

Hemswell Cliff Parish Council

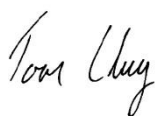
27 June 2015

Dear Councillor,

Ordinary Meeting of the Parish Council

You are requested to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 6 July 2015, commencing at 7:30pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Tom Clay

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural Items</u>
2	Declarations of Interest <i>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</i>
3	Minutes of the meeting held on 1.6.2015 Council to consider approving the minutes as a true and proper record.
4	Public Questions <i>The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.</i>
5	Land Management West Lindsey District Council Chief Executive Manjeet Gill to provide an update about Land Management in Hemswell Cliff. <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>

6	<p>Chair's remarks <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
7	<p>Clerk's report <i>For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
8	<p>Police, crime and anti-social behaviour update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
9	<p>District and County Council updates <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
10	<p>Ball Park Sub-committee update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
11	<p>Councillors' updates <i>Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
<u>Business Items - motions requiring written notice</u>	
12	<p>Finances A) Payments for approval Council to consider the following payments for approval:</p> <ul style="list-style-type: none"> • £206.39 – Clerk's Pay June 2015 • £51.60 - HMRC (Clerk's Pay June 2015) • £10 – T Clay for payroll June 2015 • £6 – T Clay for two Land Registry PDF plans describing the land that the Parish Council owns • £10.41 - T Clay for RAF Hemswell Day posters • £457.97 – Glasdon x4 bins for the Ball Park • £50 – Groundworks (Kristian Jackson) Memorial Block Paving repairs • £161.81 – Glendale (formerly Veolia) green space maintenance June 2015 • £109,800.00 Lightmain Company Ltd. (Ball Park Construction)

	<p>B) Bank balances and accounts reconciliation Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – report to be circulated at the meeting.</p> <p>C) Budget Projection Council to review an updated projection of future spend and the balance that the Parish Council is likely to have on 31.03.2016 – report to be circulated at the meeting.</p> <p>D) Request from the Ball Park Sub-committee Council has been requested to consider approval of expenditure for two more signs at a cost of £11.50 (plus VAT) for the Ball Park. The total cost for the signs will be £27.60.</p> <p>E) Online Banking Council to consider the issue of online banking and whether the Parish Council wants to set it up for the accounts it holds.</p>
13	<p>RAF Hemswell Day 2015 Update Council to receive an update on those working on RAF Hemswell Day 2015. Council to consider the issue and identify how best to move forward.</p>
14	<p>Parish Council's Insurance Council will receive an update from the Clerk about insurance matters.</p> <p>Council to consider the quote of £1,488.97 from Aon for insurance service to the Parish Council covering the period from June 2015 to June 2016.</p> <p>The Parish Council is currently locked into a 'Long Term Undertaking' with AON which means that the Council cannot get a quote for insurance from another company until June 2016.</p> <p>It is recommended that Parish Council accepts Aon's quote and policy as the Council must ensure that it has adequate insurance in place.</p>
15	<p>Bus shelter – near the Post Office A member of the public has identified a problem with flooding at a Parish Council managed bus shelter near the Post Office.</p> <p>Following inspection of the site by a number of members, Council is to consider how best to deal with the issue.</p>
16	<p>Rubbish and vermin near the Ball Park At the last meeting Cllr Prestwood asked this item to be added to the agenda.</p>

	Council to consider the issue of the waste near the Ball Park and how to clear it of the vermin that are living in it.
17	<p>Soakaways between the Community Centre and Capper Avenue A resident has asked raised concerns about the soakaways located on Parish Council land in front of the old Spar Shop, between the Gunners Arms and Capper Avenue.</p> <p>Council to consider the issue, decide a course of action and how to respond to the resident that has raised the concern.</p>
18	<p>Notice board Cllr Richardson has asked that this item be placed on the agenda.</p> <p>Council to consider the issue of repairing and sitting of the notice board that is currently in storage.</p>
19	<p>Memorial Maintenance Cllr Richardson has asked that this item be placed on the agenda.</p> <p>Council to consider the maintenance and cleaning of the Parade Ground Memorial.</p>
	<u>Next Ordinary Meeting</u>
20	<p>Items for inclusion on the next agenda <i>Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
21	<p>Date and time of next meeting To confirm date and time of the next meeting, provisionally scheduled for 7:30pm on Monday 7 September 2015.</p>