

Hemswell Cliff Parish Council

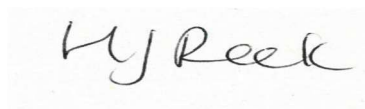
31 August 2021

Dear Councillor

Ordinary Meeting of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 6 September 2021**, commencing at **7.30pm**, to be held in the Main Hall, Hemswell Cliff Primary School.

The agenda for the meeting is set out below.



H Reek

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	<p>Apologies</p> <p>To receive and accept apologies where valid reasons for absence have been given.</p>
	<p><u>Procedural items</u></p>
2	<p>Declarations of interest</p> <p>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</p>
3	<p>Public Questions</p> <p>In accordance with Standing Order 3 (e-k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <i>The meeting will be adjourned to allow for public questions.</i></p>
4	<p>Minutes of the Ordinary Parish Council Meeting held on Monday 5 July 2021.</p> <p>Council to consider approving the minutes as a true and proper record.</p>

5	Police, crime and anti-social behaviour update For information only. Any items raised for decision will appear on the agenda for the next meeting.
6	District and County Council update For information only. Any items raised for decision will appear on the agenda for the next meeting.
7	WLDC Officers' and HRC Report Council to receive an update.
8	Chairman's remarks For information only. Any items raised for decision will appear on the agenda for the next meeting.
9	Clerk's report For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.
10	Parish Councillor update For information only. Any items raised for decision will appear on the agenda for the next meeting.
11	Update from the Ball Park Committee Council to hear an update from the Chairman in relation to the Ball Park
12	Update from the Allotments Committee Council to hear an update in relation to Allotments.
13	Update from the Neighbourhood Plan Committee Council to hear an update in relation to Allotments.
	<u>Business Items - Motions Requiring Written Notice</u>
14	<p>Finances</p> <p>A) Payments for approval Council to approve the following payments to be made in – costs will indicate if VAT is included:</p> <ol style="list-style-type: none"> 1) LALC Clerk's update course £22.50 plus VAT. 2) Neighbourhood Plan publicity costs – to agree an additional £20.50 to cover the additional costs of the drop in event. 3) Noticeboard lock £31.28 plus VAT 4) Total Accounting £65.26 (including VAT) 5) G Prestwood reimbursement 1 & 1 IONOS £5 plus VAT.

	<p>Council to note that the following payments were made between the last meeting of Council and this one for contractual or legal reasons, or made through delegated powers:</p> <ol style="list-style-type: none"> 1) Helen Reek Clerk Pay for July £262.10. 2) HMRC July– £65.50 3) Helen Reek Clerk Pay August - tbc 4) HMRC August - tbc 5) Glendale Managed Services Grounds Maintenance for August and September £164.49 each month (plus VAT) <p>B) Budget 2021/22 To agree the budget monitoring position and bank reconciliation for period 5 (April to August)</p> <p>C) Annual Governance and Accountability Return (AGAR) 2020/21 To approve the accountability statement Part 2 for an exemption from external audit (External auditors had been in contact since the AGAR Part 3 was submitted that we could apply for exemption).</p>
15	<p>Planning applications</p> <p>To consider detailed response to a Lincolnshire County Council application: PL/0100/21, Cleantech UK Limited, Hemswell Business Park.</p> <p>To consider a request for street naming regarding a new development off Lancaster Green.</p>
16	<p>Play Parks</p> <p>To consider the adoption of play parks from April 2022. Shay Towns to present.</p>
17	<p>Allotments</p> <p>To update on progress with the Communities Fund that had been submitted to WLDC. If successful then to commission the Contaminated Land Consultant.</p>
18	<p>RAF Hemswell</p> <p>To update on arrangements for 2021 RAF Hemswell Day.</p>
19	<p>Straw on the roads</p> <p>To consider the position regarding straw on the roads.</p>
20	<p>Village Signs</p> <p>To consider progress on replacing village signs.</p>
21	<p>Noticeboard</p>

	To consider issues with noticeboards.
<u>Next Ordinary Meeting</u>	
22	Actions to be undertaken before the next Ordinary Meeting A list of specific actions will be made that need to be undertaken before the next meeting.
23	Items for inclusion on the next Ordinary Meeting agenda Council are requested to use this opportunity to raise items for future Ordinary Meeting agendas.
24	Date and time of the next Ordinary Meeting To confirm date and time of the next meeting, provisionally set for 4 October 2021.
25	To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed - Staffing – to consider the increase of a salary increase be paid to the Clerk following the annual appraisal as carried out by the Personnel Committee.
26	Appointment of Village Facilities Inspector The Clerk and Vice-Chairman to report on recent interviews held for the above post and to consider whether to appoint.
27	Goal Posts To consider replacing goal posts.