

## HAMPSTEAD NEIGHBOURHOOD FORUM COMMITTEE

### Minutes of Meeting

Wednesday, 5 July 2017

- Attending:** Janine Griffis (JG), chair  
Oliver Froment  
Andrew Haslam-Jones (AHJ)  
Alex Nicoll, communications  
Sowmya Parthasarathy (SP)  
Nicola Sinclair (NS)  
Stephen Taylor (ST), secretary
- Apologies:** Councillor Siobhan Baillie  
Councillor Theo Blackwell  
Councillor Marcus Boyland  
Councillor Lorraine Revah  
Councillor Oliver Cooper  
Councillor Tom Currie  
Councillor Stephen Stark (SS)  
David Castle  
Linda Chung (LC)  
Stuart Flude  
Caroline Goldsack  
Vicki Harding (VH)  
Ben van Bruggen  
Clyde Whittaker (CW)
- Location:** 14 Denning Road

#### 1. Apologies

D. Castle, S. Flude, L. Chung, C. Goldsack, V. Harding, B. van Bruggen, C. Whittaker, Cllr M. Boyland

#### 2. Minutes of previous meeting (2017.05.03)

Approved.

Actions arising:

1. ST to submit a budget for website expenses to 2019.12.31.
2. JG to schedule a meeting with AN, ST, The Heath & Hampstead Society, the Hampstead Conservation Area Advisory Committee, and Camden about monitoring planning applications.
3. JG to ask Locality what other NFs are doing to monitor compliance with their adopted plans.
4. OF to ask Highgate NF what their future plans are.

#### 3. Plan timetable

We cannot yet fix a timetable for adoption of our plan, but we know the sequence of events:

- A draft Basic Compliance Statement (BCS) has been sent to Fortismere, a consultant.
- Karen at Fortismere will review the BCS, starting 2017.07.10.

- Clyde has found the examiner from the radical St Ives NP. A grant is available for him to conduct a "health check" (a mock examination) of our Plan.
- Submit the checked Plan to Camden with the BCS and a Consultation Statement.
- Camden consults on the Plan for six weeks.
- Camden submits our plan to the agreed Examiner.
- Camden conducts a public referendum on our Plan. Electors will vote in this referendum, as in general and council elections.

#### 4. Review of Fitzjohn's Netherhall Conservation Area

David Castle to talk with HCAAC, Belsize Residents Association and the Netherhall Neighbourhood Association regarding review of the Fitzjohn's Netherhall Conservation Area Appraisal. Forum could take responsibility for reviewing those areas included in the Plan area.

#### 5. Community Infrastructure Levy (CIL)

- The Community Centre has its money now, and will begin works in August.
- The Royal Free Hospital Garden has applied for £500.
- Keats Library is awaiting advice from its architects on toilets, lighting, and storage.
- Boades Mews garden: New End School proposes to open it in the daytime to the public 3 days a week in term time.
- Oriel Place: discussions in progress.

Action

1. NS to take before/after pictures at the Community Centre.
2. AN to draft CIL acknowledgements for recipients.
3. JG to clarify what would happen in school holidays in Boades Mews Garden.

#### 6. Communications

AN reports our progress on the website. In early autumn, we will email a progress report to members, and also review the Neighbourhood Plan menu.

#### 7. Committee

We are losing committee member Ben van Bruggen, who is moving to Auckland

Action

1. ST to approach a local architect and graphic designer about joining the committee.

#### 8. Other projects

- AHJ represents us at meetings of the Business Improvement District. A Christmas Festival is planned, possibly for 2017.11.25. Some discussion of making some residents' parking bays available for paid parking during the day, contrary to Camden and HNF plans to reduce motor journeys in the Forum Area.
- John Graham has prepared applications to list pubs The Roebuck, The Flask, and the Freemasons Arms as Assets of Community Values.

#### 9. Any other business

November will see another round of CIL grants. In September we will look again at candidates for them.

**10. Date of future meetings: Wednesday, 13 September 2017, 6:30pm, Wednesday, 1 November 2017, 6:30pm**

