application in more detail. Open Plan would be involved in the conversation.</p> <p>Timescales for completion were discussed. It was expected that the Call for Sites document could be completed in two weeks. The Committee were considering an engagement event in the first week of September 2019.</p> <p>There was no need to produce a Green Space Assessment as this had been incorporated in the Central Lincolnshire Local Plan. It was agreed to produce a Green Infrastructure Assessment and Policy.</p>
11/1920N	<p>Items to post on the Parish Council website and the Trent-Cliff Gazette.</p> <p>CH reported that she produced an update to be included in every Gazette and would provide an update accordingly.</p>
<u>Next Committee Meeting – Items not requiring written notice</u>	
12/1920N	<p>Items for Inclusion on the Next Committee Meeting Agenda</p> <p>The Committee agreed to keep the above standard items on the next agenda.</p>
13/1920N	<p>Date and Time of Next Meeting</p> <p>The next meeting to be held on for Monday 22 July 2019 at 7pm in the Room of Requirement, Hemswell Cliff Primary School.</p>

Meeting started 7.00pm and closed at 8.05pm

Appendix to the minutes

Hemswell Cliff NP – Call for Sites - WLDC's comments June 2019

Site 1 Canberra Crescent	<p>Both sites are acceptable in principle in context of CLLP Policy LP2. Camborne Crescent area is seen as a hamlet and these sites regarded as lying within developed footprint and are appropriate locations. LCC's Principal Development Management Officer (Highways and Flood Risk) has commented:</p> <p>"It's a private, un-adopted drive(Canberra Crescent) with a good access and therefore does not detrimentally affect users of the public highway. Canberra Crescent is narrow with no footways, however from my site visit it would appear to be very lightly used with no real evidence of verge over-run that would indicate two cars having to pass regularly, vehicle speeds would be low.</p> <p>I would recommend the following:</p> <ul style="list-style-type: none"> • formalise the short pedestrian link next to the electricity sub-station, • ensure the vehicle accesses to the dwellings are situated to maximise visibility in use. <p>It may be worth considering slightly widening the lane in a couple of strategic locations."</p>
Site 2 Parkacre	<p>On the basis of CLLP Policy LP5 site/proposal is acceptable in principle provided it:</p> <ul style="list-style-type: none"> • does not conflict with neighbouring land uses; • its scale does not harm the character of the locality and/or the amenities of neighbouring occupiers; and • it will not impact unacceptably on the local and/or strategic highway network.
Site 3 Land north of A631	<p>In principle not considered suitable for development. With reference to CLLP Policy LP 2 site not an appropriate location lying outside the core shape and form of the settlement of Hemswell Cliff.</p>
Site 4 8 Lancaster Green	<p>On the basis of CLLP Policy LP2 this site/proposal is not considered acceptable in principle. It is not an appropriate location lying outside the core shape and form of the settlement of Hemswell Cliff.</p>

Site 5 Land south of A631	This is an acceptable site for housing development only. It has outline planning permission for housing and is also a housing allocation in the CLLP ref Policy LP53 – CL4673.
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Signed:

Print Name:

Date: