

CITY OF LOS ANGELES

HOLLYWOOD STUDIO DISTRICT
NEIGHBORHOOD COUNCIL

COMMITTEE MEMBERS:

OFFICERS:

CALIFORNIA

Bill Zide
Chair

Jennifer Barbosa
Vice Chair

Paul Dougherty
Treasurer

Jirair Tossunian
Secretary

5500 Hollywood Blvd Ste 406
Los Angeles, CA 90028



ERIC GARCETTI
MAYOR



Orletha Andersen
Chair

Jing Wan*
Christian Beck*
Don Durkee*
Luke Vincent*
Jirair Tossunian*

**denotes HSDNC Board members*

BYLAWS & ELECTION COMMITTEE MEETING
Tuesday February 17th, 2015 at 6:30pm

Historic Mayer Building
5500 Hollywood Blvd 4th Floor – West Wing, Los Angeles, CA 90028
4th Floor Conference Room

COMMITTEE MEETING MINUTES

Items are listed for reference only and may be discussed out of order

1. **Meeting called to order**, welcome remarks by chair 6:30pm
Meeting called to order at 6:35pm
 - a. Introduction of stakeholders/visitors
Mark Allan – Introduced himself, seeking to join the Board
Aaron Downes – Board Member
2. **Roll Call** 6:35pm
Orletha Andersen - Present
Jing Wan - Absent
Christian Beck - Present
Don Durkee - Present
Luke Vincent - Present
Jirair Tossunian - Present
3. **Approval of Minutes from 1/21/2015 Meeting** 6:40pm
Christian moves to approve Bylaws as amended, Jirair 2nd's motion approved 3-0-2 Luke & Don abstain
4. **Public Comments** on Non-Agenda items 6:45pm
Jirair commented regarding upcoming PLUM meeting and their agenda items
Don commented regarding all board members be required to go to 3 committee meetings per year, firmly stated.
5. **Discussion & Possible Action** to make recommendations to the Board for application 6:50pm

from Ed Hunt to fill a vacant board seat. – cancelled (Ed Hunt did not show up)

- 6. Discussion & Possible Action** to make recommendations to the Board for application from Mark Allan to fill a vacant board seat. 7:00pm

Motion to recommend him to the Board by Don 2nd Orletha approved 5-0-0

- 7. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article V Section 4 – Term and Term Limits – Postponed 7:10pm

- 8. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article V Section 5 – Duties & Powers 7:20pm

Motion to revise as follows:

The primary duties of the Board Members shall be to (a) govern the Council and to carry out its objectives; (b) attend and participate in Board Meetings; (c) attend, participate, and join at least one of the HSDNC's Standing Committees; (d) assist with outreach to the community including attending HSDNC outreach events as well as other community events; and (f) other duties as prescribed by the Board.

Motion by Jirair 2nd by Don approved 5-0-0

- 9. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article V Section 11 – Community Outreach 7:30pm

Motion to keep section the same by Jirair 2nd by Luke 4-0-0 Don absent from vote

- 10. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article VI – Officers 7:40pm

Motion to leave Section 1: Officers of the Board as is by Luke 2nd by Don 5-0-0

Luke left the meeting at 8:00pm

Motion to revise Section 2: Duties and Powers as follows:

A: Chairperson shall be responsible for the following:

- Preside at all council meetings and ensure the meeting stays on time and topic
- Responsible for setting the agendas
- Delegate additional duties to Board Members
- Keeping the Board Members informed of all relevant information received

B: Vice Chairperson shall be responsible for the following:

- Serve in the place of the Chair in the absence of the Chair
- Collect relevant information for future meeting agenda items; relay to Chair
- Monitor the time during the meeting

C: Secretary shall be responsible for the following:

- Taking minutes of the meeting, minutes shall include motions and votes, but shall not be a transcription
- Keeping minutes of all meetings
- Ensuring each meeting is recorded either via audio or video
- Distributing the minutes of each meeting both draft and final

Future items from Article VI postponed to next meeting

Motion by Jirair 2nd by Don approved 4-0-0

- 11. Discussion & Possible Action** to make recommendations to the Board for amending other sections of the Bylaws as discussed and voted on by the committee - postponed 7:50pm

- 12. Discussion & Possible Action** for changing the date, time, and/or location of all future standing meetings for the Bylaws & Election Committee 8:10pm
Motion to change the standing meeting date to third Wednesday of every month at 6:30pm at the Mayer Bldg by Jirair 2nd by Christian approved 5-0-0
- 13. Announcements/New Business** 8:25pm
None
- 14. Adjourn Meeting** 8:30pm
Adjourned at 8:34pm

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

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