

Hemswell Cliff Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on 6 June 2016 in the Room of Requirement at Hemswell Cliff Primary School.

Present: Councillors Beevers, Hann, Prestwood (Chairman), Richardson, Webber and Clerk Tom Clay

In Attendance: District Councillor Howitt-Cowan, County Councillor Strange and Chris Cooper (Hemswell Cliff Residents' Group)

Apologies: Councillor Kirman

Minute Number	Item or Decision
<u>Procedural Items – items not requiring written notice</u>	
50/1617	<p>Declarations of interest Councillor Richardson wished it to be noted that Council was making a small payment to him under item 11 following a decision made at the meeting to purchase trugs.</p>
51/1617	<p>Minutes of the Annual Meeting held on 9 May 2016 Councillor Richardson proposed that the minutes be accepted as a true and proper record of the meeting, Councillor Webber seconded, and the minutes were approved.</p>
52/1617	<p>Minutes of the Ordinary Meeting held on 9 May 2016 Councillor Hann proposed that the minutes be accepted as a true and proper record of the meeting, Councillor Beevers seconded, and the minutes were approved.</p>
53/1617	<p>Public Questions No members of the public were present.</p>
54/1617	<p>District and County Council update Councillor Prestwood proposed item nine 'District and County Council update' be moved up the agenda, Councillor Richardson seconded.</p> <p>Resolved: Item nine was moved up the agenda.</p> <p>County Councillor Strange gave the following report:</p> <ul style="list-style-type: none"> • The issue of a 'devolution deal' for Lincolnshire has been discussed recently. Concerns have been raised about the government's proposals, in particular the plan for Lincolnshire to have an elected mayor. However, the deal will mean new powers for the area, greater cooperation and a renewed local focus on issues such as health and transport. Should the deal fail there might be renewed calls for large unitary authorities. • The energy from waste plant is working well.

	<ul style="list-style-type: none"> • There are concerns about the future funding position of the County Council. However, £1.75 million of highways funding was recently received in recognition of the good work the County Council is doing. • The idea of all primary schools becoming academies seems to be over. • We will wait to see what effects the boundary review has. <p>District Councillor Howitt-Cowan gave the following report:</p> <ul style="list-style-type: none"> • Congratulations to Councillor Prestwood on becoming Chairman of the Parish Council. • A Master Plan for Hemswell Cliff will be going to the Prosperous Communities Committee of the District Council, which District Councillor Howitt-Cowan chairs. • The District Council is considering purchasing and demolishing a number of old and dilapidated workshops in the business park. • The development on the business park is being watched closely by the Police and the District Council. • A meeting to discuss the problems around Louisburg has been called and the District Councillor will be in attendance. • Currently chasing up a Public Space Protection Order for Hemswell Cliff. • The planning application for 36 houses at Lancaster Green has gone to the Secretary of State for a decision because of a non-determination issue at the District Council. • In Gainsborough Lidl have permission to build a big new store at the multi-story car park site. • The Market Place will be regenerated at some point in the future. • The District Councillor is pursuing the idea of listing the hangers. An officer has visited Hemswell Court and is minded to list that building. • People should look into the devolution issue, in particular they should watch the webcast of the extraordinary meeting of Council on 25May 2016.
55/1617	<p>Parish Council and Residents' Group Newsletters</p> <p>Councillor Webber proposed item 14 'Parish Council and Residents' Group Newsletters' be moved up the agenda, Councillor Prestwood seconded.</p> <p>Resolved: Item 14 was moved up the agenda.</p> <p>District Councillor Howitt Cowan indicated that he had access to funding that might help the Resident Group to continue to produce an independent newsletter. Chris Cooper, who was present on behalf of the Residents' Group said that she would follow up the councillors offer of funding.</p> <p>Cllr Prestwood proposed, seconded by Cllr Webber, that in light of the</p>

	<p>potential funding offer from the District Council the Parish Council not release any funds to support the Residents' Group newsletter.</p> <p>Resolved - The proposal received unanimous support and was approved.</p>
56/1617	<p>Chair's remarks The Chair reported that:</p> <ul style="list-style-type: none"> • There was an issue with pregnant horse in the village that had been reported to the Police. • The Chair would attend the Prosperous Communities meeting tomorrow. • Groundworks had been completed at the Ball park site and the new benches were being purchased. • The lighting column door has been fixed. • The RoSPA inspection will cost more than was budgeted for.
57/1617	<p>Clerk's Report The Clerk reported that:</p> <ul style="list-style-type: none"> • LALC is to hold an AGM in October. The Clerk was asked to distribute details. • That the Annual Audit Return was almost complete, that the notices were up and the documents would be sent off soon. • The Clerk reported that the next month would be a busy one for him, so he apologised in advance if response times were a little slower than usual.
58/1617	<p>Police, crime and anti-social behaviour update No report was given.</p>
59/1617	<p>Parish Councillor Update Councillor Prestwood:</p> <ul style="list-style-type: none"> • Asked if a small fund could be set up for purchase around Ball Park maintenance. The Clerk said he would arrange for an item to appear on next month's agenda. • Reported some poor grass cutting on Preim's land. He said he would forward pictures to Councillor Hann. <p>Councillor Hann:</p> <ul style="list-style-type: none"> • Scampton still haven't been in touch about the Jubilee Games. The Games will go ahead this year, but there are concerns about future years. District Councillor Howitt-Cowan said that he would get in contact with people at Scampton about the issue. <p>Councillor Richardson:</p> <ul style="list-style-type: none"> • The lead capping on the signs had been fixed. However, the signs are starting to show some wear and tear from weather damage. Councillor Hann said he would speak to Ian Wilson about what could be done to keep the signs in the best condition possible.

	<ul style="list-style-type: none"> The weed killing at the memorial site seems to have worked.
<u>Business Items – Items requiring written notice</u>	
60/1617	<p>Finances</p> <p>A) Payments for Approval: Cllr Hann proposed, seconded by Cllr Webber, that the following payments be approved, cheques drawn up during the meeting and the Clerk instructed to make electronic payments were indicated.</p> <ul style="list-style-type: none"> 244.32 – Clerk’s Pay (to be paid electronically) 61 - HMRC (to be paid electronically) £10 – Lincs Accounting (to be paid electronically) £7.98 – T Clay set up of new domain name for website £124.92 – Town and Country Groundscare (to be paid electronically) £207 – Lytec – emergency repair to lighting column (to be paid electronically) £571.96 – Piggygarden – park equipment for the Ball Park site £700 – AKO Groundworks (Kristian Jackson) – installation of concrete pads at the Ball Park site £23.96 – J Richardson for trug buckets <p>Resolved - The proposal received unanimous support and was approved.</p> <p>Council to noted that the following payments were made electronically between the last Ordinary Meeting and the 6 June 2016 meeting:</p> <ul style="list-style-type: none"> £167.90 – Internet Gardner – Park equipment for which the spend was signed of at the last meeting. <p>B) Bank Reconciliation The Clerk updated councillors about the bank reconciliation and no questions were asked.</p> <p>C) Clerks Pay – 2016-2018 Cllr Prestwood proposed, seconded by Cllr Webber, that the Clerk’s pay be increased and set at £10.632 per hour to bring it in line with the ‘Updated NALC – SLCC National Salary Award 2016-2018’ and that the increase in pay be backdated to include April 2016 and May 2016.</p> <p>Resolved - The proposal received unanimous support and the Clerk was instructed to make the necessary arrangements to ensure that the increase was processed.</p> <p>D) Small Grants Application Cllr Beevers proposed, seconded by Cllr Webber, that the application for £100 to the Parish Council’s Small Grants Fund from the Resident’s Group be approved.</p>

	<p>Resolved - The proposal received unanimous support, a cheque was drawn up during the meeting and the Clerk was asked to send the cheque to the Residents' Group.</p> <p>E) Lighting Column Periodic Inspection (NIC EIC Condition Report) Cllr Webber proposed, seconded by Cllr Hann, that:</p> <ul style="list-style-type: none"> • the lighting columns are not operational and that if they are not replaced within the next 12 months they should be removed; • that a Periodic Inspection (NIC EIC Condition Report) should take place if the lights are reactivated, and; • that the lighting columns are included in all future inspections of the Ball Park site. <p>Resolved - The proposal received unanimous support and was approved.</p>
61/1617	<p>Parish Council Insurance Cllr Prestwood proposed, seconded by Cllr Beevers, that the Parish Council approve option 2 '698.66Hiscox (Came and Company)' and that Council enter into an agreement with Hiscox (Came and Company) for insurance for one year only.</p> <p>Resolved - The proposal received unanimous support and the Clerk was instructed to make all the arrangements necessary to ensure that the Council has adequate insurance cover in place.</p>
62/1617	<p>Establishing a Neighbourhood Plan Committee Cllr Webber proposed, seconded by Cllr Richardson, that the Terms of Reference for the Committee be adopted and reviewed in May 2017.</p> <p>Resolved - The proposal received unanimous support and the Terms of Reference were adopted by Council.</p> <p>Council noted that Councillors Kirman and Hann have both indicated that they would take a place on a future Neighbourhood Planning Committee for the Parish Council.</p> <p>Council also noted that confirmation and approval of membership of a Neighbourhood Planning Committee would be brought before Council later in the year.</p>
63/1617	<p>Establishing By-Laws Cllr Prestwood proposed, seconded by Cllr Richardson, that the matter be deferred until the July meeting and the Clerk bring forward a proposal about how best to proceed.</p> <p>Resolved - The proposal received unanimous support and was approved.</p>

<p>64/1617</p>	<p>RAF Hemswell Day 2016 Councillor Beevers updated Council about the progress that had been made. Councillor Hann said that he would invite Mr and Mrs Wilson to the event.</p>
<p><u>Next Ordinary Meeting – items not requiring written notice</u></p>	
<p>65/1617</p>	<p>Items for inclusion on the next agenda</p> <ul style="list-style-type: none"> • Parish Council By-laws • RAF Hemswell Day • Ball Park Update • Ball Park Maintenance Funds
<p>66/1617</p>	<p>Actions to be undertaken before the next meeting</p> <ol style="list-style-type: none"> 1. TC to send round information about the LALC AGM. 2. TC to ensure that items are included on the next agenda. 3. GP to forward pictures of the poor grass cutting to WH. 4. GP to include the lighting columns as part of any future inspection of the Ball Park. 5. TC to investigate how to set up by-laws.
<p>67/1617</p>	<p>Date and time of next Ordinary Meeting The date of the next Ordinary Meeting of the Parish Council was confirmed as: Monday 4 July 2016, starting at 7:30pm, it will take place in the Room of Requirement at Hemswell Cliff Primary School.</p> <p>District Councillor Howitt-Cowan gave his apologies and said that he would be unable to attend the next meeting of the Parish Council.</p>

Meeting started at 7:32pm and closed at 10:04pm

Document published on Monday 27 June 2016

Signed:

Print Name:

Date: