

Hemswell Cliff Parish Council

Minutes of the ordinary meeting of the Parish Council held on Monday 13 April 2015 in the Room of Requirement at Hemswell Cliff Primary School.

Present: Councillors Beevers, Hann, Kirman, Prestwood, Richardson and Clerk Tom Clay

In Attendance: District Councillor Howitt-Cowan

Apologies: County Councillor Strange and PCSO Julie McFaul

| Minute Number | Item or Decision |
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| | <u>Procedural Items</u> |
| 1/1516 | <p>Declarations of interest No declarations were made.</p> |
| 2/1516 | <p>Minutes of the meeting held on 2 March 2015 Councillor Prestwood asked that under minute 194/2014 the final sentence of the second paragraph be deleted and the minutes changed to reflect that. Council approved the amendment.</p> <p>Councillor Prestwood proposed that the amended minutes be accepted as a true and proper record of the meeting, Councillor Richardson seconded, and the minutes were approved.</p> |
| 3/1516 | <p>Public Questions No members of the public were present.</p> |
| 4/1516 | <p>Chair's remarks Councillor Kirman informed the meeting that Veolia would be changing its name because the owner and CEO had passed away. It would now be called Glendale. The Clerk was informed that payments could still be made to Veolia as usual.</p> <p>Councillor Kirman also informed the Council that there would be no contested election this year.</p> |
| 5/1516 | <p>Clerk's Report The Clerk reported that:</p> <ul style="list-style-type: none"> • He had dropped off the Annual Audit for the internal audit in Gainsborough and that he didn't think there would be a problem with it. The Clerk asked Cllr Beevers if she would put up a notice about it later in the week. • The Annual Meeting must be held next month and the Clerk reminded members to get back any amendments to the documents he sent round as soon as possible. • The Clerk had assisted Cllr Beevers in booking the Lancaster |

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| | <p>bomber for RAF Hemswell day.</p> <ul style="list-style-type: none"> • WLDC had paid this year's precept into the bank account. • Funding had been found to cover the costs of the solicitor that managed the war memorial and Ball Park transfer. • The Clerk had chased up a number of issues following last month's meeting including: 50mph zone, the village sign and the gullies. Council asked that the Clerk ask LCC what could be done to extend the 50mph zone and to leave the other two issues for now. |
| 6/1516 | <p>Police, crime and anti-social behaviour update</p> <p>In PSCO McFaul's absence the Clerk read out the following report:</p> <ul style="list-style-type: none"> • 25/03/2015 – burglary, a garage broken into on Bettsworth Road. Moped Stolen. No witnesses or trace of the moped. |
| 7/1516 | <p>District and Country Council update</p> <p>Councillor Howitt-Cowan gave the following update:</p> <ul style="list-style-type: none"> • He asked if the Parish Council had any objections to the planning application to expend storage at Hemswell Antiques. The Parish Council said that it had no objections. • The Ex-MOD steering group is set to change the frequency of their meetings. The next one will be held in May at Scampton. • LCC and WLDC have made funds available for a business management plan which as part of its brief pushes for more business and homes in the area. • Elections would be held on 7 May with the General Election count taking place on the night and the Local Election count on the day after. <p>Councillor Richardson raised concerns about the planning application for the AD Digeste lagoon in the north of the parish. His concerns were echoed by a number of councillors present. Cllr Howitt Cowan said that he would raise the matter with Cllr Summers and make representations of the Parish Council's behalf.</p> |
| 8/1516 | <p>Ball Park Sub-committee update</p> <p>Councillor Prestwood informed members that the next meeting of the Committee would take place next Wednesday. Youth Council members had picked a colour scheme of red and blue for the Ball Park and the construction was likely to start in May. A tour of the factory was being organised by the Youth Council and himself and the final details were being sorted.</p> <p>Half the funding from WREN has come through along with the loan from CAN (Big Red Dot). More funds were being sort. Cllr Prestwood was still in contact with Eco Plastics (now Plastics Eco), but he was less hopeful of securing funds. Councillor Kirman said that she would approach Crystals, a pharmaceutical company operating from the business park, to see if they could assist with funds.</p> |

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| | <p>There might be a need to look into booking and hiring policy, which the committee would investigate.</p> |
| 9/1516 | <p>Councillors' Updates</p> <ul style="list-style-type: none"> • Cllr Prestwood informed the Council that the path had been fixed. He also reported that he had been in contact with the nursing home about the cherry trees overhanging the access road to the Ball Park and they indicated that they would lop them back. • Cllr Beevers reported that the Lancaster had been booked and explained the various liabilities around it. • Cllr Hann informed the Council that the big lunch would take place on 27 June because the Jubilee Games were taking place on 6 June. • Cllr Richardson raised the fact that the bus stop had a sticky residue on it. Cllr Hann said that he would see how they remove such materials at his place of work. Cllr Richardson went on to say that he was attempting to get the hangers listed as Grade 2 listed buildings. Cllr Richardson also informed the Council that he went to the Brown's Holt wind turbine public meeting, access would be an issue and that the developer would be offering people within a certain radius £200 of their electric bills. Cllr Richardson asked Cllr Hann if any progress had been made with the notice board. Cllr Hann said that there would be a meeting on Wednesday and he would raise the matter there. Cllr Prestwood said that he would ask the school if the Council could use the notice board in the shelter near the schools main entrance. |
| | <p><u>Business Items</u></p> |
| 10/1516 | <p>Finances</p> <p>A) Payments made The following payments were approved and cheques drawn up during the meeting:</p> <ul style="list-style-type: none"> • £791.80 – Bell Wright & Co (Memorial) • £1255.80 – Bell Wright & Co (Ball Park) • £86.40 - Key Electrical Engineers (Christmas lights 2013 & 2014) • £528.36 - Veolia (Feb 2015 and other costs) • £168.36 – Veolia (March 2015) • £225.21 - Clerk's Pay (March 2015) • £56.20 – HMRC (Clerk's pay March 2015) • £30 – Tom Clay (For payroll Jan, Feb and March 2015) • £19.92 – J Richmond (IC Wilson plaques) <p>B) Bank Reconciliation The Clerk made the final bank reconciliation of the 2014-2015 financial year available to councillors. The Clerk informed Council that had the funding for the Ball Park not come in the Council would have ended the year with about £200 to £300 in the account. No questions were asked.</p> |

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| | <p>C) Projection of spend for 2015-2016</p> <p>The Clerk present a spreadsheet showing the balance he expected the Council to have at this year's end (31.3.2016). The Clerk outlined that the figure was not certain as there were many variables, but he hoped that members would find it useful. The Clerk said that he would endeavour to provide an update each quarter.</p> |
| 11/1516 | <p>Air Ambulance Donation</p> <p>After discussion Councillor Kirman, seconded by Cllr Prestwood, proposed that the Council give a donation of £60 to the 'Lincs and Notts Air Ambulance'. Council agreed unanimously and a cheque was drawn up and signed.</p> |
| 12/1516 | <p>Membership of SLCC</p> <p>After discussion Councillor Kirman, seconded by Cllr Beevers, proposed that the Council pay membership fees of £131 for the Clerk to join the Society of Local Council Clerks (SLCC). Council agreed unanimously and a cheque was drawn up and signed.</p> |
| 13/1516 | <p>Block Paving for Memorial</p> <p>After discussion Councillor Kirman, seconded by Cllr Richardson, proposed that the Council pay £50 to Kristian Jackson of Groundworks to carry out works to the paving at the Memorial site to make it safe. Council agreed unanimously. Cllr Prestwood was asked to inform Mr Jackson of the Council's decision.</p> |
| 17/1516 | <p>Residents Group Community Newsletter</p> <p>In considering the issue the Parish Council reaffirmed its commitment to providing funds for a newsletter in the Parish. However, concerns were raised about the number of newsletters printed and the fact that it was distributed outside of the Parish.</p> <p>After discussion Councillor Prestwood, seconded by Cllr Richardson, proposed that while the Parish Council was content to support the distribution of newsletter within the boundaries of the Parish more information was required, namely:</p> <ul style="list-style-type: none"> • The annual cost of producing the leaflet and distributing it within the Hemswell Cliff Parish Council area, and; • The number of houses and businesses the newsletter is delivered to inside the Hemswell Cliff Parish Council area. <p>Furthermore Cllr Prestwood asked that the information be made available to the Parish Council before their next Ordinary Meeting so that they could reach an informed decision. Council unanimously agreed to proposal made by Cllr Prestwood.</p> <p>The Clerk was asked to inform the Resident's Group about the decision and include the issue as an item on the next agenda.</p> |

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| 18/1516 | Canberra Crescent Post Box Councillor Kirman informed Council that the post box on Canberra Crescent has been stolen and needs replacing. Council asked that the Clerk contact Royal Mail about replacing it with a new post box and to report back at a later date. |
| | <u>Next meeting</u> |
| 19/1516 | Items for inclusion on the next Ordinary Council agenda Council asked for RAF Hemswell Day to appear as an item for discussion on the next agenda. |
| 20/1516 | Date and time of the Annual Meeting The date of the Annual Meeting of the Parish Council will take place on Monday 11 May 2015, starting at 7pm, and take place in the Room of Requirement at Hemswell Cliff Primary School. |

Meeting started 7:33pm and closed 9:16pm

Published on 4 May 2015

Signed:

Date: