

Hemswell Cliff Parish Council


27 August 2019

Dear Councillor

Ordinary Meeting of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 2 September 2019**, commencing at **7.30pm**, in the **Room of Requirement at Hemswell Cliff Primary School**.

The agenda for the meeting is set out below.



H Reek

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural items</u>
2	Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
3	Public Questions In accordance with Standing Order 3 (e-k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <i>The meeting will be adjourned to allow for public questions.</i>
4	Minutes of the Ordinary Parish Council Meeting held on Monday 1 July 2019. Council to consider approving the minutes as a true and proper record.
5	Update from the Neighbourhood Plan Committee Council to hear an update from the Neighbourhood Plan Committee.
6	Update from the Ball Park Committee Council to hear an update from the Ball Park Committee.

7	Chairman's remarks For information only. Any items raised for decision will appear on the agenda for the next meeting.
8	Clerk's report For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.
9	Police, crime and anti-social behaviour update For information only. Any items raised for decision will appear on the agenda for the next meeting.
10	District and County Council update For information only. Any items raised for decision will appear on the agenda for the next meeting.
11	WLDC Officers' Report Council to receive an update.
12	Parish Councillor update For information only. Any items raised for decision will appear on the agenda for the next meeting.
<u>Business Items - Motions Requiring Written Notice</u>	
13	<p>Finances</p> <p>A) Payments for approval Council to consider the following payments for approval – all costs will indicate whether VAT is included:</p> <ol style="list-style-type: none"> 1) G Prestwood – 1&1 IONOS website - £19.15 (inc. VAT) 2) LALC – cost of lunch for training on 11 July 2019 - £18.00 (plus VAT). 3) LALC – cost of lunch for training on 8 August 2019 - £9.00 (plus VAT) 4) Total Accounting payroll - £24.00 (inc. VAT) 5) ROSPA £68.50 (plus VAT) <p>Council to note that the following payments were made between the last meeting of Council and this one for contractual or legal reasons, or made through delegated powers:</p> <ol style="list-style-type: none"> 1) Helen Reek Clerk Pay for July - £246.40 2) HMRC July – £61.60 3) Helen Reek Clerk Pay for August – tbc 4) HMRC August - tbc 5) Glendale Managed Services Grounds Maintenance for July and August £155.08 (plus VAT)

	<p>B) Budget 2019/20 To consider the budget position and bank reconciliation for period 4 of 2019/20 (July).</p>
14	<p>Planning Matters i) LCC PL/0125/19 ii) LCC PL/0129/19 iii) LCC PL/0130/19</p> <p>Location: Anaerobic Digestion, Learoyd Road, Hemswell Cliff</p> <p>To consider whether to respond to the following planning applications. Deadline for comments is 6 September 2019.</p>
15	<p>Neighbourhood Plan Progress and Spend. Report attached to consider progress and the proposals to allocate the additional grant money received.</p>
16	<p>Allotments To consider progress with the provision of allotments.</p>
17	<p>Village Signs To consider the current condition of the village signs and whether any work is required.</p>
18	<p>Tree Works To consider whether to seek quotes for tree pruning works.</p>
19	<p>Straw on the Road The Council to monitor the current situation relating to straw on the roads.</p>
20	<p>Hemswell Market To consider health and safety issues.</p>
21	<p>RAF Hemswell Day To agree plans and confirm the date for the 2019 RAF Hemswell Day.</p>
22	<p>Parish changes consultation To consider whether to respond to proposed changes to close the church in Harpswell.</p>
	<p><u>Next Ordinary Meeting</u></p>
23	<p>Items for inclusion on the next Ordinary Meeting agenda Council are requested to use this opportunity to raise items for future Ordinary Meeting agendas.</p>

24	Actions to be undertaken before the next Ordinary Meeting A list of specific actions will be made that need to be undertaken before the next meeting. Any items raised for decision will appear on the agenda for the next meeting.
25	Date and time of the next Ordinary Meeting To confirm date and time of the next meeting, provisionally scheduled for Monday 7 October 2019, starting at 7.30pm.
	To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to sensitive commercial information for the following two items.
26	Bus Shelter Exempt report attached setting out options for replacing the bus shelter on Dog Kennel Lane (report to be sent by email).
27	War Memorial To consider quotes for groundworks near to the war memorial.