

# Hemswell Cliff Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Monday 7 March 2016 in the Room of Requirement at Hemswell Cliff Primary School.

**Present:** Councillors Beevers, Hann, Kirman, Prestwood, Richardson and Clerk Tom Clay

**In Attendance:** District Councillor Howitt-Cowan and PCSO Julie McFaul

**Apologies:** Parish Councillor Webber and County Councillor Strange

Minute Number	Item or Decision
	<b><u>Procedural Items</u></b>
186/1516	<b>Declarations of interest</b> No declarations were made.
187/1516	<b>Minutes of the meeting held on Monday 1 February 2016</b> Councillor Prestwood proposed that the minutes be accepted as a true and proper record of the meeting, Councillor Hann seconded, and the minutes were approved.
188/1516	<b>Public Questions</b> No members of the public were present.
189/1516	<b>Chair's remarks</b> The Chair said that all the issues she wished to comment on were covered elsewhere on the agenda.
190/1516	<b>Clerk's Report</b> The Clerk reported that: <ul style="list-style-type: none"> <li>• Because of the doctors strike he would now be away from Thursday 24 March for approximately six weeks.</li> <li>• Cllr Strange had been in touch to say that he had found funding for the Ball Park equipment.</li> <li>• The issue around straw transportation had been reported to WLDC.</li> <li>• Several Master Plan consultation events had taken place in recent weeks.</li> </ul>
191/1516	<b>Police, crime and anti-social behaviour update</b> PCSO McFaul's reported that there had been a number of incidents in the Parish during February: <ul style="list-style-type: none"> <li>• 3 February – moped driving on Buchanan Road.</li> <li>• 4 February – moped driving near the Ball Park.</li> <li>• 5 February – man and child on a quadbike.</li> <li>• 6 February – Property damaged and a bike stolen on Louisburg Road. Damage to Police vehicles.</li> </ul>

	<ul style="list-style-type: none"> <li>• 8 February – man on an orange bike driving dangerously</li> </ul> <p>The damage to the Police vehicles is pending legal action, so no further details could be given.</p> <p>PCSO McFaul wanted it noting that “Police know what is going on in the village and we will do something about it.”</p> <p>Councillor Kirman and PCSO McFaul reported that they had been working together to open up another access point to the village for police vehicles.</p> <p>Councillor Hann reported concerns about quadbikes driving on the pavement and near the school.</p> <p>Councillor Prestwood reported concerns about driving around school drop off time in the morning.</p>
<b>192/1516</b>	<p><b>District and County Council update</b></p> <p>District Councillor Howitt-Cowan gave the following report:</p> <ul style="list-style-type: none"> <li>• WLDC have approved a new budget that will see an increase of just under 2% in Council Tax.</li> <li>• The process around devolving more powers to local government in Lincolnshire is ongoing.</li> <li>• The community awards closed on Friday and VOCAT was nominated.</li> <li>• He had attended and chaired the most recent partnership meeting.</li> <li>• He had attended a Master Plan consultation event.</li> <li>• The Waddington Air Show is being moved to Scampton.</li> <li>• Anne Cater will be leaving her position at Community Lincs in May and working for CAB in this area.</li> </ul>
<b>193/1516</b>	<p><b>Ball Park Sub-committee update</b></p> <p>Cllr Prestwood reported that:</p> <ul style="list-style-type: none"> <li>• The new signs approved at the last meeting are up.</li> <li>• Welcomed the funding offer from Cllr Strange and said that there would be some consumable costs for the new leaf blower and weed killer.</li> <li>• Anne Cater had done a great job and she will be missed. At the last meeting of the Ball Park committee she formally resigned.</li> <li>• He was pushing for new members to come forward for the Ball Park committee.</li> </ul> <p>Councillor Kirman said she would join the Ball park committee.</p> <p><b>Resolved</b> - Council approved Councillor Kirman’s membership of the Ball park committee.</p>

	<p>On the issue of consumables, the Clerk said that from next year there was a specific budget line for such items and that the Council had therefore already committed to purchasing such items, although Council would need to confirm the specific items of spend.</p>
<b>194/1516</b>	<p><b>Councillors' Updates</b></p> <p>Councillor Richardson reported that he would check the grit bin levels in the coming days. That the anaerobic digester is in operation and that the Master Plan has two roundabouts on it.</p> <p>Councillor Beevers reported that she is in the process of booking a plane for RAF Hemswell Day 2016. Unfortunately, the Lancaster would not be available.</p> <p>Councillor Hann said that planning for the Jubilee Games/Big Lunch was still on going. He also said that Mr Ian Wilson had finished repairing the Parish Council's notice board and it needed collecting. Councillor Richardson said that he would arrange collection of the notice board.</p>
	<p><b><u>Business Items</u></b></p>
<b>195/1516</b>	<p><b>Finances</b></p> <p><b>A) Payments Made</b></p> <p>The following payments were approved and cheques drawn up during the meeting:</p> <ul style="list-style-type: none"> <li>• £207.86– Clerk's Pay January 2016 – includes £10 for payroll and £49.60 for HMRC.</li> <li>• £161.81 – Glendale - Green space maintenance February 2016.</li> <li>• £191.85 – LALC Membership 2016/2017 Annual Fees.</li> <li>• £20 – John Richardson for the 2015 Christmas Tree.</li> <li>• £7.50 - LALC for a training day meal.</li> </ul> <p><b>B) Bank Reconciliation</b></p> <p>The Clerk updated councillors about the bank reconciliation.</p> <p>The Clerk said that in the next financial year the Council might wish to consider doing more business via electronic banking. The Clerk said he would draft plans on his return from sick leave in May.</p> <p><b>C) Financial Projection</b></p> <p>The Clerk updated councillors about the financial projection. No questions were asked.</p> <p><b>D) Purchase of Ball Park equipment</b></p> <p>Cllr Richardson proposed, seconded by Cllr Hann, that spend of up to £180 be approved for the purchase of a leaf blower and weed killer pump.</p>

	<p><b>Resolved</b> - The proposal received unanimous support and Cllr Prestwood was asked to purchase the equipment and be reimbursed at a later date.</p> <p><b>E) Grounds maintenance of Parish Council green space</b> After consideration of the matter Cllr Kirman proposed, seconded by Cllr Prestwood, that:</p> <ul style="list-style-type: none"> <li>• The Town and Country Groundcare quote of £1499.10 be approved;</li> <li>• the contract would run from 1 April 2016 to 31 March 2017 at which point the arrangement would be reviewed;</li> <li>• payment would continue to be on a monthly basis, and;</li> <li>• the Clerk should inform Town and Country Groundcare and Glendale about the decision.</li> </ul> <p><b>Resolved</b> - The proposal received unanimous support and was approved.</p>
196/1516	<p><b>Big Lottery Fund Grant</b> After consideration Cllr Kirman proposed, seconded by Cllr Beevers, that the following recommendation by the Ball Park committee be approved:</p> <p><i>The Ball Park Sub-committee has recommended that the Parish Council:</i></p> <ol style="list-style-type: none"> <li>1. Agree to the purchase and installation of new equipment at the Ball Park site in line with the Big Lottery Fund grant;</li> <li>2. Approve the budget and spend necessary to construct and maintain the new equipment, and;</li> <li>3. Consider approval of the recommendations made a paragraph 3.19-3.22 of this report (appendix D of the agenda). It is anticipated that the initial spend on the project would be approximately £4,427.86, of which approximately £539.30 is VAT.</li> </ol> <p><b>Resolved</b> - The proposal received unanimous support and was approved.</p> <p>District Councillor Howitt-Cowan said that he would investigate providing £400 in Community Initiative Fund to support the project.</p>
197/1516	<p><b>Neighbourhood Plan</b> <b>Resolved</b> – Council decided to hold an initial public consultation event on Monday 4 April between 2pm and 7pm in the school hall. The Clerk will make contact with Luke Brown at WLDC to inform him of Council’s decision and work out the details of how communications for the event will be handled.</p>

	Councillor Hann would be present at the event between 2pm and 4 pm. Councillor Prestwood would be present at the event between 5pm and 7pm.
<b>198/1516</b>	<b>Bye Law</b> The Clerk asked if Council would consider deferring the item until his return in May because there were a number of time dependent actions that he could not commit to during sick leave.  <b>Resolved</b> – Council decided to defer the item until the Clerk’s return.
	<b><u>Next Ordinary Meeting</u></b>
<b>199/1516</b>	<b>Items for inclusion on the next agenda</b> <ul style="list-style-type: none"> <li>• Neighbourhood Plan</li> </ul>
<b>200/1516</b>	<b>Date and time of next Ordinary Meeting</b> The date of the next Ordinary Meeting of the Parish Council was confirmed as: Monday 4 April 2016, starting at 7:30pm, it will take place in the Room of Requirement at Hemswell Cliff Primary School.

Meeting started at 7:32pm and closed at 9:35pm

Document published on 29 March 2016

**Signed:** .....

**Print Name:** .....

**Date:** .....

Minutes Verification. Signature: ..... Date: .....