

HAMPSTEAD NEIGHBOURHOOD FORUM COMMITTEE

Minutes of Meeting

Wednesday, 4 November 2015, 6:30 pm

Attending:

Janine Griffis (JG)
Vicki Harding (VH)
Stuart Flude (SF)
Sowmya Parthasarathy (SP)
David Castle (DC)
Ben van Bruggen (BvB)
Alex Nicoll (AN)
Linda Chung (LC)
Councillor Tom Currie (TC)
Councillor Stephen Stark (SS)

Also Attending:

Peter Kohl (PK)

Apologies:

Councillor Siobhan Baillie
Councillor Theo Blackwell
Councillor Maeve McCormack
Councillor Lorraine Revah
Councillor Oliver Cooper
[Stephen Taylor (ST)]
Fiona Reeve (FR)
Andrew Haslem-Jones
Bob Buhr
Melissa Remus Elliot
Jeremy Wootliff
Eileen Nielson

Location: Roebuck, Pond Street

1. Minutes of Last Meeting; Matters Arising

The minutes of the last Committee meeting, held on 7 October 2015, were approved without amendment.

2. Draft Neighbourhood Plan

JG offered a proposed schedule for revising the draft Plan. After discussion, it was agreed that the next step would be for a smaller group, comprising JG, DC, AN, SP, BvB, VH, ST and Andrew Parkinson to meet to revise one or more discrete parts of the draft Plan, such as Design and Heritage, and to discuss the overall framework of the Plan. This meeting was set for 11th November. The Committee discussed a target of revising the draft Plan in order to be able to launch a public consultation at the Forum's AGM to be held in March, 2016. JG

noted that it would be necessary to leave some lead time for formatting and design work, which FR would be in charge of.

DC gave a brief summary of the status of the drafting of character assessments to be included in the Plan. It was proposed that the character assessments would relate to four sub-areas within the Forum Area. The Committee discussed the designation and particular characteristics of these four sub-areas.

VH and SP reported on the on-going work on mapping the Forum Area for purposes of providing evidence for the Plan. They agreed to discuss with ST particular formatting issues relating to the maps.

3. Update on Projects

- A. CIL Priorities – JG reported that the Forum had organised a meeting to be held on 12th November with various neighbourhood groups to discuss potential projects for application of CIL (Community Investment Levy) funds expected to be received from a couple of proposed developments in or adjacent to the Forum Area. JG noted that 25% of the total CIL funds were reserved for infrastructure projects within the local ward, and there may be scope for cross-ward cooperation for various CIL funded projects. The purpose of the meeting was to begin to solicit ideas for possible projects, which would be followed by an informal public consultation on the suggested proposals. Suggested proposals would need to be submitted to Camden Council by the end of January.
- B. Protect our Pubs Campaign – JG reported that a successful ACV designation had been received for the Holly Bush pub, and decisions were expected shortly on the ACV applications for the Duke of Hamilton and King William pubs.
- C. Traffic/Pollution Study – JG (on behalf of ST, who had given his apologies)] gave an update on the traffic pollution project. She noted that there had been a favourable response to requests for donations to fund the project, and that pollution measurement tubes were scheduled to be installed within the Forum Area on 14th November.
- D. Accessibility Meeting – JG (on behalf of EN, who also had given her apologies) that a workshop on accessibility issues was scheduled for 25th November. SF agreed that he also would circulate a notice of the meeting to older members of The Armoury.

4. Finances

After discussion, it was decided to apply for further grants for projected expenses over the next six months, including costs relating to the Forum's webserver, Nationbuilder software and consultation on the first draft of the Plan. JG explained that funds needed to be used within six months of applying for the grant so we would have to apply for future projects in another grant.

5. Communications

AN reported that there was a need to establish procedures for efficiently responding to queries raised by members via the Forum's website, and that he would work on this with ST.

6. Other Issues

- A. Tesco – TC reported that a meeting was scheduled for 6th November with Tesco management to discuss the issue of traffic congestion caused by lorry parking and deliveries at the High Street Tesco.
- B. Parish proposal – JG reported that a Hampstead resident had approached the Forum to see if it might be interested in participating in the creation of a "parish" for Hampstead. After discussion, it was agreed that the Forum should not participate in any such effort due to the already heavy workload and actions that the Forum was engaged in, and JG was requested to respond accordingly.
- C. Camden's Statement of Community Involvement – After discussion, it was agreed that it was still important for the Council to distribute physical letters relating to proposed planning applications, and JG was requested to respond to the Council accordingly.

7. AOB

- A. DC reported that the Heath and Hampstead Society was proposing to make a submission to Camden Council for designation of certain identified areas as Metropolitan Open Land, and queried whether the Forum may wish to join in this submission. After discussion, it was agreed that the Forum would join in this submission and also would consider what other protections to these areas could be included into the Plan.
- B. LC reported that Camden Council was planning to sell 24A Heath Street; she noted that it was not too late for any interested persons to make any objections or submissions on this matter.

8. Dates of future meetings

Wednesday, 6 January 2016
Wednesday, 3 February 2016
Thursday 3 March 2016 (AGM)
Wednesday, 4 May 2016
Wednesday, 8 June 2016
Wednesday, 6 July 2016
Wednesday, 7 September 2016
Wednesday, 5 October 2015
Wednesday, 2 November 2016