**Hemswell Cliff Parish Council**

**Ball Park Sub-committee**

Minutes of the Ball Park Sub-committee meeting held on 11 February 2015 in the room of requirement at Hemswell Cliff Primary School

**Present:** Councillor Prestwood (Chair), Anne Cater, Angie Waplington, Katie Hearn and Tom Clay (Clerk)

**Apologies:** Emma Bailey

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| **Minute Number** | **Item or Decision** |
| **45/2014BP** | **Declarations of interest**No declarations were made. |
| **46/2014BP** | **Approval of the minutes for the meeting held on 15.12.2014**AW proposed that the minutes be accepted as a true and proper record of the meeting, AC seconded, and the minutes were approved. |
| **47/2014BP** | **Sub-committee Member’s Update**AC said that she would try to get more costs around lighting.GP said that he would chase the electrician at Ecoplastics. |
| **48/2014BP** | **Ball Park Tender Recommendation and Evaluation**The Sub-committee evaluated, discussed and gave consideration to the tenders at great length. The substantive findings of the Sub-committee can be found in the attached report (appendix 1).The Sub-committee wished it to be minuted that they would be recommending to the Parish Council build a Ball Park and that the Lightmain tender of £91,500 be approved. Following the cost and quality evaluation exercise undertaken by the committee the Lightmain tender had the highest score of 92. The detailed reasons for making this recommendation can be found in appendix 1. |
| **49/2014BP** | **Action Plan**1. GP – to read the report going to the next Ordinary Meeting and reply to TC.
2. GP – will advise all contractors after the meeting about dates for a decision.
3. GP – send email confirming the time and date of the next meeting.
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| **50/2014BP** | **Date and time of next meeting**The Ball Park Sub-committee confirmed the date and time of the next meeting as Monday 9 March 2015 at 7pm. |

Meeting started 7pm and closed 9:30pm

Published on 3 March 2015

**Signed:** ……………………………………………..

**Date:** ……………………………………………..