

Hemswell Cliff Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Monday 5 July 2021 in the Main Hall, Hemswell Cliff Parish Council.

Present: Councillors Prestwood (Chairman), Beevers, Hann and Kirman.

Parish Clerk H Reek

Members of the Public – none.

District Councillor Howitt-Cowan

Minute Number	Item
<u>Procedural Items – items not requiring written notice</u>	
59/2122	<p>Apologies</p> <p>Apologies for absence and the reasons were accepted from Councillors Pattinson, Richardson and Shaw. Apologies were also received from Shay Towns, WLDC.</p>
60/2122	<p>Declarations of Interest</p> <p>Councillor Prestwood in accounts.</p>
61/2122	<p>Public Questions</p> <p>None.</p>
62/2122	<p>Minutes of the Annual Parish Council Meeting held on Monday 7 June 2021</p> <p>RESOLVED:</p> <p>That the minutes of the meeting be accepted as a true and proper record.</p> <p>All actions of the previous meeting had been completed except for:</p> <p>GP/JR – Fix noticeboard back on the bus shelter HR- Submit a Communities bid to WLDC on allotments. HR- Write a report on goal posts</p>
63/2122	<p>General Power of Competence</p> <p>The General Power of Competence Localism Act 2011 S1 (1) gives Local Authorities including local councils "the power to do anything that individuals generally may do as long as they do not break any other laws" There are eligibility criteria that are set out in the Parish</p>

Minutes Verification. Signature: Date:

	<p>Council (General Power of Competence) (Prescribed Conditions) Order 2012 (SI 2012/965). They are that: ✓ At least two thirds of the members of the council have been elected (i.e. not co-opted). ✓ The Clerk is suitably qualified¹. The Parish Council has determined that it meets the eligibility criteria to adopt the General Power of Competence. The power needs to be re-considered at the first Annual Meeting after the next election.</p> <p style="text-align: center;">RESOLVED:</p> <p>That, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, the General Power of Competence be adopted until the next relevant Annual Meeting of the Council.</p>
64/2122	<p>Police, crime and anti-social behaviour update</p> <p>There was no update provided for this month.</p>
65/2122	<p>District and County Councillor updates</p> <p>Cllr Howitt-Cowan had provided a monthly report which was circulated by email prior to the meeting. He added that WLDC had successfully received a £250k grant towards upgrading CCTV in the district.</p> <p>The Clerk then read out the update from Cllr Perraton-Williams. There was currently a consultation on WellBeing services. The Clerk would send the links out by email.</p>
66/2122	<p>WLDC Officers and HRC report</p> <p>Shay Towns had sent an email prior to the meeting which was read out by the Chairman. In response about the methods of cutting grass around lamp posts, it was as a result of loose stones causing damage by the strimmer. All the steel blocks in the parks had been removed. WLDC approved The Public Space Protection Order (PSPO) for Hemswell Cliff for a further three years. She also asked to resume discussions about whether the Parish Council will adopt the play parks.</p>
67/2122	<p>Chairman's remarks</p> <p>The Chairman mentioned that the former community centre was on sale.</p>

68/2122	<p>Clerk's report</p> <ul style="list-style-type: none"> • Consultation had now begun on the Central Lincolnshire Local Plan. The Clerk asked whether the Parish Council wanted to submit a formal response. It was agreed that the Cllrs would consider the draft Plan and decide on 27 July whether to make a response. The Clerk had set out links to the consultation by email. • The Clerk had attended a LALC Clerk's update on 23 June. This included a presentation on Parish Online which would be considered further and reported to a future meeting. LALC would also be offering an Internal Audit service from September. The Monitoring Officer was leaving WLDC and a new Code of Conduct was being produced. • Various newsletters had been circulated to Parish Cllrs. • There was a number of LALC surveys for completion.
69/2122	<p>Update from the Parish Councillors</p> <p>Cllr Beevers She reported that the noticeboard near to the Post Office was unstable. GP to investigate.</p> <p>Cllr Hann All matters were considered elsewhere on this agenda.</p> <p>Cllr Kirman All matters were considered elsewhere on this agenda.</p>
70/2122	<p>Update from the Ball Park Committee</p> <p>Cllr Prestwood gave an update about the Ball Park. Surface cleaning had continued but he requested that he source a strimmer for this work as he was using his own. The Parish Council could consider whether to purchase a strimmer at the September meeting. He had also spoken to Glendale about grass cuttings on the astro turf.</p>
71/2122	<p>Update from the Allotments Committee</p> <p>The Clerk had to submit the Communities fund bid and was considering focusing on the Contaminated Land consultant with other work included. The Fund was match funding so the Parish Council would have to fund half of the cost. Until the Contaminated Lane Assessment was completed, the project could not be progressed. The Clerk had also contacted a local builder about the pipe work.</p>
72/2122	<p>Update from the Neighbourhood Plan Committee</p> <p>Cllr Kirman reported that consultation had commenced today on the Regulation 14 Neighbourhood Plan. The consultation closed on 15</p>

	<p>August. A drop in event was being organised on Tuesday 27 July between 6.30pm and 8.30pm at the school. Cllr Prestwood added that all the documents were on the website along with a feedback form. The Clerk had emailed the stakeholders identified by WLDC.</p>
<u>Business Items – Items requiring written notice</u>	
73/2122	<p>Finances</p> <p>A) Payments for approval</p> <p style="text-align: center;">RESOLVED:</p> <p>That the following payments be approved during June 2021:</p> <ol style="list-style-type: none"> 1) ROSPA inspection on the Ball Park - £68.50 plus VAT. 2) G Prestwood reimbursement for Nationbuilder and 1&1 IONOS £165.10 and £25.15 (inc. VAT) <p>Council to note that the following payments were made between the last meeting of Council and this one for contractual or legal reasons, or made through delegated powers:</p> <ol style="list-style-type: none"> 1) Helen Reek Clerk Pay for June £320.95 2) Clerk Tax for May £80.20 3) Glendale Managed Services Grounds Maintenance for May £164.48 plus VAT. <p>C) Budget 2021/22</p> <p>The budget monitoring report for June 2021/22 (Period 3) was circulated with the agenda. Invoices for June and bank statements for both the current and reserve account were checked by Cllrs at the meeting.</p> <p style="text-align: center;">RESOLVED:</p> <p>That the budget monitoring report for May (Period 3) be received.</p>
74/2122	<p>Planning applications</p> <p>There were currently no planning applications to consider. It was reminded that the consultation for the Local Plan had commenced.</p>
75/2122	<p>Play Parks</p> <p>Shay Towns had asked the Parish Council to resume consideration of whether to adopt the play parks from April 2022. Information about costs had been provided and it would be considered at the September meeting.</p>

	<p>It was agreed to visit the play parks on 27 July 2021.</p> <p>The Village Facilities Inspector post would also be re-advertised.</p>
76/2122	<p>Goal Posts</p> <p>The Clerk had sought quotes from the three companies that had originally quoted for junior sized goal posts. Cllr Prestwood would seek a quote for installation. A report would be considered by the Parish Council in September. The Parish Council could decide on priorities based on the current budget position and amount in reserves.</p>
77/2122	<p>Neighbourhood Plan Publicity Costs</p> <p>The Neighbourhood Plan Committee requested funding of up to £100 towards publicity costs for consulting on the draft Neighbourhood Plan.</p> <p>Cllr Kirman was seeking quotes for two banners. The amount would also include the cost of printing the flyers.</p> <p>RESOLVED:</p> <p>That a sum of up to £100 be provided for publicity.</p>
78/2122	<p>RAF Hemswell</p> <p>The Clerk had contacted the head teacher of the primary school who were willing to participate in this year's event on 11 November 2021. Cllr Kirman agreed to organise the event.</p>
79/2122	<p>Community Defibrillator Service Membership Scheme</p> <p>WLDC had asked Town and Parish Councils if they wanted to participate in a Membership Scheme to provide servicing and replacement of equipment for its defibrillator.</p> <p>RESOLVED:</p> <p>That the Parish Council sign up to the scheme at a cost of £100 per annum.</p>
80/2122	<p>Straw on the roads</p> <p>There had been no issues in the previous month. The drains had been cleaned and the previous manager was no longer at the company.</p>

81/2122	<p>Village Signs</p> <p>The Clerk had made contact with a fourth company but hadn't had a response. Cllr Kirman was contacting Elite Signs about the banners so would ask about other materials for the replacement of the two signs.</p>
82/2122	<p>Allotments</p> <p>All matters had been discussed in the Allotment Committee update.</p>
<u>Next Ordinary Meeting – items not requiring written notice</u>	
83/2122	<p>Actions to be undertaken before the Next Ordinary meeting</p> <p>HR – Draft a co-option policy. HR/HP – HP to send declaration of interest form to HR to pass onto WLDC. HR – Submit a Communities bid to WLDC on allotments VK – Organise RAF Hemswell Day. HR – Circulate the links on Cllr Perraton-Williams report. GP – Check the noticeboard GP – Obtain strimmer prices. HR- Send out further email on Local Plan consultation HR – Organise LALC training for the new Cllr. HR – Report on goal posts GP/JR – Fix noticeboard back on the bus shelter GP – seek price for installing goal posts HR – Join defibrillator scheme ALL – consider whether to respond to the Local Plan consultation VK – Order banners for drop in event</p>
84/2122	<p>Items for Inclusion on the next Ordinary Meeting Agenda</p> <ul style="list-style-type: none"> • Goal posts • Noticeboard • Play Parks
85/2122	<p>Date and time of the next Ordinary Meeting</p> <p>The date and time of the Annual Parish Council meeting was confirmed as Monday 6 September 2021, starting at 7:30pm in the Main Hall or Room of Requirement at the School (depending on social distancing rules).</p>

86/2122	<p>Exemption</p> <p>RESOLVED:</p> <p>That the meeting move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to staffing.</p>
87/2122	<p>Clerk's Salary increase</p> <p>The Personnel Committee had carried out the Clerk's annual appraisal on 21 June 2021.</p> <p>RESOLVED:</p> <p>That the Clerk be awarded a salary increment to LC1 (SCP) 15 (£12.24 per hour on the 2020/21 salary scale) with effect from 1 August 2021, as a result of the Clerk achieving the CiLCA qualification.</p>

Meeting started at 7.30pm and closed at 8.52 pm

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Minutes Verification. Signature: Date: