



# 2018 EVENT REGISTRATION FORM

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To register for this event, please complete and return this form to the HTAV via fax or email to events@htav.asn.au.  
By submitting this form, you confirm to have read, understood and accepted the Trading Terms & Conditions as shown on the HTAV website.  
All prices include GST. This form becomes a tax invoice when full payment is made.

## EVENT DETAILS

Name: **Polish Your Presentation Skills – HTAV Member Only Event**

Registrations Close: Wednesday, 7 February 2018

Event Date: Tuesday, 13 February 2018

Time: 5.00PM-7.00PM

Venue: Melbourne Grammar School

<p>Fees and categories:</p> <p>All individual and institutional HTAV members are welcome.</p> <p>Member Price: <input type="checkbox"/> \$25.00</p>	<p><b>SPECIAL INVITATION - JO CLYNE NETWORK</b></p> <p>We extend a special registration offer and our member rate of \$25.00 to valued networks of Jo Clyne, Manager of Education and Consultancy Services. Please tick the box below if you are registering as part of this network <input type="checkbox"/></p>
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## YOUR DETAILS

Name: ..... Today's Date: .....

School/Institution: .....

Billing Address: .....

Suburb: ..... Postcode: ..... Phone (bh): .....

Address provided above (please select one):  Home  School/Institution

Email: .....

Note: Registrations without an email address cannot be processed.

Dietary requirements:  No  Yes Details: .....

## PAYMENT DETAILS

Total amount payable: \$ .....

Method of payment:  Invoice School/Institution. Purchase order #: .....

Enclosed Cheque/Money Order (made payable to HTAV)

Credit Card (please circle one): VISA MASTERCARD

Card number: ..... Expiry date: \_\_\_ / \_\_\_

Card holder's phone (bh): .....

Name on card: ..... Signature: .....

Note: After registration closing date, your participation cannot be guaranteed. HTAV cannot hold places, please seek approval from your school before submitting this form to the HTAV. All confirmations are sent via e-mail only, on completion. If you have not received your confirmation within 10 working days from submitting your registration, please contact HTAV.

OFFICE USE ONLY Invoice #

GL Code: #18o2PP

Processed by:

Date: