

Hemswell Cliff Parish Council

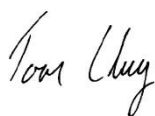
28 September 2015

Dear Councillor,

Ordinary Meeting of the Parish Council

You are requested to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 5 October 2015, commencing at 7:30pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Tom Clay

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural Items</u>
2	<p>Declarations of Interest <i>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</i></p> <p>Councillor Kirman declared a pecuniary interest (Item 11) at the last meeting of Council. She declared that she was the owner of 'Flowers by Design', the company which supplied flowers and wreaths for RAF Hemswell Day.</p>
3	<p>Minutes of the meeting held on Monday 24 August 2015 Council to consider approving the minutes as a true and proper record.</p>
4	<p>Public Questions <i>The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.</i></p>
5	<p>Chair's remarks <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>

6	<p>Clerk's report <i>For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.</i></p> <ul style="list-style-type: none"> • Clerk to report back about the published Annual Audit Return for 2014/2015.
7	<p>Police, crime and anti-social behaviour update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
8	<p>District and County Council updates <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
9	<p>Ball Park Sub-committee update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
10	<p>Councillors' updates <i>Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p> <ul style="list-style-type: none"> • Cllr Hann to provide an update about if Mr Wilson could restore the notice board currently in storage.
	<p><u>Business Items - motions requiring written notice</u></p>
11	<p>Finances A) Payments for approval Council to consider the following payments for approval:</p> <ul style="list-style-type: none"> • £155.81 – Clerk's Pay August 2015 • £206.93 - Clerk's Pay September 2015 • £39 - HMRC (Clerk's Pay August 2015) • £51.60 - HMRC (Clerk's Pay September 2015) • £20 – T Clay for payroll August and September 2015 • £161.81 – Glendale (formerly Veolia) green space maintenance August 2015 • £161.81 – Glendale (formerly Veolia) green space maintenance September 2015 • £122 – Flowers by Design for wreaths and flowers for RAF Hemswell Day 2015 • £300 – Grant Thornton Ltd for Annual Audit 2014/15 <p>B) Bank balances and accounts reconciliation Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – appendix A.</p>

12	<p>Christmas Tree Council to consider the purchase of a Christmas tree, where it will be sited and who will carry out safety checks on the electrics for the lights.</p>
13	<p>Planning Council to consider the response it will send to the latest Local Plan Consultation.</p>
14	<p>Complaints about travellers on the Parish Council's Green Space Council to consider what action to take over travellers parked on the Council's green space.</p>
<u>Next Ordinary Meeting</u>	
15	<p>Items for inclusion on the next agenda <i>Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
16	<p>Date and time of next meeting To confirm date and time of the next meeting, provisionally scheduled for 2 November 2015, starting at 7:30pm.</p>