**Hemswell Cliff Parish Council**

**Ball Park Sub-committee**

4 February 2015

Dear Sub-committee member,

**Ball Park Sub-committee meeting 11.2.2015**

You are requested to attend a meeting of Hemswell Cliff Parish Council’s Ball Park Sub-committee to be held on **Wednesday** **11 February, commencing at 7pm, in the Room of Requirement, at Hemswell Cliff Primary School.**

The agenda for the meeting is set out below.



Tom Clay

Clerk to the Committee

**Agenda**

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| **Agenda Number** | **Item** |
| **1** | **Apologies** |
|  | **Procedural Items** |
| **2** | **Declarations of Interest***To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.*  |
| **3** | **Minutes of the meeting held on 15 December 2014**To approve the minutes as a true and correct record. |
| **4** | **Sub-committee Members’ Updates***An opportunity for members to raise urgent items. For information only. Any items raised for decision will appear on the agenda for the next meeting.* |
|  | **Business Items - matters for consideration** |
| **5** | **Ball Park Tender Recommendation**The Ball Park Sub-committee will scrutinise all the tenders submitted as part of the tendering process and make a recommendation to the Parish Council.The Parish Council has asked that the Sub-committee scrutinise and review all the tenders submitted. The committee has also been asked to make a recommendation to assist the Parish Council in coming to a final decision about the Ball Park tender at the next Ordinary Meeting.The Sub-committee’s recommendation will be made known to the Parish Council in the form of a report which will be tabled at the Ordinary Meeting. All tenders will be scrutinised and a recommendation made on the basis of a 60% quality and 40% cost split. Factors that the Sub-committee deem to be important will be raised in the narrative of the report. Councillor Graham Prestwood will also be present at the Ordinary Meeting to provide clarification, if required, on the Sub-committee’s findings and recommendation. |
|  | **Action plan and the next meeting** |
| **6** | **Action Plan**To decide and agree the actions that members of the sub-committee need to do before the next meeting. |
| **7** | **Date and time of next meeting**To confirm the date and time of next meeting of the sub-committee. |