

Hemswell Cliff Parish Council

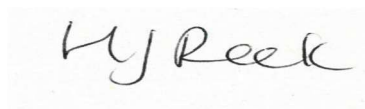
2 June 2021

Dear Councillor

Ordinary Meeting of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 7 June 2021**, commencing at **7.30pm**, to be held in the Main Hall, Hemswell Cliff Primary School.

The agenda for the meeting is set out below.



H Reek

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	<p>Apologies</p> <p>To receive and accept apologies where valid reasons for absence have been given.</p>
	<p><u>Procedural items</u></p>
2	<p>Declarations of interest</p> <p>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</p>
3	<p>Public Questions</p> <p>In accordance with Standing Order 3 (e-k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <i>The meeting will be adjourned to allow for public questions.</i></p>
4	<p>Minutes of the Annual Parish Council Meeting held on Monday 17 May 2021.</p> <p>Council to consider approving the minutes as a true and proper record.</p>

5	Co-option to the Council To consider co-opting to the Parish Council vacancy.
6	Police, crime and anti-social behaviour update For information only. Any items raised for decision will appear on the agenda for the next meeting.
7	District and County Council update For information only. Any items raised for decision will appear on the agenda for the next meeting.
8	WLDC Officers' and HRC Report Council to receive an update.
9	Chairman's remarks For information only. Any items raised for decision will appear on the agenda for the next meeting.
10	Clerk's report For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.
11	Parish Councillor update For information only. Any items raised for decision will appear on the agenda for the next meeting.
12	Update from the Ball Park Committee Council to hear an update from the Chairman in relation to the Ball Park
13	Update from the Allotments Committee Council to hear an update in relation to Allotments.
14	Update from the Neighbourhood Plan Committee Council to hear an update in relation to Allotments.
<u>Business Items - Motions Requiring Written Notice</u>	
15	Finances A) Payments for approval Council to approve the following payments to be made in – costs will indicate if VAT is included: 1) G Prestwood reimbursement for 1&1 IONOS £7.16 2) G Prestwood reimbursement for 1&1 IONOS £13.13 3) Total Accounting Payroll for May and June £35 plus VAT

	<p>Council to note that the following payments were made between the last meeting of Council and this one for contractual or legal reasons, or made through delegated powers:</p> <ol style="list-style-type: none"> 1) Helen Reek Clerk Pay for May £280.30 2) HMRC May – £70 3) Glendale Managed Services Grounds Maintenance for May £164.49 (plus VAT) <p>B) Budget 2021/22 To agree the budget monitoring position and bank reconciliation for period 2 (April to May).</p> <p>C) Annual Governance and Accountability Return (AGAR) 2020/21</p> <ol style="list-style-type: none"> (i) To receive the report of the internal auditor and the Clerk's, as Responsible Financial Office (RFO), response. (ii) To receive the Year end accounts for the year ended 31 March 2021, to be signed by the Chairman and Clerk. (iii) To approve the Annual Governance Statement (Section 1 of the AGAR for the financial year 2020/21 and authorise signing by the Chairman and Clerk; and (iv) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2020/21 and authorise signing by the Chairman and Clerk. (v) To agree the period for the Notice of Public Inspection.
16	<p>Planning applications</p> <p>None at present.</p>
17	<p>Parish Council Action Plan 2021/22</p> <p>To review and agree the Parish Council's Action Plan 2021/22 which was deferred from the previous meeting.</p>
18	<p>RAF Hemswell</p> <p>To consider a date and arrangements for the 2021 RAF Hemswell Day.</p>
19	<p>Litter Bins</p> <p>To consider the replacement of damaged litter bins and to agree a supplier based on recent quotes.</p>
20	<p>Straw on the roads</p> <p>To consider the position regarding straw on the roads.</p>

Next Ordinary Meeting	
21	Actions to be undertaken before the next Ordinary Meeting A list of specific actions will be made that need to be undertaken before the next meeting.
22	Items for inclusion on the next Ordinary Meeting agenda Council are requested to use this opportunity to raise items for future Ordinary Meeting agendas. Goal Posts
23	Date and time of the next Ordinary Meeting To confirm date and time of the next meeting, provisionally set for 5 July 2021.
24	To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to sensitive commercial information for the following two items.
25	Contaminated Land Consultant To consider a quote and funding for a Contaminated Land Assessment for the allotment site.
26	Village Signs To receive an additional quote for the replacement village signs.