

Hemswell Cliff Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on 1 June 2015 in the Room of Requirement at Hemswell Cliff Primary School.

Present: Councillors Beevers, Hann, Kirman, Prestwood, Webber and Clerk Tom Clay

In Attendance: District Councillor Howitt-Cowan, County Councillor Strange and PCSO Julie McFaul

Apologies: Councillor Richardson

Minute Number	Item or Decision
	<u>Procedural Items</u>
47/1516	Declarations of interest No declarations were made.
48/1516	Minutes of the Annual Meeting held on 11.5.2015 Councillor Prestwood proposed that the minutes be accepted as a true and proper record of the meeting, Councillor Hann seconded, and the minutes were approved.
49/1516	Minutes of the Ordinary Meeting held on 11.5.2015 Councillor Prestwood proposed that the minutes be accepted as a true and proper record of the meeting, Councillor Beevers seconded, and the minutes were approved.
50/1516	Public Questions No members of the public were present.
51/1516	Chair's remarks The Clerk said that she would like to give her thanks to the Ball Park and in particular Cllr Prestwood for all the work they had done on getting the Ball Park built. The Chair reported that Royal Mail had said the post box stolen from Canberra Crescent would not be replaced.
52/1516	Clerk's Report The Clerk reported that: <ul style="list-style-type: none"> • The Annual Audit Return would soon be sent off to the External Auditor. • The Clerk and Cllr Prestwood were currently applying for the last of the WREN funding and that it was likely that a cheque would need to be signed at next month's meeting to pay for the Ball Park. • A budget projection would be done for next month's meeting of

	<p>Council.</p> <ul style="list-style-type: none"> The Residents' Group had sent an email to the Clerk a few hours before the start of the meeting asking for a £250 donation from the Parish Council towards a community event. The Clerk had informed them that such a donation would need to appear on the agenda in advance and that the matter would need to go to the next Ordinary Meeting in July.
53/1516	<p>Police, crime and anti-social behaviour update</p> <p>PCSO McFaul reported that no crimes of note had been reported that could be raised in a public meeting.</p> <p>The issues of fires being set on Parish Council land and animals grazing were raised. PCSO McFaul asked that people report crime and anti-social behaviour to 101, so that the Police could get a better picture of the problem. She also made the Council aware of the Control of Horses Act 2015 and suggested that the Council look into it. In closing PCSO McFaul said that she would be only to happy to assist in any way should could with crime issues affecting the Parish.</p>
54/1516	<p>District and County Council update</p> <p>County Councillor Strange gave the following report:</p> <ul style="list-style-type: none"> LCC are currently looking at how further savings could be made over the next five years. Lincoln Castle would be officially re-opened next Monday. Roadworks into Lincoln from the south had been finished and work on the by-pass would start soon. The energy from waste plant is working brilliantly and making a profit. LCC had a good Ofsted report; however, some schools were a concern despite the fact that level of schooling in the County as whole it as a very high standard. The issue of roads in the villages was concerning one and he was hopefully that they would be adopted one day. Finally well done to all for getting the new Ball Park up and running. <p>District Councillor Howitt-Cowan gave the following report:</p> <ul style="list-style-type: none"> WLDC is pursuing funding to ensure that Anne Cater has a position for five years. The ex-MOD steering group is likely to be renamed in the near future; its composition and frequency of meetings would also change. The Management Report was still in draft form and a meeting to look into the options was likely to be set up soon. Report on growing the number businesses in the area was still on going. Both the County Councillor and the District Councillor were still pushing for transport improvements in West Lindsey.

	<ul style="list-style-type: none"> The District Councillors local funding budgets had been reconfigured. <p>Cllr Prestwood asked Cllr Howitt-Cowan if funding might be able to deal with a problem with rats living in waste. Cllr Howitt-Cowan that HCPC would need to get in pest control and then he might be able to help with funds to remove the waste.</p>
55/1516	<p>Ball Park Sub-committee update</p> <p>Cllr Prestwood reported that:</p> <ul style="list-style-type: none"> The Ball Park was open and being used. He would take up the offer of training about Ball Park management through Community Lincs. There was general agreement from members present that this would be a good idea. The post-build RoSPA report had identified two issues, the first around bins which would be discussed later and, the second around an inspection panel removed from a lamppost. In relation to the latter he said that he had found someone who might be able to fix it for about £70. <p>Resolved – Council authorised Cllr Prestwood to arrange for the inspection panel to be replaced and ensure that the Clerk and Cllr Kirman were kept informed.</p> <p>Cllr Prestwood asked who those present would like to see at the open day event. The following names were suggested:</p> <ul style="list-style-type: none"> Mary Hollinsworth Angie Waplinton School football team Manjeet Gill Chair of WLDC Cllr Howitt-Cowan and Cllr Strange Lord Lieutenant <p>Resolved – Council decided that Manjeet Gill, Chief Executive of WLDC should cut the ribbon at the opening ceremony.</p>
56/1516	<p>Councillors' Updates</p> <p>Cllr Prestwood reported that the memorial paving had been repaired and that the invoice would be brought to next month's meeting of Council.</p>
	<p><u>Business Items</u></p>
57/1516	<p>Co-option of new members</p> <p>Cllr Beevers proposed, seconded by Cllr Prestwood, that Steven Webber be co-opted onto the Parish Council.</p> <p>Resolved - The proposal received unanimous support and Steven</p>

	<p>Webber was co-opted onto the Parish Council.</p> <p>At this point Cllr Webber delivered the signed Declaration of Acceptance of Office, Code of Conduct Receipt and Declarations of Interests forms to the Clerk.</p>
58/1516	<p>Finances</p> <p>A) Payments made: The following payments were approved and cheques drawn up during the meeting:</p> <ul style="list-style-type: none"> • £214.72 – Clerk’s Pay May 2015 • £53.80 - HMRC Clerk’s Pay May 2015 • £10 – T Clay for payroll May 2015 • £128.44 - Aon addition of Ball Park to insurance May 2015 • £161.81 – Glendale (formerly Veolia) green space maintenance April 2015 <p>B) Request from the Friends of Hemswell Cliff School Cllr Kirman proposed, seconded by Cllr Hann, that a £50 donation be made.</p> <p>Resolved – A cheque for £50 was drawn up and written out and handed to Cllr Prestwood to give to the school.</p> <p>C) Request from the Ball Park Sub-committee Cllr Hann proposed, seconded by Cllr Kirman, that the funding of £457.97 for four bins and £55.20 for signs be approved.</p> <p>Resolved – The proposal was unanimously approved and Cllr Prestwood said that he would arrange for delivery and installation of the items.</p> <p>D) Bank balances and accounts reconciliation The Clerk gave a brief report and said that the Council’s finances appeared to be all in order.</p>
59/1516	<p>RAF Hemswell Day 2015 Update The following update on process was made:</p> <ul style="list-style-type: none"> • The Lancaster Bomber was still being repaired. • Cllr Hann still needed to talk to mark Briscoe. • Hemswell Court had been booked. • Cllr Beevers would contact the school. • Cllr Hann would email TC with information about the Residents’ Group activities on the day. • TC would email round the artwork to everybody. • TC would get a quote for 20 posters and 50 programme guides. • TC would formally invite the Chair of WLDC to the event.

60/1516	Litter near the school This is no longer an issue and was withdrawn.
61/1516	Notice board Resolved – Cllr Richardson to contact Tasha Dalton and to go and pick up the notice board. WH and GP offered to help. TC to inform Cllr Richardson about the decision.
62/1516	Parish Council's Green spaces, Land and Property Resolved – In line with the PCSO's advice residents are to be encouraged to report issues to 101. Cllr Kirman and the Clerk would investigate the possibilities of a bye-law and report back at a future date.
63/1516	Parish Council's Insurance The Clerk reported that AON had contacted him earlier in the day to say that they would give a discount on the premium. Consequently the Clerk asked for the issue to be deferred until next month. Resolved – The item will appear on the agenda for July.
64/1516	Ball Park Booking Procedure, Policy, Terms & Conditions and Risk Assessment. Cllr Prestwood proposed, seconded by Cllr Hann, that the Risk Assessment for the Ball Park be approved. Resolved - The proposal received unanimous support and the Risk Assessment was approved Cllr Prestwood proposed, seconded by Cllr Kirman, that Ball Park Bookings Policy, Procedure and Terms & Conditions be approved. Resolved - The proposal received unanimous support and the Ball Park Bookings Policy, Procedure and Terms & Conditions was approved.
65/1516	Bus shelter – near the Post Office Resolved – Councillors Kirman, Prestwood and Hann would investigate the issue and report back at a future date.
	<u>Next Ordinary Meeting</u>
66/1516	Items for inclusion on the next agenda <ul style="list-style-type: none"> • Rats in the rubbish – Cllr Prestwood asked for this to be put on the July agenda.
67/1516	Date and time of next Ordinary Meeting The date of the next Ordinary Meeting of the Parish Council was confirmed as: Monday 6 July 2015, starting at 7:30pm, it will take place in the Room of Requirement at Hemswell Cliff Primary School.

Meeting started at 7:30pm and closed at 9:38pm

Document published on 27 June 2015

Signed:

Print Name:

Date: