

Hemswell Cliff Parish Council	
Meeting	Ordinary Meeting of the Parish Council
Date	15 March 2021
Report by	Clerk
Report Title	Neighbourhood Plan and Design Code

1. Summary

- 1.1 This report asks the Parish Council to consider whether to undertake formal consultation of the draft Neighbourhood Plan in accordance with Regulation 14 of the Town and Country Planning, England Neighbourhood Planning (General) Regulation 2012. The Parish Council is also asked to consider a Design Code for the village, funding of which was received from Localities and Open Plan was commissioned to produce the Design Code.

2. Draft Neighbourhood Plan and Design Code

- 2.1 The draft Plan has been developed by the Neighbourhood Planning Committee with the support of a local consultancy Open Plan. Grant funding was received for the consultancy support. As part of the process a number of supporting documents have been produced which complement the Plan. They will be made available on our Neighbourhood Plan pages of the website. These are:

- Call for Sites
- Housing Needs Assessment
- Strategic Environmental Assessment
- Design Code

- 2.2 The draft Plan incorporates all of the key issues included in these documents. The Government has produced Guidance on developing the Neighbourhood Plan and we are now at the stage of being ready to consult on the draft Regulation 14 Plan. If the Parish Council agree then consultation must be at least six weeks and then the Neighbourhood Plan Committee and Parish Council will need to consider any comments made. Once any amendments have been made then the Plan becomes a 'Regulation 16' Plan and is then submitted to West Lindsey District Council as the local planning authority. More information on this process will be included in the next report.

- 2.3 The Clerk is working with the Neighbourhood Plan Committee and Open Plan on the consultation plan and to ensure it meets the standards set out in the Guidance. Alternative activities are being considered as face to face events are not possible. Consultation will include the following:

- Statutory consultees such as the District and County Council
- Businesses
- Updating the website
- Informing anyone who has previously commented

- Local groups and societies
- Social media and the website
- Local residents

2.4 The Design Code accompanies this report and the Neighbourhood Plan will be to follow.

3. **Recommendation to the Council**

3.1 That the Parish Council:

- considers the draft Plan and Design Code and make comments were appropriate;
- agrees to consult on the draft Plan under the Regulation 14 powers and delegates to the Neighbourhood Plan Committee a robust engagement plan;
- ensures that the draft Plan and Design Code is sent to West Lindsey District Council and Lincolnshire County Council; and
- authorises the Clerk to pay Open Plan for the Design Code at a cost of £3,800 plus VAT and to complete the End of Grant form by the end of March 2021.