

Hemswell Cliff Parish Council

Ball Park Sub-committee

Minutes of the Ball Park Sub-committee meeting held on Wednesday 20 May 2015 in the room of requirement at Hemswell Cliff Primary School

Present: Councillor Prestwood (Chair), Anne Cater, Angie Waplington, Debbie, and Tom Clay (Clerk)

Apologies: Ruth Farningham, Emma Bailey

Minute Number	Item or Decision
	<p>Declarations of interest No declarations were made.</p>
	<p>Approval of the minutes for the meeting held on 15.4.2015 AW proposed that the minutes be accepted as a true and proper record of the meeting, GP seconded, and the minutes were approved.</p>
	<p>Chair's Update GP said that the Ball Park is nearly finished and should be completed by Friday afternoon. The shelter is finished and already in use. Lightmain have said that it has been a relatively easy build.</p> <p>GP said that he thought some signed might be required. AC said that by chance she was in discussions with a company that supplied them and would ask for a quote.</p> <p>The issue of the launch date was still being discussed. AC asked that Mary Hollinsworth be invited, GP said that she would be.</p>
	<p>Update from Anne Cater AC said that she was working on a press release which she showed the committee for feedback.</p>
	<p>Youth Council Update They are currently working on a stall for the Big Lunch. Documents are being drawn up and four volunteers have been found for the management committee. Setting up a bank account is proving a struggle, but they are getting there.</p>
	<p>Business Items – matters for consideration</p>
	<p>Booking and usage policy The Clerk gave a short verbal update and went through the options open to the Council.</p> <p>After a great deal of discussion it was resolved to explore the possibility</p>

	<p>of establishing a ‘Limited Booking System’ which would see the sit open to all most of the time and at regular slots each week booked for community events.</p> <p>The Clerk was asked to make this view known to Council and draft a Bookings Policy with Terms and Conditions. It is hoped that the policy will be moved at the next meeting of the Parish Council on 1 June 2015.</p>
	<p>Inspection of the Ball Park Under the powers delegated to it by the Parish Council, the Sub-committee resolved that:</p> <p>Under powers delegated to it by the Parish Council, the Sub-committee resolves that Councillor Prestwood and Councillor Kirman are to inspect the Ball Park site upon completion of the work by Lightmain.</p> <p>The motion was moved by AC and seconded by AW. The motion was carried unanimously.</p>
	<p>Action Plan</p> <ol style="list-style-type: none"> 1. AC to get a quote for the signs and email to TC. 2. AC to source litter signs. 3. GP to get an updated quote from Glasdons for the bins and email it to TC. 4. TC to put payment for the bins and signs on the next Parish Council agenda. 5. TC to bring Wren signs to the next Council meeting. 6. AC to amend the press release as discussed and email it out. 7. GP to speak to Lightmain about the launch event. 8. GP to update the Council about the launch event and work. 9. GP to send round next meeting date.
	<p>Date and time of next meeting The Ball Park Sub-committee confirmed the date and time of the next meeting as Wednesday 10 June at 7pm.</p>

Meeting started 7:08pm and closed 8:20pm

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Signed:

Print Name:

Date: