

Hemswell Cliff Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Monday 4 January 2016 in the Room of Requirement at Hemswell Cliff Primary School.

Present: Councillors Beevers, Hann (approx. 8pm onwards), Kirman, Prestwood, Richardson, Webber and Clerk Tom Clay

In Attendance: District Councillor Howitt-Cowan, County Councillor Strange, County Councillor England and Luke Brown (WLDC Officer: Neighbourhood Planning)

Apologies: Councillor Webber and Councillor Hann for lateness

Minute Number	Item or Decision
	<u>Procedural Items</u>
155/1516	<p>Declarations of interest Councillor Kirman made a declaration that she would be giving the Clerk an invoice from Flowers by Design (a company she owns) for a Remembrance Day wreath.</p>
156/1516	<p>Minutes of the meeting held on 30 November 2015 Councillor Prestwood proposed that the minutes be accepted as a true and proper record of the meeting, Councillor Beevers seconded, and the minutes were approved.</p>
157/1516	<p>Public Questions As all the members of the public present wished to comment or ask questions about item 13 'Neighbourhood Plan' it was decided to subsume the time allotted to public questions within item 13.</p> <p>Resolved – Public Questions to be moved up the agenda to item 13 to allow the public to ask questions about the only item they had come to pass comment on.</p>
158/1516	<p>Chair's remarks The Chair reported that:</p> <ul style="list-style-type: none"> • A number of people, including herself, had met at the Guildhall in December to discuss the illegal encampment and that the meeting was useful. • The Chair wished the Parish Council thanks for all the hard work Kate Hearn (WLDC officer) to be noted.
159/1516	<p>Clerk's Report Before Christmas the Parish Council had made an objection for a planning application for 40 houses near Lancaster Green.</p> <p>The Clerk asked that Councillors wishing to attend either planning or LALC training let him know so that he can book them a place. The Clerk</p>

	<p>said that he would send a separate reminder email.</p> <p>The Clerk raised the issue of a Boundary Review public consultation that is currently taking place about the County Council's electoral arrangements. The Clerk asked if a response from the Parish Council was required.</p> <p>Resolved – At this stage Parish Councillors felt that a response would not be required.</p>
160/1516	<p>Neighbourhood Plan</p> <p>Resolved – Council resolved to move this item up the agenda and for the public question time to be subsumed within the item.</p> <p>County Councillor England and Luke Brown of WLDC gave a brief overview of the Neighbourhood Planning process and said that they would be happy to assist in the creation of a Neighbourhood Plan for Hemswell Cliff. They said it would take about 9-12 months to complete the process, that grants were available and that the first step in the process was to designate the area the Neighbourhood Plan would cover.</p> <p>Residents asked a number of questions and in particular made clear their objection to development south of the A631.</p> <p>Parish Councillors, residents and those in attendance agreed that a Neighbourhood Plan could help to address local peoples' concerns and mitigate against negative aspects of development.</p> <p>Cllr Prestwood proposed, seconded by Cllr Hann, that the Clerk contact Luke Brown after the meeting to get the specifics of what is required from the 'designation letter' and to arrange for public briefing (starting at 7pm) before the ordinary meeting next month at which 'The Neighbourhood Plan' would be an item.</p> <p>Resolved - The proposal received unanimous support and was approved.</p>
161/1516	<p>Police, crime and anti-social behaviour update</p> <p>No report was submitted to the Council.</p> <p>Councillor Kirman reported that a burnt out car had been left in a layby and that there was fly tipping in the area.</p> <p>Councillor Prestwood reported that he had made his concerns known to the Police about dangerous quad biking in the area.</p>
162/1516	<p>District and County Council update</p> <p>District Councillor Howitt-Cowan gave the following report:</p> <ul style="list-style-type: none"> The District Council was exploring what changes in government funding would mean exploring ways of minimising the impact.

	<ul style="list-style-type: none"> • He had noted that a planning application for 40 houses near Lancaster Green had been submitted. • The scrutiny he chairs was looking into the Civic Office and the Guildhall. He would also be looking into the commercial directorship. <p>County Councillor Strange gave the following report:</p> <ul style="list-style-type: none"> • The County Council would be receiving a reduced support grant from the government and that senior officers and councillors were exploring ways of minimising the impact. • A boundary review is currently taking place that will see the number of County Councillors in the WLDC area reduced to nine. Hemswell Cliff would be moved to the Scotter County Division.
163/1516	<p>Ball Park Sub-committee update</p> <p>Cllr Prestwood reported that:</p> <ul style="list-style-type: none"> • The Parish Council has been successful in its application for a grant of just over £4,000 from the Big Lottery Fund for storage equipment and ground works. • A recent inspection had revealed a 'ruck' in the Astroturf which had been reported to Viaca SL who were looking into the issue. • He would be testing a leaf blower to see if it would be worth the Parish Council investing in one. It might also be worth investing in a small portable weed sprayer. It was unlikely the cost for both would be above £200 and that any request for a release of funds would go before Council at a later date.
164/1516	<p>Councillors' Updates</p> <ul style="list-style-type: none"> • Councillor Hann would mention the possibility of the Parish having a Neighbourhood Plan at the next meeting of the Residents' Group. • Councillor Prestwood raised the issue of the theft of Christmas tree lights and that new ones might be required next year. He and Councillor Richardson would take the tree down on Saturday 9 January 2016. • Councillor Beevers said that she was unable to attend a meeting about the Good Neighbours scheme, but encouraged others to go. Resolved – The Clerk was asked to send the information round. • Councillor Richardson raised concerns about flooding on the A15 (north bound) to south of the bungalows in Spital in the Street. Resolved – the Clerk will report the issue to the County Council and copy in Councillor Strange.
	<u>Business Items</u>
165/1516	<p>Finances</p> <p>A) Payments made: Cllr Prestwood proposed, seconded by Cllr Richardson, that payments</p>

	<p>on the agenda be approved.</p> <p>Resolved - The proposal received unanimous support and the following payments were approved and cheques drawn up during the meeting:</p> <ul style="list-style-type: none"> • £254.48 – Clerk’s Pay December 2015 which includes: £10 for payroll and £2.29 for postage. ❖ £48.60 - HMRC (Included in Clerk’s Pay December 2015) • £161.81 – Glendale green space maintenance December 2015 • £43.20 – Key Electrical Engineers (Christmas tree light testing) <p>B) Bank Reconciliation: The Clerk updated councillors about the bank reconciliation. The Clerk mentioned that the Parish Council would need to pay LALC training membership and that Lincolnshire Citizen Advice Bureau had made a request for funding.</p> <p>B) Financial Projection: The Clerk updated councillors about the Financial Projection which showed the Council was on track for a balanced budget in March 2016.</p>
166/1516	<p>Parish Council Precept 2016-2017 2016-2017 Budget Proposal</p> <p>Cllr Kirman proposed, seconded by Cllr Beevers, that the budget proposal for 2016-2017 be approved and that the Parish Council Precept for 2016-2017 be set at £10,250.</p> <p>Resolved - The proposal received unanimous support, the documentation requesting the amount was completed in the meeting and the Clerk was asked to send it WLDC before the deadline.</p>
167/1516	<p>Illegal Encampments in Hemswell Cliff</p> <p>The Clerk and Councillor Kirman gave a short update. No decisions were required at the meeting.</p>
168/1516	<p>Bye Law</p> <p>Councillors handed to the Clerk the areas they would like to see the bye laws cover.</p> <p>Resolved - The Clerk will amalgamate the responses which will be presented at the next meeting for a final decision. At the next meeting the Clerk will also produce a more detailed timetable.</p>
	<u>Next Ordinary Meeting</u>
169/1516	<p>Items for inclusion on the next agenda</p> <ul style="list-style-type: none"> • Neighbourhood Plan • Bye laws

170/1516	<p>Date and time of next Ordinary Meeting The date of the next Ordinary Meeting of the Parish Council was confirmed as: Monday 1 February 2016, starting at 7:30pm, it will take place in the Room of Requirement at Hemswell Cliff Primary School.</p>
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Meeting started at 7:30pm and closed at 9:35pm

Document published on Monday 25 January 2016

Signed:

Print Name:

Date: