

# Hemswell Cliff Parish Council

25 January 2016

Dear Councillor,

## Ordinary Meeting of the Parish Council

You are requested to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 1 February 2016, commencing at 7:30pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Tom Clay

Clerk to Hemswell Cliff Parish Council

## Agenda

Agenda Number	Item
1	<b>Apologies</b> Apologies have been received from Councillor Beevers.
	<b><u>Procedural Items</u></b>
2	<b>Declarations of Interest</b> <i>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</i>
3	<b>Minutes of the meeting held on 4 January 2016</b> Council to consider approving the minutes as a true and proper record.
4	<b>Public Questions</b> <i>The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.</i>
5	<b>Chair's remarks</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
6	<b>Clerk's report</b> <i>For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision</i>

	<i>will appear on the agenda for the next meeting.</i>
<b>7</b>	<b>Police, crime and anti-social behaviour update</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>8</b>	<b>District and County Council updates</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>9</b>	<b>Ball Park Sub-committee update</b> <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
<b>10</b>	<b>Councillors' updates</b> <i>Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i>
	<b><u>Business Items - motions requiring written notice</u></b>
<b>11</b>	<p><b>Finances</b></p> <p><b>A) Payments for approval</b> Council to consider the following payments for approval:</p> <ul style="list-style-type: none"> <li>• £TBC – Clerk's Pay January 2016 – includes £10 for payroll, £10 for phone top-up and £TBC for HMRC.</li> <li>• £161.81 – Glendale - Green space maintenance January 2016.</li> <li>• £25 – Flowers by Design - Remembrance Day wreath</li> <li>• £20 – Lincolnshire Lanes - Christmas Tree</li> <li>• £40 – Notts &amp; Lincs Air Ambulance - Donation</li> <li>• £80 – LALC Annual Training Scheme – Annual Fees</li> </ul> <p><b>B) Bank balances and accounts reconciliation</b> Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – appendix A.</p> <p><b>C) Financial Projection</b> Council to review the Parish Council's financial projection – appendix B.</p> <p><b>D) Donation Request</b> Council to consider the funding request made by the Lincolnshire Citizen Advice Bureau.</p> <p><b>E) Grant application</b> Council to consider the grant application for transparency funding – appendix C.</p>

<b>12</b>	<p><b>Neighbourhood Plan</b> Council to consider what action to take after the Neighbourhood Plan consultation meeting. The Council will in particular consider sending a 'Proposed Neighbourhood Area Letter' to WLDC and what its contents should would be.</p>
<b>13</b>	<p><b>Illegal Encampments in Hemswell Cliff</b> Council to receive an update about the situation and consider what action the Parish Council should take.</p>
<b>14</b>	<p><b>Bye Law</b> Council to review a set of draft bye laws and come to a decision about what to include in a draft bye laws.</p>
	<p><b><u>Next Ordinary Meeting</u></b></p>
<b>15</b>	<p><b>Items for inclusion on the next agenda</b> <i>Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
<b>16</b>	<p><b>Date and time of next meeting</b> To confirm date and time of the next meeting, provisionally scheduled for 7 March 2016, starting at 7:30pm.</p>