

Hemswell Cliff Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Monday 5 October 2015 in the Room of Requirement at Hemswell Cliff Primary School.

Present: Councillors Beevers, Hann, Kirman, Prestwood, Richardson and Clerk Tom Clay

In Attendance: District Councillor Howitt-Cowan and Bethan Clayton (HRCL Director)

Apologies: County Councillor Strange and PCSO Julie McFaul

Minute Number	Item or Decision
	<u>Procedural Items</u>
106/1516	<p>Declarations of interest The declaration of interest made by Cllr Kirman at the last meeting (minute 88/1516) was noted.</p> <p>Councillor Kirman declared a pecuniary interest (Item 11) at the last meeting of Council, stating that she was the owner of 'Flowers by Design' which supplied flowers and wreaths for RAF Hemswell Day.</p>
107/1516	<p>Minutes of the meeting held on Monday 24 August 2015 Councillor Prestwood proposed that the minutes be accepted as a true and proper record of the meeting, Councillor Richardson seconded, and the minutes were approved.</p>
108/1516	<p>Public Questions No members of the public were present.</p>
109/1516	<p>Chair's remarks The Chair remarked:</p> <ul style="list-style-type: none"> • Many thanks for the help people gave in organising RAF Hemswell Day. It was a great day, shame about the weather. • Great news about the wind farm appeal. • The lagoon planning application was passed, but the conditions imposed are likely to satisfy the community. • Mr Duguid has been in touch about slowing down traffic on the A15.
110/1516	<p>Clerk's Report The Clerk reported that:</p> <ul style="list-style-type: none"> • The Annual Audit was complete. The external auditor had made one comment because a figure from a previous year didn't match up with this year. The Clerk had investigated the issue, but couldn't find an explanation for the incorrect figure that was given the year before.

	<ul style="list-style-type: none"> • Next month the Clerk will bring some old document to the Council and seek its approval to send them to waste. • The Clerk said that next month he would be seeking approval of grant application for funding to upgrade the PC's website. • The Clerk asked if the parish councillors if they knew who owned the land/hedge on the opposite side of the A631 to Gibraltar Road. Parish Councillors reported that they didn't. • The Clerk asked councillors to start thinking about what items they would like to see included in the budget. An item next year's budget would appear on the next Ordinary Meeting papers.
111/1516	<p>Police, crime and anti-social behaviour update In PCSO McFaul's absence the Clerk made the following report known to Council:</p> <ul style="list-style-type: none"> • 01/10/15 at 12:45 - Theft of a petrol trimmer stolen from the grounds of Hemswell Court. • 15/09/15 – A report to the 101 that travellers are residing on the grass verge. • 08/09/15 – further reports of the travellers residing on the green at Buchanan Road.
112/1516	<p>District and County Council update District Councillor Howitt-Cowan gave the following report:</p> <ul style="list-style-type: none"> • Local Plan: The consultation will start on 15 October. This would be the last chance the PC would have to comment on the proposals. Suggestion that the PC focus specifically on the Hemswell Cliff area. • Councillor funding is now available. • The planning application for 40 houses near Lancaster Green is still ongoing. A TPO on the site was recently granted. • Paul has been in touch with Priem about the traveller site. • A paper will soon be submitted to the scrutiny which Paul chairs about car parks which the PC might be interested in. • Wind farm appeal was a great success, but Paul has some concerns about the Brown Holt application which the developer is still pressing ahead with.
113/1516	<p>Ball Park Sub-committee update Cllr Prestwood reported that:</p> <ul style="list-style-type: none"> • Some minor repairs have been made to the tennis nets and that there was an issue with weeds that was being looked into. • Lightmain is no more and is now called Vica SL. All the guarantees for the Ball Park are still in place. • An application for Awards for All funding is currently being drafted. About £4,000 is being asked for to pay for a container and grounds works. • The Ball park committee is considering where to take things and is looking toward recruiting some volunteers to help manage the

	Ball Park site.
114/1516	<p>Councillors' Updates</p> <p>Cllr Hann reported that he had spoken to Mr Wilson and that he could repair the notice board. Mr Wilson had asked if he could have the legs to the notice board as the Parish Council would not be using them.</p> <p>Resolved – An item about giving the legs to Mr Wilson would appear on the next agenda.</p> <p>Cllr Richardson reported that he had received a complaint from a resident about the footpath between the Post office and the Ceanby Corner roundabout.</p> <p>Resolved – The Clerk will send an email to LCC officers about the issue.</p> <p>Cllr Beevers reported that she was concerned that a Gibraltar Road sign had been reinstalled in the wrong place. Cllr Kirman said she would have a look and advice.</p> <p>Cllr Prestwood reported that he had added a 'Planning Section' to the PC's website. He also reported that he is working with Quicklink, a broadband provider, which is looking to set a 'Community Chest' style fund base on take up of its service.</p>
	<u>Business Items</u>
115/1516	<p>Finances</p> <p>A) Payments made:</p> <p>Cllr Kirman noting the declaration of interest she made gave the Chair to Cllr Prestwood for this item.</p> <p>Clerk made Council aware that a mistake had been made on the agenda and the payment to Grant Thornton should be £360, not £300 as stated on the agenda.</p> <p>Cllr Prestwood proposed, seconded by Cllr Richardson, that Council approve the payments listed in the agenda.</p> <p>Resolved – Cllr Kirman didn't vote on this item. The proposal received unanimous support, the following payments were approved and cheques drawn up during the meeting:</p> <ul style="list-style-type: none"> • £155.81 – Clerk's Pay August 2015 • £206.93 - Clerk's Pay September 2015 • £39 - HMRC (Clerk's Pay August 2015) • £51.60 - HMRC (Clerk's Pay September 2015) • £20 – T Clay for payroll August and September 2015 • £161.81 – Glendale (formerly Veolia) green space maintenance August 2015

	<ul style="list-style-type: none"> • £161.81 – Glendale (formerly Veolia) green space maintenance September 2015 • £122 – Flowers by Design for wreaths and flowers for RAF Hemswell Day 2015 • £360 – Grant Thornton Ltd for Annual Audit 2014/15 twenty <p>B) Bank Reconciliation The Clerk updated councillors about the bank reconciliation. No questions were asked.</p>
116/1516	<p>Christmas Tree</p> <p>Resolved – Cllr Richardson would get a quote for a tree and Cllr Prestwood would get one for the electrical testing. The item would come back for a decision at the next meeting.</p>
117/1516	<p>Planning</p> <p>Resolved – The Clerk is to draft a response from the Parish Council to the Draft Local Plan Consultation. The response will be brought back to the next meeting of the Parish Council to be reviewed before it is submitted.</p>
118/1516	<p>Complaints about travellers on the Parish Council's Green Space Bethan Clayton and Councillor Howitt-Cowan joined the general discussion.</p> <p>After a great deal of discussion Cllr Kirman proposed, seconded by Cllr Prestwood, that:</p> <ol style="list-style-type: none"> 1. The Clerk research the Council's legal position in relation to removing the travellers from Parish Council land. 2. To inform Council of the position and the mechanism by which the travellers will be removed from Parish Council land. 3. That if it were possible, notice should be served on behalf of the Parish Council for the travellers to leave the site. 4. Investigate possibilities for securing the site once the travellers had left the site. 5. Meet with representative partner organisations to explore short-term and long-term solutions. <p>Resolved - The proposal received unanimous support and was approved.</p>
	<u>Next Ordinary Meeting</u>
119/1516	<p>Items for inclusion on the next agenda Councillors asked for the following items to be included on the next agenda of Council:</p>

	<ul style="list-style-type: none"> • Travellers on the Parish Council's Green Space • Christmas Tree • Wreath for Remembrance Day • Notice board Posts • 2016/2017 Budget <p>Cllr Hann gave his apologies for the next meeting as he would be away on holiday.</p>
120/1516	<p>Date and time of next Ordinary Meeting</p> <p>The date of the next Ordinary Meeting of the Parish Council was confirmed as: Monday 2nd November 2015, starting at 7:30pm, it will take place in the Room of Requirement at Hemswell Cliff Primary School.</p>

Meeting started at 7:30pm and closed at 9:40pm

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Signed:

Print Name:

Date: