

Hemswell Cliff Parish Council


28 December 2015

Dear Councillor,

Ordinary Meeting of the Parish Council

You are requested to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 4 January 2016, commencing at 7:30pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Tom Clay

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural Items</u>
2	Declarations of Interest <i>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</i>
3	Minutes of the meeting held on 30 November 2015 Council to consider approving the minutes as a true and proper record.
4	Public Questions <i>The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.</i>
5	Chair's remarks <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
6	Clerk's report <i>For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.</i>

	<ul style="list-style-type: none"> Lincolnshire County Council Boundary Review consultation
7	<p>Police, crime and anti-social behaviour update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
8	<p>District and County Council updates <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
9	<p>Ball Park Sub-committee update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
10	<p>Councillors' updates <i>Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
	<p><u>Business Items - motions requiring written notice</u></p>
11	<p>Finances A) Payments for approval Council to consider the following payments for approval:</p> <ul style="list-style-type: none"> £254.48 – Clerk's Pay December 2015 which includes: £10 for payroll and £2.29 for postage. <ul style="list-style-type: none"> ❖ £48.60 - HMRC (Included in Clerk's Pay December 2015) £161.81 – Glendale green space maintenance December 2015 £43.20 – Key Electrical Engineers (Christmas tree light testing) <p>B) Bank balances and accounts reconciliation Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – appendix A.</p> <ul style="list-style-type: none"> Big Lottery Fund application <p>C) Financial Projection Council to review the Parish Council's financial projection – appendix B.</p>
12	<p>Parish Council Precept 2016-2017 2016-2017 Budget Proposal Council to consider and determine the parish precept estimate for 2015/16.</p> <p>At the last meeting councillors indicated that a figure of £10,250 would be appropriate after considering a proposal for the 2016-2017 budget.</p> <p>Councillors therefore instructed the Clerk to draw up the appropriate paperwork to be presented at the January 2016 ordinary meeting, at</p>

	<p>which the final figure would be agreed upon and the paperwork signed.</p> <p>It is recommended that Council make a decision about the Parish Council precept estimate for 2016-2017 at the January 2016 ordinary meeting because the final estimate must be with WLDC by Friday 8 January 2016.</p> <p>The proposed budget for 2016-2017 can be found at appendix C.</p>
13	<p>Neighbourhood Plan Council to consider how best to proceed with a request from residents that steps be taken towards establishing a Neighbourhood Plan for the area.</p>
14	<p>Illegal Encampments in Hemswell Cliff Council to receive an update about the situation and consider what action the Parish Council should take.</p>
15	<p>Bye Law Council to establish a timetable and come to a decision about what to include in a draft bye law.</p>
	<p><u>Next Ordinary Meeting</u></p>
16	<p>Items for inclusion on the next agenda <i>Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
17	<p>Date and time of next meeting To confirm date and time of the next meeting, provisionally scheduled for Monday 1 February 2016, starting at 7:30pm.</p>