

# Hemswell Cliff Parish Council

## Neighbourhood Plan Committee

10 February 2020

Dear Member

You are requested to attend a meeting of Hemswell Cliff Parish Council's Neighbourhood Plan Committee to be held on **Monday 17 February 2020, commencing at 7.00pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Helen Reek  
Clerk to Hemswell Cliff Parish Council

### Agenda

Agenda Number	Item
1	<b>Apologies</b>
	<b><u>Procedural Items – items not requiring written notice</u></b>
2	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</p>
3	<p><b>Public Questions</b></p> <p>In accordance with Standing Order 3 (e–k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <b><i>The meeting will be adjourned to allow for public questions.</i></b></p>
4	<p><b>Minutes of the Committee Meeting held on Monday 13 January 2020</b></p> <p>To consider approving the minutes as a true and accurate record.</p>

	<b><u>Business Items – matters requiring written notification</u></b>
<b>5</b>	<p><b>Neighbourhood Plan Spend to date</b></p> <p>The Clerk to provide an update on grant income, spend and timescales including the End of Grant report.</p>
<b>6</b>	<p><b>Progress with outstanding actions</b></p> <p>To monitor progress with the revised Gantt Chart, the spend to date with Open Plan and progress with further grant applications. This includes:</p> <ul style="list-style-type: none"> <li>• Strategic Environment Assessment Screening</li> <li>• Full Strategic Environment Assessment</li> <li>• Housing Needs Assessment</li> <li>• Green Space Assessment (completed)</li> <li>• Next steps for the Regulation 14 Plan and likely timescales</li> </ul>
<b>7</b>	<p><b>Carbon Management</b></p> <p>Open Plan to advise on whether to include any Carbon information in the Plan.</p>
<b>8</b>	<p><b>Draft Neighbourhood Plan</b></p> <p>Open Plan to provide an update on the latest draft.</p>
<b>9</b>	<p><b>Items to post on the Parish Council website and the Trent-Cliff Gazette.</b></p> <p>To consider any publicity or information.</p>
	<b><u>Next Committee Meeting – items not requiring written notice</u></b>
<b>10</b>	<p><b>Items for Inclusion on the Next Committee Meeting Agenda</b></p> <p>Members are requested to use this opportunity to raise items for future committee meeting agendas.</p>
<b>11</b>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting is scheduled for Monday 16 March 2020 at 7pm.</p>