

Hemswell Cliff Parish Council

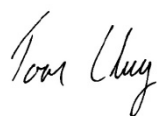
29 March 2016

Dear Councillor,

Ordinary Meeting of the Parish Council

You are requested to attend an Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 4 April 2016, commencing at 7:30pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Tom Clay

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies
	<u>Procedural Items</u>
2	Declarations of Interest <i>To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</i>
3	Minutes of the meeting held on Monday 7 March 2016 Council to consider approving the minutes as a true and proper record.
4	Public Questions <i>The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes.</i>
5	Chair's remarks <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i>
6	Clerk's report <i>For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.</i>

7	<p>Police, crime and anti-social behaviour update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
8	<p>District and County Council updates <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
9	<p>Ball Park Sub-committee update <i>For information only. Any items raised for decision will appear on the agenda for the next meeting.</i></p>
10	<p>Councillors' updates <i>Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
<u>Business Items - motions requiring written notice</u>	
11	<p>Finances A) Payments for approval Council to consider the following payments for approval:</p> <ul style="list-style-type: none"> • £304.72 – Clerk's Pay March 2016 (Payment includes £51.80 – for HMRC, £36 for leaflet/poster production and £10 for the payroll) • £161.81 – Glendale. Green space maintenance March 2016. Council to note that this will be the last payment to Glendale as a new contractor took over grounds maintenance of Parish Council land on 1 April 2016. • £149.99 – G Prestwood. Leaf blower, spend of which was approved at the last meeting. • £22.08 – G Prestwood. Weed Sprayer, Oil and fuel can for the leaf blower. spend of which was approved at the last meeting. • £27.59 – G Prestwood. Weed Killer, spend of which was approved at the last meeting. • £50 – Mr IC Wilson. Restoration work on one of the Parish Council's notice boards. • £492 – Kristian Jackson (AKO Groundworks). Groundworks at the Ball Park site. • £2,496 – Container King Ltd. New container at the Ball Park site. <p>B) Bank balances and accounts reconciliation Council to review the Parish Council's bank balance and most recent accounts reconciliation summary – appendix A.</p> <p>Councilors to note that this will be the final bank reconciliation of the 2015-2016 financial year and as such the figures in the March 2016</p>

	<p>bank reconciliation will be used in the upcoming Annual Audit Return. The Clerk will next provide a bank reconciliation and budget projection on his return from sick leave.</p> <p>C) Fuel Requirement for Ball Park Equipment Council to consider a request to purchase fuel for the Leaf Blower for the Ball Park @ £5.25 for 5L.</p>
12	<p>Neighbourhood Plan Council to receive an update about progress made so far and consider what steps to take next.</p>
13	<p>New Hedge Planting Council to consider a proposal put forward by the Directors, WLDC and the business community for a new hedge along its border. It is expected that the financial contribution the Parish Council would need to make would be in the region of £130 to £150.</p>
14	<p>Container Security Council to consider further security measures for the Container at the Ball Park.</p>
	<p><u>Next Ordinary Meeting</u></p>
15	<p>Items for inclusion on the next agenda <i>Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.</i></p>
16	<p>Date and time of the Annual Meeting and the next Ordinary Meeting To confirm date and time of the Annual Meeting as Monday 9 May 2016 starting at 6pm.</p> <p>To confirm date and time of the next Ordinary Meeting as Monday 9 May 2016, starting at the rising of the Annual Meeting (approximately 7:30pm).</p>