

# Hemswell Cliff Parish Council


25 November 2019

Dear Councillor

## Ordinary Meeting of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 2 December 2019**, commencing at **7.30pm**, in the **Room of Requirement at Hemswell Cliff Primary School**.

The agenda for the meeting is set out below.



H Reek

Clerk to Hemswell Cliff Parish Council

## Agenda

Agenda Number	Item
1	<b>Apologies</b>
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
3	<b>Public Questions</b> In accordance with Standing Order 3 (e–k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <b><i>The meeting will be adjourned to allow for public questions.</i></b>
4	<b>Minutes of the Ordinary Parish Council Meeting held on Monday 4 November 2019.</b> Council to consider approving the minutes as a true and proper record.
5	<b>Police, crime and anti-social behaviour update</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.
6	<b>District and County Council update</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.

<b>7</b>	<b>WLDC Officers' Report</b> Council to receive an update.
<b>8</b>	<b>Update from the Ball Park Committee</b> Council to hear an update from the Ball Park Committee.
<b>9</b>	<b>Update from the Neighbourhood Plan Committee</b> Council to hear an update from the Neighbourhood Plan Committee.
<b>10</b>	<b>Chairman's remarks</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.
<b>11</b>	<b>Clerk's report</b> For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.
<b>12</b>	<b>Parish Councillor update</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.
<b><u>Business Items - Motions Requiring Written Notice</u></b>	
<b>13</b>	<p><b>Finances</b></p> <p><b>A) Payments for approval</b> Council to consider the following payments for approval – all costs will indicate whether VAT is included:</p> <p style="padding-left: 40px;">1) Helen Reek reimbursement for the colour palette for the bus shelter - £14.99</p> <p>Council to note that the following payments were made between the last meeting of Council and this one for contractual or legal reasons, or made through delegated powers:</p> <p style="padding-left: 40px;">1) Helen Reek Clerk Pay for November - tbc 2) HMRC November – tbc 3) Glendale Managed Services Grounds Maintenance for November £174.53 (plus VAT)</p> <p><b>B) Budget 2019/20</b> To consider the budget position and bank reconciliation for period 8 of 2019/20 (November).</p> <p><b>C) Precept 2020/21</b> To consider any matters relating to the budget for 2020/21.</p>

<b>14</b>	<b>Planning Matters</b> No applications to consider.
<b>15</b>	<b>Allotments</b> To consider progress with the provision of allotments.
<b>16</b>	<b>Bus Shelter</b> To confirm the colour of the replacement bus shelter.
<b>17</b>	<b>Straw on the Road</b> The Council to monitor the current situation relating to straw on the roads.
<b>Next Ordinary Meeting</b>	
<b>18</b>	<b>Items for inclusion on the next Ordinary Meeting agenda</b> Council are requested to use this opportunity to raise items for future Ordinary Meeting agendas.  Village Signs
<b>19</b>	<b>Actions to be undertaken before the next Ordinary Meeting</b> A list of specific actions will be made that need to be undertaken before the next meeting. Any items raised for decision will appear on the agenda for the next meeting.
<b>20</b>	<b>Date and time of the next Ordinary Meeting</b> To confirm date and time of the next meeting, provisionally scheduled for Monday 6 January 2020, starting at 7.30pm.
	To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to sensitive commercial information for the following two items.
<b>21</b>	<b>Tree Works</b>  To consider quotes and work required for trees that are the responsibility of the Parish Council.
<b>22</b>	<b>Village Signs</b>  To consider quotes for two replacement village signs situated on the A631.